



CORA Monthly Meeting Minutes Draft

Sunday September 22nd, 2024

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- Welcome and Roll Call

Present: Ron, Rob M, Jonathan, Leanne, Marianne, Rob V, Foruzan and Paige

Absent: Cindy, Erik, Dean, Mony and Graeme

Adoption of Monthly Minutes from May 20th, 2024

Motion to approve - Ron Chin

Seconded - Jonathan Wilkins

Approved

Confirmation of Agenda/Add New items:

- **Recap / Update on Previous Monthly Meetings & Pre-AGM / Technical AGM & AGM Action items:**
 - *Ron to get the Insurance Summary out soon | Ron | ?*
- Standing Items - Presented by existing Officers
 - Communications & Technical Update – **Erik / Graeme**
 - Outbound communications - **Erik**
 - Notice for Brazil trials was sent out, but not everyone received it.
 - Inbound communications / Website - **Graeme**

- Approved & Finalized Board Meeting Minutes for all of 2024 now published to CORA website
 - Approved & Published Board Meeting Minutes for all of 2024 now moved to “FINAL”
 - Are the Jan 14th, 2024 Board Meeting Minutes to be published?
[Defer]
- Membership Update – **Grace / Ron**
 - **CORA Individual Memberships**

There were 227 more annual memberships purchased between June and now for a total of 1,746 CORA memberships so far for 2024.

131 single day memberships were purchased since June; 54 for CORA Eastern Sprint Nationals, 9 for Lotus Iron, 18 for Lotus Poker Paddle, 46 for Nationals, and 4 so far for Bridges.
 - **CORA Club Memberships**

42 CORA clubs have renewed their club memberships. Clubs who do not currently have club membership but have paddlers registered with CORA are Ottawa River (1) and Shuswap Rowing and Paddling (1).
- Administration Update - **Ron**
 - Moved by Ron:

BE IT RESOLVED THAT the CORA Technical Meeting and AGM will be held on Sunday, December 1st at 1:00pm and 2:30pm, respectively.

 - Seconded by Jonathan,
 - APPROVED
- Grant Updates – **Ron**
 - **Clinic Grants**
 - Receipts received from Jericho Paddle Club and Kelowna Paddle Centre for their clinics - in process.
 - **Coaching Education Grants** -
 - No activity
 - **RME Grants**
 - Pacific Reach 2024 RME Grant (\$1000.00) paid by e-transfer on June 13, 2024
 - VYPC 2024 RME Grant (\$987.24) paid by e-transfer on August 8, 2024
 - Maple Bay OCC receipts received on August 26, 2024. Approved for payment (\$1000.00) September 18, 2024.
 - RME Grant Application received from CVCRC on September 8, 2024 for Tempest OC2 repairs. See Memo here:
https://drive.google.com/file/d/1suO7Z2Dm_SPTCABp8mzZKU6bP8XpXT01/view?usp=drive_link

Ron: I MOVE THAT the Board approve the RME Grant Application submitted by Comox Valley Canoe Racing Club on September 8, 2024 in

the amount of \$1000.00, subject to the submission of receipts by December 31, 2024.

Seconded by: Jonathan Wilkins

APPROVED

Travel Grants -

- The following Trailing Grants were approved and paid since the June Board meeting:

FLCC	Jericho Iron	\$78.60	Paid by e-transfer June 5, 2024
Suncoast	Island Iron	\$700.00	Paid by e-transfer June 14, 2024
FLCC	Island Iron	\$700.00	Paid by e-transfer June 13, 2024
Comox	Island Iron	\$267.60	Paid by e-transfer June 13, 2024
Pacific Reach	Island Iron	\$700.00	Paid by e-transfer June 20, 2024
FCRCC	Island iron	\$700.00	Paid by e-transfer June 26, 2024
Kelowna	Freshwater Challenge	\$72.00	Paid by e-transfer July 10, 2024
Penticton	Lotus Iron	\$462.00	Paid by e-transfer July 21, 2024
FGPC	Lotus Iron	\$700.00	Paid by e-transfer July 24, 2024

