



CORA Monthly Meeting Minutes Draft

Sunday December 8th, 2024

5:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- Welcome and Roll Call

Present: Ron, Cindy, Jonathan, Marianne, Foruzan, Rob M, Leanne, Richard, Bethany and Graeme

Absent: Rob V, Dean, Paige and Erik

Adoption of Monthly Minutes from November 3rd, 2024

Motion to approve - Ron Chin

Seconded - Jonathan Wilkins

Approved

Minutes from November 30th, 2024, PRE AGM Minutes will be sent out for the January meeting.

Confirmation of Agenda/Add New items:

Motion to approve December agenda - Ron Chin

Seconded - Cindy Wright

Approved

Board Member Appointments (Invitation to new Board Member)

President - Ronald Chin
Vice-President - Graeme Galves
Secretary - Marianne Pilon
Treasurer - Jonathan Wilkins
Communications Officer - Outbound / Website - Erik Ages
Communications Officer - Inbound (CORA Inbox Monitor) - Graeme Galves
CORA IVF Representative / Officer - Leanne Stanley
Memberships Officers - Grace Morissette / Jan Chavarie / Erik Ages
Insurance Officers - Ron Chin/Jonathan Wilkins/Erik Ages
Grants Officer - Ronald Chin
CORA Cup Points Series Officer - Rob Magus
Past President - Rob Varnel
CORA Education Officer - Dean Dougherty

2025 CORA Committees:

● **IVF Selection / Coaching Committee**

- Leanne Stanley
- Rob Magus
- Cindy Wright
- James Hill

● **Race Committee**

- Ronald Chin
- Graeme Galves
- Grace Morissette
- Melanie Conard
- Rob Magus
- Cindy Wright
- Erik Ages
- Richard Lalancette
- Bethany Yam

● **Insurance Committee**

- Rob Varnel
- Jonathan Wilkins
- Erik Ages
- Ronald Chin

● **Awards Committee**

- Graeme Galves
- Rob Varnel
- Grace Morissette
- Melanie Whittall
- Foruzan Velji

● **Historical Committee**

- Graeme Galves
- Grace Morissette

- Foruzan Velji
- **Town Hall**
 - Leanne Stanley
 - Erik Ages
 - Ronald Chin
 - Foruzan Velji
- **Education Committee**
 - Dean Dougherty
 - Cindy Wright
 - Leanne Stanley

MOTION - that the Board member appointments for the officer positions and the committee member positions, stated above, are approved as presented. - Ron Chin
 Seconded - Jonathan Wilkins
 Approved

- **Recap / Update on Previous Monthly Meetings & Pre-AGM / Technical AGM & AGM Action items:**

- *Ron to get the Insurance Summary out soon | Ron | ?*

- Standing Items - Presented by existing Officers

- Communications & Technical Update – **Erik / Graeme**
 - Outbound communications - **Erik**

Deferred

- Inbound communications / Website - **Graeme**
 - Discussion Document on CORA Website Strategy to be distributed shortly for Board Members to review in Dec-2024 and hopefully have working session early Jan-2025
 - Discussion Document on local / provincial / federal funding grants to be distributed shortly for Board Members to review in Dec-2024 and hopefully have working session early Jan-2025

- Membership Update – **Grace / Ron**

Thank you to Erik and Paul for rolling over the CORA Membership webpage to 2025.

CORA Individual Memberships

42 annual memberships have been purchased for 2025 so far.

CORA Club Memberships

Clubs are starting to renew their CORA club memberships for 2025.

Suggestion that we remind clubs that despite their paddling season they are required to renew their memberships, both individual and club, when the memberships are due to be renewed.

- Administration Update - **Ron**
 - All new / existing Board Members have Gmail addresses & CORA Google Drive access & Acknowledgment Forms?
 - Acknowledgement received from Bethany Yam. Richard will complete shortly.
 - Erik has provided email addresses to both Bethany and Richard.

Grant Updates – Ron

Clinic Grants

- Still need to review receipts from Kelowna Paddle Centre and Jericho Paddling Club for their respective June Clinics.

Coaching Education Grants

- No activity.

RME Grants

- RME Open Call recipients notified and grants paid out to FCRCC and FLCC.

Travel Grants

- No activity

Other Grants

- Nationals Hosting grants paid out to Penticton.
- AGM Expenses - make application to Jonathan NOW.

- IVF Representative Update – **Jonathan/Leanne**
 - Distance (Brazil 2025)
 - Deadline for acceptances this week.
 - Sherry will sort through information
 - Open call for PD crews still there

See written report from Sherry

<https://docs.google.com/document/d/1X8HoCE4mU5K8VUpt1-GBtkNvQBmRWi4vE4KDQgAXV7c/edit?usp=sharing>

All emails and communications are now funnelled through Sherry.

- IVF AGM is December 14th, 2024.
 - CORA has submitted Leanne's name for a four year position on the IVF committee.
 - Each member nation has the option to nominate a member for a position.
 - Leanne will forward the information on nominations to the IVF Board of directors as well as IVF officer positions.
 - Any concerns can be sent to Leanne.

MOTION - We designate Leanne Stanley to vote at the 2024 IVF AGM on behalf of the CORA board in accordance with responses received from CORA members on or before December 12th @ 5:00 pm based on the candidate profiles received from the IVF. - Ron Chin

Seconded - Jonathan Wilkins

APPROVED

- Financial Report December 2024 - **Jonathan**
 - December report https://drive.google.com/file/d/1TW3xeJRWos7EeAlm-OoeiR0_t7V4j5UK/view?usp=drive_link
 - Eastern funding approved - is the \$2,000.00 for hosting and prizes OR are we also giving \$800.00 for prizes as well.
 - Hosting, medals and draw prizes are included in the \$2,000.00

Motion - Clarify that the \$2,000.00 grant provided to the three Eastern Canada Races are the full amounts of grants to be provided to those races in respect of hosting, medals and draw prizes and the \$800.00 swag grant shall not apply.