Other Grants

- CORA Cup Draw Prizes grants were provided as follows:

PPSA	Duel in the Desert	\$800.00	Paid by e-transfer June 13, 2024
Latitude 48	Island Iron	\$741.82	Paid by e-transfer June 21, 2024
Lotus	Lotus Iron	\$800.00	Paid by e-transfer July 31, 2024; Graeme sourced draw prizes for Lotus.
Sunnyside	CORA Eastern Sprints Championships	\$800.00	Paid by e-transfer _____, 2024

○ IVF Representative Update – **Leanne**

■ Sprints (Hilo 2024)

- 4th in the medal table (8 Gold, 4 Silver, 4 Bronze)
- Organizers had issues with contractor for the course, emergency replacement was brought in on the final day of course familiarization.
- Informal report submitted to board immediately after the event, Full AC report coming from program manager.
- Singapore was taking note of the issues with the sprint course and the officiating.
- Thanks to Leanne for taking over the AC position when Sherry came down with COVID and shingles.
- A formal thank you should be sent to Tamara Underwood.

■ Distance (Brazil 2025)

- Trial registration is now open. Zoom meeting to explain and ask questions was held on Friday. Some concern expressed by

members over selection published so late and no consultation with members regarding the process. Small boat trials are out of Jericho and the V6 are out of Burrard.

- New for this year are the restrictions on predetermined (“PD”) crews. This was explained in the question period when some folks had questions about the reasoning behind it.

■ General

- Need to create an IVF Selection committee. Not necessarily to change the people but to clarify the process.
- Rob V suggested following Dragon Boat Canada’s process, high performance committee - responsible for accountability with selecting committee - coaches. We should discuss this further at the pre-AGM meeting.
- Jonathan suggested that we don’t overcomplicate.
- Leanne - need to get more people involved in committee work. Keep in mind - timeframe - protocols, etc., should be in place for Spring 2025.
- Need more details added to the playbook.

■ CORA Project Manager

- Sherry seems very happy with her job. Should we consider always having a backup, for instance illness, etc. Typically, a distance race is less stressful than the sprint races. We should always have and identify a backup person.

■ IVF Workshop on Sports Development

Leanne just got the recording and notes to review from this workshop. Met with the chair of the Sport Dev committee on Tuesday.

○ Financial Report September 2024 - **Jonathan**

■ September 2024 Report

- https://drive.google.com/drive/u/0/folders/1bK7p_BXdn63HCH1kOPB47qqVwEjyuOzK

■ Suggestions to assist the East

- Foruzan has a friend who can translate documents on our website into French. We have budgeted \$1,000.00 for translation.

Motion - Jonathan Wilkins

Be IT Resolved that up to \$2,500.00 be allocated for the translation of selected aspects of the CORA Website into French, such sections and documents to be determined by Jonathan, Erik and Foruzan.

Seconded - Rob Varnel

Approved

- Suggestion of going back three or four cycles, if we are not spending what we budgeted for we should reduce the amount budgeted.
 - Jonathan will give us a spread sheet covering the four cycles.

○ Junior Update - **Marianne**

- Working on connecting junior clubs together. Suggestions have come up with fun races. This past summer a few clubs were asked about a “fun” change race, two of which took part.
 - Starting discussions again about a mini camp. Place not determined yet; billeting is always a concern.
 - Will work with CKBC as well.

- Town Hall Update - **Leanne / Erik / Ron / Foruzan**
 - Kirsty MacMillan presented on Mental Performance Coaching on June 23, 2024. Ms. MacMillan was paid an honorarium of \$100.00 for her work.
 - Proposal for late-2024. Matt Kelly & Ron Zander Williams co-presenters. Matt Kelly to talk about Granville Island Predator Performance Sports (1990s) & “The Burrard” & Jericho OCC founding & support for BC paddlesports & connection with Ron Zander Williams. Ron Zander Williams to talk about 1990s FCRCC OC & South America OC evolution & Ontario Canada OC insights. - **Not Supported**
 - Canadian Outrigger Hall Of Fame session requested for the weekend of 2024-Nov-9/10 - **Supported**
 - Suggestion of a Town Hall - When should a Race Director cancel / change a race. Liability issues, etc. Teaching type of session, call for race directors to send in their “stories”, vet them before presenting. Na Wahine / Island Iron 2012 / TIOC / Gorge. Also discuss things, disasters that a race director will have to make decisions on, what to look out for, safety, etc. Suggestion of changing the course, etc.