Seconded - Jonathan

Approved

Motion - Budget as presented be approved for 2025. - Jonathan Wilkins

Seconded - Cindy Wright

Approved

- Junior Update - **Marianne**
 - Working toward a clinic and fun race up at Sproat Lake (Summer 2025)
 - Working on updating the information on the CORA website for juniors
- Town Hall Update - **Leanne / Erik / Ron / Foruzan**
 - Race Director Town Hall
 - IVF Worlds Town Hall
 - Dates to be determined for the above
- Insurance Update - **Ron / Erik / Jonathan**
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BE IT RESOLVED THAT CORA hereby authorizes each CORA Member Club to undertake the following club activities as sanctioned events:

- open houses, demonstrations and introductory courses for new paddlers;
- instructional courses and training clinics for paddling skills development, education and safety, both on-water and on dryland;
- organized on-water training practices for paddlers at competitive, intermediate, beginner and recreational levels;
- organized time trials, races, festivals and special paddling events;
- paddling trips to experience diverse paddling environments; and
- awards ceremonies and banquets.

Sanctioned events shall include all activities for the preparation, hauling, launching, return, storage and maintenance of watercraft, together with warm-up and cool down activities.

Sanctioned events may be attended by paddlers of all ages, may be hosted by the Member Club in its home waters or at remote locations, and must use watercraft less than 15 metres in length.

Personal training sessions and group fitness classes, such as aerobics, spin, pilates, yoga, meditation, cardio and swimming are expressly excluded.

Seconded - Cindy Wright
Approved

- Education Update - **Dean**
 - Translation of website and race rules into French. Translation should be?
- Historical Update - **Graeme**
 - Short-term goal is complete / publish updates to Comox & Sunshine Coast & Greater Toronto Area (GTA) Club Legacies before 2024-Xmas
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- Awards Update - **Graeme**
 - Hugh Town Memorial Builder Award perpetual page updated with 2024 Recipient
 - Graeme has outstanding Action Item to provide Hall Of Fame Commemorations shipping receipts to Jonathan
- 2024 Race Committee - **Graeme / Ron / Rob M / Leanne / Cindy**
 - Canoe Registry:
 - Request to Sunnyside Paddling Club Board Members to visit Pickering Rouge & Whitby Sailing Club to confirm new OC6 sightings
 - Eastern Canada CORA races: - **Foruzan**
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 - Other

- New Business
 - Jonathan:
 - i. Process to remove board members who do not attend board meetings
 - When board members choose not to attend meetings it affects quorum and the running of meetings.
 - a. Contact from a member of the board to the missing board member will be done.
 - b. Suggestion of having a special resolution for the directors of the board to remove a board member who does not attend.
 - i. Concerns about this is that conflict within the board could result in someone being removed for the wrong reasons.
 - ii. Signing off the budget
 - iii. Requirement that Directors must be CORA members and to register once membership is opening.
 - iv. Creating an electronic waiver platform that all races can use - an option might be that clubs can “insert” their own waiver into the process
 - Could we offer a registration system that is run through CORA
 - This might incur some expenses.
 - This will address standardization.
 - A race waiver is done for each event as there are sometimes requirements to indemnify specific parties.
- **Review / Updates of Outstanding Action items:**
 - a. All Board Members requested to review Action Items For marked “Complete?” and post questions / concerns. If no questions / concerns / then Action Items will be confirmed “Completed” and removed from table by next Board Meeting.

Motion to adjourn the meeting @ 6:22 pm

Motion by Ron Chin

Seconded by Jonathan Wilkins

Approved

Next CORA Board Monthly Meeting January 5th, 2025, at 5:00 PST and 8 EST

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			

<p>Foruzan's contact</p>	<p>Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)</p>	<p>Overdue</p>	<p>Jan-6: Mony? To-do Feb-3: Ongoing; Mar-3: Ongoing; Apr-7: Ongoing; May-5: Ongoing; Jun-2: Ongoing; Aug-4: Ongoing; Sep-1: Ongoing; Oct-6: Ongoing; Nov-3: Ongoing; Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing; Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?</p>
<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)</p>	<p>Overdue</p>	<p>Jan-6: To-do Feb-3: Ongoing; Mar-3: Ongoing; Apr-7: Ongoing; May-5: Ongoing; Jun-2: Ongoing; Jul-7 Ongoing; Aug-4: Ongoing; Sep-1: Ongoing; Oct-6: Ongoing; Nov-3: Ongoing; Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1:</p>

			Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Mar-3 / 2021			
Ron / Insurance Committee / Erik / Jonathan	Draft a memo as a reminder that if clubs have members engaging in sanctioned activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)	Overdue	Mar-3: Ongoing; Apr-7: Ongoing; May-5: Ongoing; Jun-2: Ongoing; Jul-7 Ongoing; Aug-4: Ongoing; Sep-1: Ongoing; Oct-6: Ongoing; Nov-3: Ongoing; Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised May-5 / 2021			
Ron / Cindy (handed over)	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	Dismissed	May-5: Ongoing; May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing; Jul-7 Add to Race Director Guidebook Aug-4: Ongoing; Sep-1: Ongoing; Oct-6: Ongoing; Nov-3: Ongoing; Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Director Guidebook. Include a reminder of the crew

			<p>composition for Novice (2 years race experience and allowing an experienced paddler) [TBC]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
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Raised Oct-6 / 2021