- Insurance Update - **Ron / Erik / Jonathan**
 - Applicable Race Certificates were requested and obtained over the course of the summer.

- Education Update - **Dean**
 - Topics for discussion at some point include 1) Support for Eastern Canada OC Paddlers; 2) High performance committee - **Defer**

- Historical Update - **Graeme**
 - Distributed “*The Nanaimo Legacy*” document to contributors. Wolfgang Presslauer and Ruth Matson have reviewed/approved content. Published to CORA Cultural Continuity page.
 - Distributed “*The Sunshine Coast Legacy*” document to contributors. Sue Milligan and Marc Lavertu and Michael Matthews and Donna Harrison and Ron Dickinson have reviewed/approved content. Published to CORA Cultural Continuity page.
 - Distributed “*The Greater Toronto Area (GTA) Legacy*” document to contributors. Wendy Rae-Perkins and Nancy Botting and Sheila Kuyper and Janet Davis have reviewed/approved content. Published to CORA Cultural Continuity page.

- Lengthy virtual interview held with Janet Davis of Oakville ON to provide further details for “*The Greater Toronto Area (GTA) Legacy*” document.
 - Distributed “*The Comox Legacy*” document to contributors. Annie Boulding and Jackie Bell and Melanie Whittall and Michelle Genge and Zoe Norcross have reviewed/approved content. Published to CORA Cultural Continuity page.
 - Compiling “*The Pemberton / Whistler Legacy*” content. To be distributed to contributors once the first draft is completed.
 - Compiling “*The VCKC Legacy*” content. To be distributed to contributors once the first draft is completed.
 - Compiling “*The Interior (Kelowna / Vernon / Kamloops) Legacy*” content. To be distributed to contributors once the first draft is completed.
 - Compiling “*The Alberta (Calgary / Edmonton) Legacy*” content. To be distributed to contributors once the first draft is completed.
 - Compiling “*The Molokai Na Wahine 1985*” content. To be distributed to contributors once the first draft is completed.
 - Compiling “*Cascadia - Paddlers Without Borders - The Prequel*” content. To be distributed to contributors once the first draft is completed.
 - Collaborating with Sue Milligan (Suncoast) on Tahiti 2018 IVF World Sprints Team Canada Legacy material
- Awards Update - **Graeme**
 - New 2024 Shield for Peter Forand Masters Challenge trophy received from Kerr’s Recognition and invoice paid via e-transfer.
 - Presentation of Hugh Town Memorial Trophy to Annie Boulding at Lotus Iron Saturday event courtesy of Lotus event organizers and resounding tribute by Canadian Outrigger Hall Of Fame Inductee Melanie Whittall
 - Canadian Outrigger Hall Of Fame Plaque supplier has discontinued the original “Golden Maple” background. Going forward as of 2024, “Cherry Wood” background will be used as the background material for the Silver sublimated plate.
 - Canadian Outrigger 2024 Hall Of Fame Candidate Bios / Ballots distributed to Awards Committee members early-July for review.
 - Canadian Outrigger 2024 Hall Of Fame balloting / voting cycle completed as of 2024-Jul-31. Candidates selected for Induction this year: Bob Stewart (Vancouver, BC), Janet Davis (Oakville, ON), Laurel Archer (Comox, BC), Ron Dickinson (Half Moon Bay, BC), Ron Zander Williams (Toronto, ON), Zoe Norcross-Nu'u (Comox, BC).
 - Given lack of an August CORA Board Meeting, communiques distributed to each Canadian Outrigger 2024 Hall Of Fame Inductee, and CORA social media release published ahead of 2024 Hilo IVF World Sprints
 - Canadian Outrigger 2024 Hall Of Fame perpetual page updated with bios / photos for all 2024 Hall Of Fame Inductees.