Ron / Cindy (handed over)	<p>Race Director Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.</p> <p>NOTE: This has been an Action Item since before 2021 (2021-10)</p>	Dismissed	<p>Oct-6: Ongoing; Nov-3: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook</p> <p>RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race</p>
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			<p>Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
<p>Ron / Cindy (handed over)</p>	<p>Update Race Director Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)</p>	<p>Dismissed</p>	<p>Oct-6: Ongoing; Nov-3: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Note for future Town Hall Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety boats, course design, cancellations due to weather, mandatory skirts, huli experience) [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event</p>

			highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Ron / Insurance Committee / Erik / Jonathan	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	Overdue	Oct-6: Ongoing; Nov-3: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Ron / Cindy (handed over)	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	Dismissed	Oct-6: Ongoing; Nov-3: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook. Race Director Guidebook should cover this. No need for email blast [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook

			has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
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Raised Nov-3 / 2021

Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	Overdue	Nov-6: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
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Raised Nov-20 / 2021 (Pre-AGM)

Ron / Cindy (handed over)	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, club's have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021-11)	Dismissed	Nov-20: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Director Guidebook, but Ron to review the Race Director Guidebook. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director
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			<p>Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
Ron / Insurance Committee / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	Overdue	<p>Nov-20: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?</p>
Ron / Insurance Committee / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	Overdue	<p>Nov-20: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3:</p>

			Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Nov-21 / 2021 (AGM)			
Ron / Insurance Committee / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)	Overdue	Nov-21: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Ron / Insurance Committee / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)	Overdue	Nov-21: Ongoing; Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Dec-1 / 2021			
Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec-1: Ongoing; Jan-5: Ongoing; Feb-2: Ongoing; Mar-2: Ongoing; Apr-6: Ongoing; May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7:

			Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised May-4 / 2022			
Graeme / Ron	Begin compiling 2020 / 2021 / 2022 / 2023 / 2024 Membership FAQs for self-service via FAQ Plugin (2022-05)	Overdue	May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing; Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Jun-1 / 2022			
Ron / Insurance Committee / Erik / Jonathan	<i>Plain language regarding our insurance coverage will be posted on the CORA website.</i> On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next Board meeting) (2022-06)	Overdue	Jun-1: Ongoing; Jul-6: Ongoing; Aug-3: Ongoing; Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing;

			Nov-3 Progress?
Raised Sep-7 / 2022			
Ron / Insurance Committee / Erik / Jonathan	Need to keep a list of Member Clubs up to date so we don't pay a higher insurance premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09)	Overdue	Sep-7: Ongoing; Oct-5: Ongoing; Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Nov-2 / 2022			
Ron / Graeme	CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)	Overdue	Nov-2: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Nov-19 / 2022 (Pre-AGM)			
Ron Chin	Contact Mony Sy to ask what are his barriers with respect to attendance (2022-11)	Dismissed	Nov-19: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Oct-29 Discuss at 2023 Pre-AGM as to what to do with absentee Board Members Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ron Chin to provide standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism; Dec-1: No longer relevant as Mony Sy 3-year term has expired

<p>Ron / Cindy (handed over)</p>	<p>CORA Cup race directors need to be reminded that they need to offer a Short Course race and of the applicable race divisions for setting up registration. (2022-11)</p>	<p>Dismissed</p>	<p>Nov-19: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Director Guidebook, but Ron to review the Race Director Guidebook. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC] Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron; CW / The Race Director Guidebook does not "sit" with me. I have had my input and it is now sitting elsewhere. Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
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Raised Nov-20 / 2022 (Technical AGM)

<p>Ron / Cindy (handed over)</p>	<p>Race Director Guidebook to be reviewed at upcoming Town Hall session (2022-11)</p>	<p>Dismissed</p>	<p>Nov-20: Ongoing; Dec-7: Ongoing; Jan-4: Ongoing; Jan-19: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to take ownership of Race Director Guidebook updates. [TBD] Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director</p>
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			<p>Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
Raised Dec-7 / 2022			
Ron / Insurance Committee	Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12)	Overdue	<p>Dec-7: Ongoing; Jan-4: Ongoing; Feb-1: Ongoing; Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?</p>
Raised Feb-1 / 2023			
Rob V / Eik	Safety Review - Rob V. has not reviewed updates from Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to review since FGPC has very good safety procedures. (2023-02)	Dismissed	<p>Feb-1: Ongoing; Mar-1: Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Oct-29 Topic for 2023 CORA Pre-AGM May-20: Ongoing; Jul-3: We need to recognize that although a revised Safety Plan has been a noble cause, it is a lost cause for several reasons: 1) There has been no CORA Executive champion for this 2-year old initiative; 2) Adrian Lee has not been available for consultation. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>

Raised May-3 / 2023

Ron	Photo-ops from the PNWORCA Winter Series FCRCC Race #5 event to be collected from FCRCC photographers for CORA website publication by Ron Chin (2023-05)	Dismissed	Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Oct-29 Remind Ron Chin before 2023 CORA Pre-AGM to deliver May-20: Ongoing; Jul-3: Despite repeated requests for these photo-ops after 15 months, this has yet to become a priority.
Erik	Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info. (2023-05)	Dismissed	Ongoing; May-3: Ongoing; Jun-7: Ongoing; Sep-12: Ongoing; Oct-4: Ongoing; Oct-29 Remind Erik to review before 2023 CORA Pre-AGM May-20: Ongoing; Jul-3: We need to recognize that although a revised Safety Plan has been a noble cause, it is a lost cause for several reasons: 1) There has been no CORA Executive champion for this 2-year old initiative; 2) Adrian Lee has not been available for consultation. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.