- Invoice for Canadian Outrigger 2024 Hall Of Fame plaques forwarded to CORA Treasurer for payment.
 - CORA longtime vendor Kerr Recognition awaits payment - Jonathan paid this beginning of September.
 - NOTE: As a matter of courtesy, the CORA Board should be informed of the Awards Committee recommendations (Hugh Town and Hall of Fame recipients) before publication on the CORA website. This also includes approval of expenditures for trophies. If there are no board meetings, this can be done by e-mails to the Board.
- 2024 Race Committee - **Graeme / Ron / Rob M / Leanne / Cindy**
- Canoe Registry Updates
 - FLCC 2 Unlimited OC6s (Malolo & Vortex) details added
 - Gibsons Clipper Advantage Whanau acquired in 2019 and the Ah'Neetz Gnass acquired in 2021 weigh 280 pounds making them eligible for the ultralight category. (as per Donna Harrison)
 - FCRCC privately owned Puakea Malolo sold to FCRCC early 2024 & has Jericho Iron Boat Number 315
 - Confirmed 2 Halau Brazilian Bradley Lightnings (3-piece) in Ontario privately owned by Ron Zander Williams (ROC)
 - FCRCC ARE Matahinas using CORA Small Boat Number Decals 1335 & 1336 (Note that this usage should be discouraged)
 - Identified/photographed 3 new Canadian OC6s at Lotus Iron. Penticton has 1 new white/orange Matahina (970). Lost Boyz/Girlz (Cultus Lake) has 1 new black Puakea Malolo (#65). Star Nation (Cultus Lake) has 1 new white Matahina. Canoe Registry updates pending.
 - Whitby Canoe Club (Ontario) reportedly has an OC6 of unknown origin (following up)
 - Canadian clubs are not reporting their OC6 acquisitions and CORA has not communicated this as an expectation.
 - Canoe Registry (Clubs; Canoes) now current as of 2024-Aug-21 except for 2 OC6s in question
 - Canoe Photo Registry now current as of 2024-Aug-21 with photos added for Fairway Gorge 2 UnlimiteDs, Penticton Unlimited, Lost Boyz Unlimited; Star Nation Unlimited, Gibsons (light) Advantage, Rio Outrigger 2 Bradley Lightnings.
 - CORA Club Registry / Contacts
 - Have we noted anywhere that there are now 4 Canadian clubs at Cultus Lake including Star Nation (1 Clipper Advantage) & Lost Boyz/Girlz (1 Puakea Malolo) & Vicki-Lynn (zero OC6s) & Sudden Impact (1 ex-FCRCC Mirage 2)?
 - CORA Clubs are noted on the Race Directors Spreadsheet. *Sudden Impact is NOT a CORA Club, the others are CORA Clubs.*
 - CORA Small Boat Number Decals

- (1400-1499) ordered/received/invoiced/paid; 25 distributed for Latitude 48 Island Iron; 25 distributed for FCRCC Around Bowen (canceled)
 - Penticton received 25 pairs of small-boat number decals for CORA Cup Series Championships small-boat race at Lotus Iron. Thanks was communicated by Don Mulhall.
 - Any new numbers need to be wider decals to accommodate 4 digits.
- Junior/Novice OC Paddle Grant
 - FLCC & Penticton & Latitude 48 & Lotus have provided all Junior/Novice entries for their CORA Cup Series events; Google Sheet is current as of Lotus Iron event on 2024-July-20
 - Showcased sample Junior/Novice OC Paddle from OBWS at Lotus Iron & reminded clubs that Juniors/Novices that race Long/Short Course or Open/Masters are eligible.
 - Lotus Iron had 25+ Junior/Novice entries & the total number of Junior/Novice entries after 4 events for 2024 is ahead of the total number of Junior/Novice entries after 4 events for 2023.
 - Picked up 8 Gift Certificates and sample OC Paddle and Oddball Workshop banner for Junior/Novice OC Paddle Draw at Penticton
 - Eastern Canada OC Sprints Championships
 - Eastern Canada OC Sprints Championships details (Results; Financials; Photos; Summary) included in CORA Google Drive https://drive.google.com/drive/u/0/folders/1RJPmxXczfQx_Ylfp96Hkji8H7UR6fp
 - Event Summary details provided/reviewed by Paige / Foruzan & uploaded to CORA Google Drive as Eastern Canada OC Sprints Championships Summary. Event Summary details indicate Revenue of \$6,200 and Expenses TBD https://docs.google.com/document/d/1t_4ur5VRSDXtY3V12P46lhFY_BW3Kb7MI4su4pxQRVs/edit
 - Eastern Canada OC Sprints Championships Race Results formatted/published to CORA website Race Results <https://www.canadianoutrigger.ca/wp-content/uploads/2024/09/2024-Eastern-Canada-CORA-OC-Sprints-Championships.pdf>
 - Eastern Canada OC Sprints Championships photo records uploaded to CORA Google Drive as Eastern Canada OC Sprints Championships photo record https://drive.google.com/drive/u/0/folders/1QU0MsgLhTjyTbMTzCOma1_CDlcWFkbZa
 - Race Results
 - Captured/Posted CORA Sanctioned Event Race Results from clubs who had not provided Race Results in a timely manner (Vernon; Sunnyside; etc.)
 - Canoe Registry Maintenance
 - Please do not delete rows/columns; Please add historical commentary to any inserts/updates.

- Substantial manual effort has been taken to ensure the ongoing reliability of data in this Google Sheet since 2020.
 - The previous Excel/PDF Canoe Registry was out-of-date by 10 years; The current Google Sheets Canoe Registry may be out-of-date by as much as 6 months as acquisitions / transfers of OC6s are tracked down.
 - New Business
 - a. 2024 CORA Cup Series Lotus Iron Vicki-Lynn Canoe Club Disqualification **(Graeme)**

See CORA Long Distance Race Rules:

3.2.1 Crews proposing to race in an Unlimited Class OC6 (as defined in Section 5.1.2(b)) shall notify the Race Director in advance of the Event that they will be participating in an Unlimited Class OC6 to allow for all racing options and decisions to be made and communicated in advance, at the discretion of the Race Director.

3.2.2 If an Unlimited Class OC6 is not declared by the crew and is raced as a Spec Class OC6, that crew will be disqualified.

 - Vicki-Lynn CC registered as Spec Open OC6 & presumably had borrowed a Spec OC6 from Lotus
 - I have photos of the Race Results at the event and Race Results as provided by Lotus showing that Vicki-Lynn CC raced as Spec Open OC6
 - I also have photos that show Vicki-Lynn CC racing a white Unlimited provided by Lost Boyz
 - Vicki-Lynn CC upgraded from a Spec OC6 to an Unlimited OC6 on race-day and did not communicate this to the Lotus Race Director
 - The Lotus Race Results are incorrect and the CORA Cup Series Points are incorrect
 - I was not racing at Lotus Iron, but if I was racing at Lotus Iron, I would have filed a Protest and insisted on the formation of a Protest Committee, and insisted on the Disqualification of Vicki-Lynn CC
 - I have nothing personal against Vicki-Lynn CC and I consider Scott Borle who raced with Vicki-Lynn CC, a friend, and this was likely a lack of understanding of CORA Race Rules, but CORA has had other instances of CORA Race Rules infractions, and this is an issue that should be addressed / communicated.

No action required. This was a mistake by a new Club and has been corrected on the results. Suggestion that the race rules should be amended to delete advance notice since ULS are commonplace.
 - b. Canadian Outrigger Hall Of Fame & Hugh Town Memorial Builder Award Responsibilities / Protocols (Award Committee & Executive) **(Graeme)**
 - i. Canadian Outrigger Hall Of Fame & Hugh Town Memorial Builder Recipients are the responsibility of the CORA Awards Committee. At the Aug or Sep CORA Board Meeting for 2021 & 2022 & 2023, the Recipients

were noted in the CORA Board Meeting Minutes and there was no Motion necessary to accept the findings of the CORA Awards Committee.