Raised Sep-12 / 2023

Town Hall Committee	Please provide 2024 date options for "Polynesian Voyaging Society & Lynda Roberts & Uncle Kimokeo" Town Hall session. (2023-09)	Completed	Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Scheduled for weekend of 2024-Mar-16/17 subject to HOCVS availability. Mar-17 Hawaiian Outrigger Canoe Voyaging Society (HOCVS) conducted with "organic" contributions by "Uncle" Kimokeo of HOCVS and Lynda Roberts of Calgary Canoe Club
Ron / Erik	Do an email to Eastern clubs on the conditions of sanctioning for a race, such as everyone who races must be a member of CORA. Also include the requirements for a club being a member of CORA. This is also a chance to outline the	Overdue	Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?

	benefits of being members (including the club) of CORA. (2023-09)		
Ron / Foruzan	Need to include a discussion regarding engaging Eastern clubs and getting them involved in CORA at Pre-AGM. (2023-09)	Completed	Sep-12: Ongoing; Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Oct-4 / 2023			
Board	Eastern clubs have noted that it is cheaper using OMCKRA. CORA could look into a day package for races requiring the membership data. (2023-10)	Completed	Oct-4: Ongoing; Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Nov-1 / 2023			
Foruzan	Distribute Eastern Canada OC Strategy document in advance of Pre-AGM. (2023-11)	Completed	Nov-1: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Nov-25 / 2023 (Pre-AGM)			
Ron / Race Committee (2)	Approach Penticton to run CORA Distance Championships (OC6 & Small-boat). (2023-11)	Completed	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done, as Penticton has offered to host 2024 CORA Cup Series Championships event

Ron / Race Committee (4)	Invite clubs to submit for CORA Distance Championships (OC6 & Small-boat) with a preference for the interior. (2023-11)	Completed	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done, as Penticton has offered to host 2024 CORA Cup Series Championships event
IVF Committee (7)	One of the first things we need to offer is how to start being a coach, and need curriculums for the different stages of coaches expertise. (2023-11)	Overdue	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Give this Action Item until 2024 CORA Pre-AGM for some direction otherwise Dismiss
IVF Committee (8)	We should spend a bit of time building content for paddlers to access when they are interested in coaching. (2023-11)	Overdue	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Give this Action Item until 2024 CORA Pre-AGM for some direction otherwise Dismiss
Ron (9)	Ron to look at Bylaws to see if there is something there about Absentee Board Members. (2023-11)	Dismissed	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ron Chin to provide standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism; Dec-1: No longer relevant as Mony Sy 3-year term has expired
Ron (10)	Ron to get the Insurance Summary out soon. (2023-11)	Overdue	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Ron (11)	Ron to review comments from the Race Director Guidebook from Cindy again. (2023-11)	Dismissed	Nov-25: Ongoing; Jan-3: Ongoing; Jan-11: Handed over to Ron Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a

			current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Ron / Erik (16)	Ron & Erik to follow-up with Adrian Lee on Safety Review (PFDs still a concern). (2023-11)	Dismissed	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although a revised Safety Plan has been a noble cause, it is a lost cause for several reasons: 1) There has been no CORA Executive champion for this 2-year old initiative; 2) Adrian Lee has not been available for consultation. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Ron (17)	Ron to write-up memo on CORA Cup Series hosts expectations (Reciprocity; Race Results; Meals; Waivers; etc.). (2023-11)	Overdue	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Feb-28: Graeme handed over to Ron for review; Note that this should cover off outstanding Race Director Guidebook Action Items, however CORA President has yet to act on those recommendations. Mar-17: At least 1 CORA Cup Series Sanctioned Event Host has requested guidance on CORA expectations. Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Cindy (18)	Cindy to add Turn rule & Impeding / overtaking high priority rules regarding Safety Incidents to Race Director Guidebook and emphasize these specific rules. (2023-11)	Dismissed	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may

			be revisited when the CORA Executive has fewer high-priority initiatives.
Erik (19)	Erik suggested Town Hall on Race Safety (mostly for Junior / Novice Short Course). (2023-11)	Overdue	Nov-25: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Raised Nov-26 / 2023 (Technical AGM)			
IVF Committee (23)	Information for 2024 Hilo IVF Sprints is coming out. (2023-11)	Completed	Nov-26: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
IVF Committee (24)	Putting together pathways on how to become a coach for Community Coaching Initiatives, will start with a Town Hall. (2023-11)	Overdue	Nov-26: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Race Committee (25)	Looking at trying to get CORA sanctioned races in the East. (2023-11)	Completed	Nov-26: Ongoing; Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Jan-3 / 2024			
Ron	Ron to look into the procedure for the removal of inactive Board members. The guidelines for Board member attendance and requirements should be sent out to all Board members. (2024-01)	Dismissed	Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ron Chin to provide standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism; Dec-1: No longer relevant as Mony Sy 3-year term has expired
Paige / Ron	Paige Misfeldt to complete Acknowledgement Form and Conflicts Policy (2024-01)	Overdue	Jan-3: Ongoing; Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Insurance Committee	BFL has notified us that Markel now requires that	Dismissed	Jan-3: Ongoing; Feb-7: Ongoing; Mar-17: CORA Individual Members are still awaiting

	<p>CORA individual and club members sign waivers. Confirmation to come for BFL as to whether a checkbox will meet Markel's requirements or whether an electronic signature will be required.</p> <p>We have until April 1, 2024 to obtain the waivers. (2024-01)</p>		<p>a communique from CORA as of Mar-27. May-20: Ongoing; Jul-3: Have all CORA Individual Members received/responded to this reminder? Dec-1: 2025 Memberships opened with 2024 Membership concerns in the past</p>
Leanne / Ron	<p>Terms and conditions need to be established on the groundwork for clinics to be held by ARE Tahiti for the CORA 2024 Deas Sprints (If ARE is providing canoes for the event). (2024-01)</p>	Dismissed	<p>Jan-3: Ongoing; Feb-7: Ongoing; (time-sensitive) Mar-17: ARE Outrigger World has been the bottleneck on this. DOKA has offered full support. Need to determine what are the ARE Outrigger World expectations to make this happen. This also impacts readiness of V6s/V1s for Saturday AM. May-20: "Challenges" with communication between Canada Border Services Agency and our event canoe provider resulted in V6s/V1s arriving in Canada just 2-days before the event.</p>
Ron / Jonathan	<p>Terms and conditions and budget need to be established for all vendors for the CORA 2024 Deas Sprints (Registration Management/FGPC?; Race Management/G2G?; Event Management/FCRCC/Lotus/DZPC/FLCC?) (2024-01)</p>	Dismissed	<p>Jan-3: Ongoing; Feb-7: Ongoing; (time-sensitive) Mar-17: Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk May-20: CORA Executive opted to go with local Timing / Race Management & Event Management service providers given delay in engaging with other potential service providers.</p>
Raised Feb-7 / 2024			
Foruzan	<p>Foruzan trying to get in touch with Mony through vendor of his inventory, as The Board cannot remove Mony. (2024-02)</p>	Dismissed	<p>Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Ron Chin to provide standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism; Dec-1: No longer relevant as Mony Sy 3-year term has expired</p>
Graeme / Ron	<p>Graeme to provide draft memo on CORA Cup Series</p>	Overdue	<p>Feb-7: Ongoing; Feb-28: Graeme handed over to Ron for review; Note that this</p>

	hosts expectations (Registration; Reciprocity; Race Results; Meals; Waivers; etc) for Ron to review. (2024-02)		should cover off outstanding Race Director Guidebook Action Items, however CORA President has yet to act on those recommendations Jul-3: Ongoing; Sep-22: Ongoing; Nov-3 Progress?
Ron	Ron to contact Edmonton Dragon Boat Racing Club and ask several questions: 1) Does this application have the EDBRC board's approval 2) Each member wanting to compete or paddle in outrigger must be members of CORA 3) Do you have access to outrigger canoes, either OC6 or OC1 (2024-02)	Completed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Edmonton Dragon Boat Racing Club CORA Club Membership accepted
Ron / Erik	Information requested to publicize the Kelowna Paddle Centre June 1-8, clinic to the CORA membership. (2024-02)	Completed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Erik	Will be preparing a description for the CORA Project Manager position as well as for the Area Coordinator, also outlining the Area Coordinator description and coach. (2024-02)	Completed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Erik / Cindy	Issue a Call for an Area Coordinator for Hilo. Area Coordinator to be appointed by the Board. Need to decide whether a coach will be hired for the Team Canada Elite crews (for practices leading up to Hilo). Advisory Committee composed of a Board member and others to determine a coach. (2024-02)	Completed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done

Jonathan	Review and possibly correct Financial Statements errors	Dismissed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: GG to follow-up with end-July-2024 Financial Statements; Nov-2: No longer relevant
Ron	Send VYPC the Informed Consent form that Ron has developed - Both types of forms. (2024-02)	Completed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Graeme / Town Hall Committee	Collaborate on Polynesian Voyaging Society Town Hall for March 17th. (2024-02)	Completed	Feb-7: Ongoing; Mar-17 Hawaiian Outrigger Canoe Voyaging Society (HOCVS) conducted with "organic" contributions by "Uncle" Kimokeo of HOCVS and Lynda Roberts of Calgary Canoe Club
Erik / Ron	Prepare required website changes to get Markel waiver requirements from all CORA individual and Club members by April 1, 2024. (2024-02)	Dismissed	Feb-7: Ongoing; Mar-17: CORA Individual Members are still awaiting a communique from CORA as of Mar-27. May-20: Ongoing; Jul-3: Have all CORA Individual Members received/responded to this reminder? Dec-1: 2025 Memberships opened with 2024 Membership concerns in the past
Graeme	Working on providing a list of Contacts (name / organization / email / phone) for everyone connected to the Deas Island Sprints Regatta event venue. (2024-02)	Dismissed	Feb-7: Ongoing; Feb-21: Uploaded to CORA Google Drive; Will be updated periodically. May-20: This effort was abandoned when CORA Executive opted to go with local Timing / Race Management & Event Management service providers given delay in engaging with other potential service providers.
CORA Board	CORA to approach, negotiate and contract with the entities that provided the event services for CORA Sprints Nationals in 2022. (2024-02)	Dismissed	Feb-7: Ongoing; Mar-17: FCRCC opted not to provide Event Management services for 2024; G2G has ceased business operations and is not available to provide Timing / Race Management services. Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk May-20: It was determined in early March 2024, less than 2 months before the event, that the entities that provided the event services for CORA Sprints Nationals in 2022 were not available for Sprints Nationals in 2024.