- ii. NOTE: As a matter of courtesy, the CORA Board should be informed of the Awards Committee recommendations/decisions (Hugh Town and Hall of Fame recipients) before publication on the CORA website. This also includes approval of expenditures for trophies. If there are no board meetings, this can be done by e-mails to the Board.
- iii. **See CORA Monthly Meeting Minutes Wednesday, May 5, 2021: RESOLVED THAT the Hall Of Fame (HOF) Policy / Process finalized document be adopted as guidance for the Canadian Outrigger Hall Of Fame**
Moved by Graeme, Seconded by Rob Varnel
APPROVED – Note that this Motion was Approved unanimously by all Board members at the time – No Objections and No Abstentions.
- iv. **Candidate Induction:**
 - Candidates on the Annual Ballot who are Elected will have their Prospective Bio included on the CORA website HOF page, and they will be included on the CORA HOF media release, and they will be recognized at a virtual CORA Town Hall, and they will be recognized at the next CORA AGM, and they or an appropriate party, in the event of posthumous induction, will receive a commemoration (**plaque with sublimated plate**) from CORA. In the event that Balloting is completed in a timely manner, best efforts will be made to recognize Inductees at racing events between the Balloting and the CORA AGM.
- c. CORA Website Protocols (**Graeme**)
 - i. “Sticky” tag; Priorities; Updates; Shared Posts / Pages; etc.
 - ii. Many Board Members have CORA Website Admin Permissions. How do we ensure priority / precedence / timeliness / correctness of Posts / Pages?
 - iii. See CORA Website Postings Stats Google Sheet in CORA Google Drive. <https://docs.google.com/spreadsheets/d/15paBcBNv3kUUXfDjKkFvnMrNmwUjAwSVkbMpXmliTso/edit>
 - iv. See CORA Website Postings Analysis Discussion Google Doc in CORA Google Drive. <https://docs.google.com/document/d/1wYqjZdj-cViFyZVaYdNBBalzOW0j32OWvt8slEgA0FI/edit>
- d. Future CORA board meetings will be on the first Sunday of each month at 5:00 PST and 8:00 EST. Next Meeting November 3rd, 2024.

- **Review / Updates of Outstanding Action items:**

- a. All Board Members requested to review Action Items For marked “Complete?” and post questions / concerns. If no questions / concerns / then Action Items will be confirmed “Completed” and removed from table by next Board Meeting.

- **Adjournment**

6:26 PM Pacific

Motion to adjourn the meeting at 6:21 pm

Motion by Ron Chin

Seconded by Foruzan

Approved

Next CORA Board Monthly Meeting – November 3rd, 2024 at 5:00 PST

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	Overdue	<p>Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?</p>

<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)</p>	<p>Overdue</p>	<p>Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?</p>
<p>Raised Mar-3 / 2021</p>			
<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Draft a memo as a reminder that if clubs have members engaging in sanctioned activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)</p>	<p>Overdue</p>	<p>Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing</p>

			<p>Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?</p>
Raised May-5 / 2021			
Ron / Cindy (handed over)	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	Dismissed	<p>May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Director Guidebook Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Director Guidebook. Include a reminder of the crew composition for Novice (2 years race experience and allowing an experienced paddler) [TBC]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4:</p>

			<p>Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
<p>Raised Oct-6 / 2021</p>			
<p>Ron / Cindy (handed over)</p>	<p>Race Director Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.</p> <p>NOTE: This has been an Action Item since before 2021 (2021-10)</p>	<p>Dismissed</p>	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11:</p>

			<p>Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
Ron / Cindy (handed over)	Update Race Director Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)	Dismissed	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety boats, course design, cancellations due to weather, mandatory skirts, huli experience) [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing</p>

			<p>Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)</p>	<p>Overdue</p>	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3:</p>