CORA Board	CORA to do a tender for Event Registration & Race Management & Event Management services for 2026 CORA Sprints. (2024-02)	Dismissed	Feb-7: Ongoing; Mar-17: Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk May-20: CORA Executive opted to go with local Timing / Race Management & Event Management service providers given delay in engaging with other potential service providers.
CORA Board	Provide guidance on potential DOKA Coaching Clinic (roles / responsibilities / communication / registration / topics) & CORA Coaching Clinic Grant in the event ARE wish to have a 1-day "demonstration day" at Deas Island Regional Park as part of any canoe sponsorship agreement. (2024-02)	Dismissed	Feb-7: Ongoing; Mar-17: ARE Outrigger World has been the bottleneck on this. DOKA has offered full support. Need to determine what are the ARE Outrigger World expectations to make this happen. This also impacts readiness of V6s/V1s for Saturday AM May-20: "Challenges" with communication between Canada Border Services Agency and our event canoe provider resulted in V6s/V1s arriving in Canada just 2-days before the event. DOKA withdrew support for the CORA Coaching Clinic due to uncertainty regarding expectations.
Graeme	Continue discussions with North Water (V6 Spray-decks / Covers) about some level of event sponsorship, as they are keen. (2024-02)	Completed	Feb-7: Ongoing; Mar-17: North Water offering 15-20% Discount on all spray-deck / canoe-cover purchases in 2024 by CORA clubs and a \$1600 of Swag Prizing for the 2024 Sprint Championships
Graeme	Graeme will send out CORA Sprints Regatta Rules revised / uploaded & aligned with IVF Sprints Rules (provides guidance for conducting Sprints Regatta & many undocumented scenarios to Leanne, Rob M, Dean and Rob V). (2024-02)	Completed	Feb-7: Ongoing; Feb-21: Distributed to Leanne, Rob M, Dean and Rob V
IVF Committee / Erik / Jonathan	Need to appoint a Selection Committee for CORA IVF Program Manager to review and recommend a candidate to the Board. The Board will approve the successful candidate. Jonathan and Erik have indicated a desire	Completed	Feb-7: Ongoing; Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done

	to be on the selection committee. (2024-02)		
Raised Mar-6 / 2024			
IVF Committee / Erik / Jonathan	CORA IVF Selection Committee for Program Manager to schedule interviews for end of Mar-2024 and then score / rank / recommend 1 Candidate and 1 backup Candidate. (2024-03)	Completed	Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Ron	VCKC needs to be reminded that 2024 WUTG is contingent on CORA 2024 Club Membership paid VOS needs to be reminded that they are chronically delinquent in paying their CORA Club Membership. (2024-03)	Completed	Mar-6: Ongoing; Mar-15: Ron communicated to VCKC need for CORA Club Membership before WUTG & Stormin Norman events May-20: Done
Ron	Reminder sent to KPC for description of their June clinic. (2024-03)	Completed	Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
IVF Committee	Open slots for club crews still available and communication will be put out publicly. (2024-03)	Completed	Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
IVF Committee	Need to outline the Area Coordinator description and coach. Selection committee needs to determine how many people will attend Hilo (potentially 2 ACs, new PM and coach). (2024-03)	Completed	Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Erik	The Application to hold a CORA sanctioned event gets updated to provide for a V1 selection, to be customized by Erik on a case by case basis. To be added to General FAQs. (2024-03)	Completed	Mar-6: Ongoing; Mar-15: Erik updated new CORA Sprints Championships Race Calendar Entry to say "V1"

Ron	Ron is to prepare a letter from CORA addressed to Canada Border Services Agency confirming that canoes being brought up from the US are being used at CORA Sprint Nationals once the canoe supply Letter Agreement is finalized and signed. (2024-03)	Completed	Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; May-20: There were many issues/concerns regarding Canada Border Services Agency communication raised by our event canoe provider
Erik / Rob M	Event Registration to add age divisions. May need to limit the number of crews per age division. (2024-03)	Completed	Mar-6: Ongoing; Apr-4: Ongoing; May-20: Ongoing; May-20: There were many issues/concerns regarding Event Registration raised by our potential participants
Raised Apr-4 / 2024			
IVF Committee	Hilo Team info to be turned over to new IVF Project Manager (Sherry Hunt). Need to hand over tasks to Sherry Hunt. (2024-04)	Completed	Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
IVF Committee	Ron sent Sherry Hunt a draft Independent Contractor Agreement, and changes to the draft were discussed and agreed to. Contract to be finalized and signed soon. (2024-04)	Completed	Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Erik	Close out the Lahaina Recovery Go Fund Me. (2024-04)	Completed	Apr-4: Ongoing; May-20: Ongoing; Jul-3: Done
Erik	Checkbox will meet Markel's requirements for waiver. Form of waiver sent to Erik March 5, 2024. Erik preparing required website changes. We have until April 1, 2024 to obtain the waivers. A reminder will be sent a month after the last email - after 2024 Sprint Nationals. (2024-04)	Dismissed	Apr-4: Ongoing; May-20: Ongoing; Jul-3: Have all CORA Individual Members received/responded to this reminder? Dec-1: 2025 Memberships opened with 2024 Membership concerns in the past

Raised May-20 / 2024

Ron	The CORA list of clubs on the website has clubs that have not renewed CORA membership - at what point should these clubs no longer show up as CORA?	Completed	May-20: Ongoing; Jul-3: CORA website reflects names of 2024 CORA Club Members
Ron / PPSA	Receipts to be received from Penticton PaddleSports for Duel in the Desert CORA Cup race draw prizes.	Completed	May-20: Ongoing; Jul-3: Submitted by Penticton PaddleSports & paid
Ron / Insurance Committee	Update List of Named Insureds (Member Clubs) with BFL Canada to add: Edmonton Dragon Boat Racing Club, Island Brave Canoe Club, Lost Boyz Canoe Club, Nanaimo Paddling Centre, Vikki-Lynn Canoe Club	Completed	May-20: Ongoing; Jul-3: CORA website reflects names of 2024 CORA Club Members
Board	Do we have any spare boat numbers? Request from Launa at Penticton PaddleSports that we increase the size of the boat number stickers to be more legible, especially since the font has been reduced to fit the 4 digit numbers.	Completed	May-20: Ongoing; - Note that Small Boat Number decals have been 6.5"x8,5" since at least 2004. A new series (1400-1499) has been ordered/received/billed/paid from OBWS with numerals increasing in height from 3.25" to 4". Please note that the numeral height dropped from 3.5" for 3-digit numerals to 3.25" for 4-digit numerals. This should alleviate the immediate need for Small Boat Number Decals for upcoming 2024 events. Jul-3: 1400-1424 distributed to Latitude 48 for Island Iron & 1425-1449 distributed to FCRC for Around Bowen (canceled) & 1450-1474 distributed to Penticton for 2024 CORA Cup Series Championships.
Board	This is also driven by new OC6s using the boat number stickers (not just small boats), and OC6 finish lines are not as close to shore for reading numbers. Query whether we prompt new OC6 to "choose a boat	In-Progress	May-20: Ongoing; - Please note that one of the outcomes of the CORA Canoe Registry Initiative of 2020 was a recommendation that CORA put into place standardized Big Boat Number Decals. Nothing came of those recommendations Several years ago, some CORA clubs began using these Small Boat Number Decals on their OC6s.