			Progress?
Ron / Cindy (handed over)	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	Dismissed	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook. Race Director Guidebook should cover this. No need for email blast [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has</p>

			fewer high-priority initiatives.
Raised Nov-3 / 2021			
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	Overdue	Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ongoing
Raised Nov-20 / 2021 (Pre-AGM)			
Ron / Cindy (handed over)	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021- 11)	Dismissed	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Director Guidebook, but Ron to review the Race Director Guidebook. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7:

			<p>Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
Ron / Insurance Committee / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	Overdue	<p>Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7:</p>

			Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Ron / Insurance Committee / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Raised Nov-21 / 2021 (AGM)			
Ron / Insurance Committee / Erik / Jonathan	Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)	Overdue	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?

Ron / Insurance Committee / Erik / Jonathan	Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)	Overdue	Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Raised Dec-1 / 2021			
Graeme	Agreed that “old” Outstanding Action items will be noted such as “Not going to happen” and removed (2021-12)	In-Progress	Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ongoing
Raised May-4 / 2022			
Graeme / Ron	Begin compiling 2020 / 2021 / 2022 / 2023 / 2024 Membership FAQs for self-	Overdue	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7:

	service via FAQ Plugin (2022-05)		Ongoing Jan-4: Ongoing Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ongoing
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ongoing
Raised Jun-1 / 2022			
Ron / Insurance Committee / Erik / Jonathan	<i>Plain language regarding our insurance coverage will be posted on the CORA website.</i> On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next Board meeting) (2022-06)	Overdue	Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Raised Sep-7 / 2022			

Ron / Insurance Committee / Erik / Jonathan	Need to keep a list of Member Clubs up to date so we don't pay a higher insurance premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09)	Overdue	Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Raised Nov-2 / 2022			
Ron / Graeme	CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs (many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)	Overdue	Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ongoing
Raised Nov-19 / 2022 (Pre-AGM)			
Ron Chin	Contact Mony Sy to ask what are his barriers with respect to attendance (2022-11)	Overdue	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Discuss at 2023 Pre-AGM as to what to do with absentee Board Members Apr-4: Ongoing May-20: Ongoing Jul-3: Ron Chin to provide

			standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism
Ron / Cindy (handed over)	CORA Cup race directors need to be reminded that they need to offer a Short Course race and of the applicable race divisions for setting up registration. (2022-11)	Dismissed	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Director Guidebook, but Ron to review the Race Director Guidebook. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC] Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron; CW / The Race Director Guidebook does not "sit" with me. I have had my input and it is now sitting elsewhere. Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has

			fewer high-priority initiatives.
Raised Nov-20 / 2022 (Technical AGM)			
Ron / Cindy (handed over)	Race Director Guidebook to be reviewed at upcoming Town Hall session (2022-11)	Dismissed	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-19: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to take ownership of Race Director Guidebook updates. [TBD] Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.

Raised Dec-7 / 2022

<p>Ron / Insurance Committee</p>	<p>Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12)</p>	<p>Overdue</p>	<p>Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?</p>
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Raised Feb-1 / 2023

<p>Rob V / Eik</p>	<p>Safety Review - Rob V. has not reviewed updates from Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to review since FGPC has very good safety procedures. (2023-02)</p>	<p>Dismissed</p>	<p>Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Topic for 2023 CORA Pre-AGM May-20: Ongoing Jul-3: We need to recognize that although a revised Safety Plan has been a noble cause, it is a lost cause for several reasons: 1) There has been no CORA Executive champion for this 2-year old initiative; 2) Adrian Lee has not been available for consultation. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.</p>
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Raised May-3 / 2023