	<p>number” and order their own large sized numbers. This could create problems with repeated OC6 numbers if owners do not properly check the Canoe Registry. OC6 numbers - Suggestion of after review of the CORA registry to determine numbers to order new numbers and issue numbers specific to the OC6 canoes. Keeping in mind that different clubs have different coloured hulls. An email should go out to clubs that any canoes racing must have an easily seen number on it. They should clear their chosen number with CORA first.</p>		<p>However, there is now a mish-mish of Big Boat Numbering schemes with legacy numbers (Axx; Cxx; Gxx; Lxx; Mxx), personalized numbers (888; 777; 707), and Small Boat Numbers (11xx; 12xx; 13xx). Also note that the Canoe Registry is private to the CORA Board Members. Jul-3: TBD</p>
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Raised Sep-22 / 2024

<p>IVF Committee</p>	<p>Need to create an IVF Selection committee. Not necessarily to change the people but to clarify the process. Discuss this further at the pre AGM meeting. Need to get more people involved in committee work. (2024-09)</p>	<p>In-Progress</p>	<p>Sep-22: Ongoing; Nov-3 Progress?</p>
<p>Foruzan / Jonathan / Erik</p>	<p>\$2,500.00 to be allocated for the translation of selected aspects of the CORA Website into French, such sections and documents to be determined by Jonathan, Erik and Foruzan. (2024-09)</p>	<p>In-Progress</p>	<p>Sep-22: Ongoing; Nov-3 Progress?</p>
<p>Jonathan</p>	<p>If we are not spending what we budgeted for we should reduce the amount budgeted. Jonathan will give us a spread sheet covering the four cycles. (2024-09)</p>	<p>In-Progress</p>	<p>Sep-22: Ongoing; Nov-3 Progress; Dec-1 Treasurer provided a 2025 Budget that addresses all of these ongoing Budget Line Items except for the Strategic Planning Initiative</p>

Town Hall Committee	Canadian Outrigger Hall Of Fame session booked for weekend of 2024-Nov-9/10. (2024-09)	Completed	Sep-22: Ongoing; Nov-2 Progress; Nov-10: Held on Sunday 2024 Nov 10
Town Hall Committee	Suggestion of a Town Hall - When should a Race Director cancel / change a race. Liability issues, etc. (2024-09)	In-Progress	Sep-22: Ongoing; Nov-3 Progress?
Race Committee	Implications of CORA Small Boat Decal Numbers (adequate for 20 years) being used by clubs on Big Boats. Pre-AGM Discussion. (2024-09)	In-Progress	Sep-22: Ongoing; Nov-3 Progress?
Board	Vicki-Lynn CC registering as Spec OC6 & racing as Unlimited OC6 was not a mistake by a new Club. Race rules do not need to be amended to delete advance notice since ULS are commonplace. This was a flagrant misrepresentation of a crew's racing division. Discuss at Pre-AGM. (2024-09)	In-Progress	Sep-22: Ongoing; Nov-3 Progress?
Board	CORA Website Protocols discussion to be held with interested Board Members TBD. (2024-09)	In-Progress	Sep-22: Ongoing; Nov-3 Progress?
Raised Nov-3 / 2024			
Graeme	Workshop for interested Board Members on CORA website postings protocol (social media strategy) to-be-arranged before or after AGM weekend. (2024-11)	In-Progress	Nov-2: Ongoing; Nov-15 CORA Website Postings Analysis discussion document provided and available for discussion post-AGM.
Ron	Director Nomination Form received from Richard Lalancette. Ron to thank him for submission. (2024-11)	Completed	Nov-3: Ongoing; Dec-1 Richard Lalancette welcomed to the Board at the AGM

Ron	Still need to review receipts from Kelowna Paddle Centre and Jericho Paddling Club for their respective June Clinics. (2024-11)	In-Progress	Nov-3: Ongoing
Ron	Courteous gesture to reach out to First Nation's cubs - are you aware that there is a traveling grant available as long as you have the required permit to car top. (2024-11)	In-Progress	Nov-3: Ongoing
Dean	Need to sort out how we are getting the IVF coaches and the selectors. (2024-11)	In-Progress	Nov-3: Ongoing
Board	Would like to see a written report for the latest events. Request that we add to our regular agenda for each monthly meeting to add that there should be a monthly report from Sherry. (2024-11)	In-Progress	Nov-3: Ongoing
Marianne	Recommended change to Junior Guidelines: A coach boat with a qualified power squadron operator should accompany all juniors on the water is recommended. If a coach boat is not available then the coach must either be in the outrigger canoe with the junior paddlers, as in an OC6, or nearby in their own OC1. (2024-11)	In-Progress	Nov-3: Ongoing
Marianne	Recommended change to Junior Guidelines: it is recommended that anyone involved with a junior paddling program, who is over the age of 18, should have a Criminal Record Check. (2024-11)	In-Progress	Nov-3: Ongoing

Graeme	Had "boots on the ground" discussions with most club reps at the Penticton September event that had Junior/Novice participants about how CORA could support these Junior/Novice participants. Feedback to be provided at CORA Pre-AGM. (2024-11)	Completed	Nov-3: Ongoing; Nov-30: Distributed Youth / Junior / Novice Engagement discussion document to Board for review; Dec-15: Looking forward to news on 2025 Junior / Youth Initiatives
Graeme	Canadian Outrigger Hall Of Fame session scheduled for Remembrance Day weekend of 2024 Nov 10 @ 4:00pm Pacific/7pm Eastern. (2024-11)	Completed	Nov-3: Ongoing; Nov-10: Held on Sunday 2024 Nov 10
Town Hall Committee	Suggestion of a Town Hall - When should a Race Director cancel / change a race. Liability issues, etc. (2024-11)	In-Progress	Nov-3: Ongoing
Jonathan	Nothing received from BFL Canada on 2025 Insurance yet. Jonathan will email to BFL for an update. (2024-11)	In-Progress	Nov-3: Ongoing
Foruzan / Jonathan	Translation of website and race rules into French. Translation should be done shortly. Expenses to be given to Jonathan before year end. Suggestion of a website review to ensure that all translations needed to be done have been done. (2024-11)	In-Progress	Nov-3: Ongoing
Erik / Jonathan	Suggestion of having a toggle on the website, for either a English or French version. (2024-11)	In-Progress	Nov-3: Ongoing
Graeme / Jonathan	3 Canadian Outrigger Hall Of Fame Commemoration shipping expense receipts to be delivered to CORA Treasurer shortly. (2024-11)	Completed	Nov-3: Ongoing; Dec-15: HOF shipping expense receipts delivered to CORA Treasurer & paid via e-transfer

Graeme / Jonathan	Junior/Novice OC Paddle Grant 8 Gift Certificates presented; Oddball Workshop to submit invoice before year-end 2024. (2024-11)	Completed	Nov-3: Ongoing; Nov-8 Oddball Workshop submitted Invoice & was paid
Raised Nov-30 (Pre-AGM)			
Sherry	To put together a Brazil 2025 Junior/chaperone guide. (2024-12)	In-Progress	Dec-1: Ongoing
IVF Committee	Timeline for the high performance committee is the end of January-2025. Once this committee is struck, the coaching group does its recommendation for Singapore. (2014-12)	In-Progress	Dec-1: Ongoing
IVF Committee	Various Regional Coaching & Community Coaching Topics: Need a handbook put together with a curriculum leading to coaching credentials (2024-12)	In-Progress	Dec-1: Ongoing
IVF Committee & Town Hall Committee	Suggestion of doing a Town Hall to address IVF selection process, suggestion of running this in April of 2025. (2024-12)	In-Progress	Dec-1: Ongoing
Race Committee	CORA Cup Series Expectations need to be communicated (early) to CORA Cup Series Host Clubs. (2024-12)	In-Progress	Dec-1: Ongoing
Board	We should have a strategy for updating CORA news on social media and the website. (2024-12)	Ongoing	Dec-1: Ongoing; Dec-31 Discussion Document on CORA Website Strategy distributed for Board Members to review in Jan-2025 and hopefully have a working session early Jan-2025.
Board	Recommended that we do an associate membership. This will allow someone to	In-Progress	Dec-1: Ongoing

	state that they belong, in order to be included in the discussion. Industry membership that one will have in other professional organizations (2024-12)		
Raised Dec-1 / 2024 (Technical AGM)			
Marianne	Update CORA guidelines for Junior / Novice support with respect to safety boat requirements (2024-12)	In-Progress	Dec-1: Ongoing
Board	CORA Cup Series 2024 Winners. Discussions on types of canoe - Spec v UL will be done during 2025 by the Board. (should Spec divisions be trimmed to just Open) (2014-12)	In-Progress	Dec-1: Ongoing
Raised Dec-1 / 2024 (AGM)			
Board	Bethany Yam of Sunnyside Paddling Club & Richard Lalancette of Ottawa River Runners to be onboarded to CORA Board email addresses & CORA Google Drive access & Acknowledgements to be completed (2024-12)	In-Progress	Dec-1: Ongoing
Raised Dec-8 / 2024			
Board	Board Member appointments for the officer positions and the Committee Member positions to be updated on CORA Website (2024-12)	Completed	Dec-8: Ongoing; Dec-15: Board Member appointments for the officer positions and the Committee Member positions updated on CORA Website
Graeme	Discussion Document on CORA Website Strategy to be distributed shortly for	Completed	Dec-8: Ongoing; Dec-31 Discussion Document on CORA Website Strategy distributed for Board Members to review in

	Board Members to review in Dec-2024 and hopefully have a working session early Jan-2025. (2024-12)		Jan-2025 and hopefully have a working session early Jan-2025.
Graeme	Discussion Document on local / provincial / federal funding grants to be distributed shortly for Board Members to review in Dec-2024 and hopefully have working session early Jan-2025. (2024-12)	In-Progress	Dec-8: Ongoing
Richard	Richard to complete Acknowledgment Forms shortly. (2024-12)	In-Progress	Dec-8: Ongoing
Ron	Review receipts from Kelowna Paddle Centre and Jericho Paddling Club for their respective June Clinics. (2024-12)	In-Progress	Dec-8: Ongoing
Board / Leanne	Candidate profiles received from the IVF to be forwarded from Leanne to CORA Board Members and responses to be provided on nominations for the IVF Board of directors as well as for IVF officer positions, to Leanne on or before December 12th @ 5:00 pm (2024-12)	In-Progress	Dec-8: Ongoing
Marianne	Working on updating the information on the CORA website for juniors (2024-12)	In-Progress	Dec-8: Ongoing