<p align="center">Raised May-3 / 2023</p>			
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Ron	Photo-ops from the PNWORCA Winter Series FCRCC Race #5 event to be collected from FCRCC photographers for CORA website publication by Ron Chin (2023-05)	Dismissed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Remind Ron Chin before 2023 CORA Pre-AGM to deliver May-20: Ongoing Jul-3: Despite repeated requests for these photo-ops after 15 months, this has yet to become a priority.
Erik	Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info. (2023-05)	Dismissed	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Remind Erik to review before 2023 CORA Pre-AGM May-20: Ongoing Jul-3: We need to recognize that although a revised Safety Plan has been a noble cause, it is a lost cause for several reasons: 1) There has been no CORA Executive champion for this 2-year-old initiative; 2) Adrian Lee has not been available for consultation. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Raised Sep-12 / 2023			
Town Hall Committee	Please provide 2024 date options for "Polynesian Voyaging Society & Lynda Roberts & Uncle Kimokeo" Town Hall session. (2023-09)	Completed	Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Scheduled for weekend of 2024-Mar-16/17 subject to HOCVS availability. Mar-17 Hawaiian Outrigger Canoe Voyaging Society (HOCVS) conducted with "organic" contributions by "Uncle" Kimokeo of HOCVS and Lynda Roberts of Calgary Canoe Club

Ron / Erik	Do an email to Eastern clubs on the conditions of sanctioning for a race, such as everyone who races must be a member of CORA. Also include the requirements for a club being a member of CORA. This is also a chance to outline the benefits of being members (including the club) of CORA. (2023-09)	Overdue	Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ron Chin & Insurance Committee to-do list
Ron / Foruzan	Need to include a discussion regarding engaging Eastern clubs and getting them involved in CORA at Pre-AGM. (2023-09)	Completed	Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Oct-4 / 2023			
Board	Eastern clubs have noted that it is cheaper using OMCKRA. CORA could look into a day package for races requiring the membership data. (2023-10)	Completed	Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Nov-1 / 2023			

Foruzan	Distribute Eastern Canada OC Strategy document in advance of Pre-AGM. (2023-11)	Completed	Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Nov-25 / 2023 (Pre-AGM)			
Ron / Race Committee (2)	Approach Penticton to run CORA Distance Championships (OC6 & Small-boat). (2023-11)	Completed	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done, as Penticton has offered to host 2024 CORA Cup Series Championships event
Ron / Race Committee (4)	Invite clubs to submit for CORA Distance Championships (OC6 & Small-boat) with a preference for the interior. (2023-11)	Completed	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done, as Penticton has offered to host 2024 CORA Cup Series Championships event
IVF Committee (7)	One of the first things we need to offer is how to start being a coach, and need curriculums for the different stages of coaches expertise. (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Give this Action Item until 2024 CORA Pre-AGM for some direction otherwise Dismiss
IVF Committee (8)	We should spend a bit of time building content for paddlers to access when they are interested in coaching. (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Give this Action Item until 2024 CORA Pre-AGM for some direction otherwise Dismiss

Ron (9)	Ron to look at Bylaws to see if there is something there about Absentee Board Members. (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ron Chin to provide standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism
Ron (10)	Ron to get the Insurance Summary out soon. (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Ron (11)	Ron to review comments from the Race Director Guidebook from Cindy again. (2023-11)	Dismissed	Nov-25: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Ron / Erik (16)	Ron & Erik to follow-up with Adrian Lee on Safety Review	Dismissed	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although a revised Safety

	(PFDs still a concern). (2023-11)		Plan has been a noble cause, it is a lost cause for several reasons: 1) There has been no CORA Executive champion for this 2-year-old initiative; 2) Adrian Lee has not been available for consultation. This initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Ron (17)	Ron to write-up memo on CORA Cup Series hosts expectations (Reciprocity; Race Results; Meals; Waivers; etc.). (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Feb-28: Graeme handed over to Ron for review; Note that this should cover off outstanding Race Director Guidebook Action Items, however CORA President has yet to act on those recommendations. Mar-17: At least 1 CORA Cup Series Sanctioned Event Host has requested guidance on CORA expectations. Jul-3: Progress?
Cindy (18)	Cindy to add Turn rule & Impeding / overtaking high priority rules regarding Safety Incidents to Race Director Guidebook and emphasize these specific rules. (2023-11)	Dismissed	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: We need to recognize that although the Race Director Guidebook has been a noble cause, it is a lost cause for several reasons: 1) The Race Director Guidebook has been a work-in-progress for over 5 years since pre-COVID when Don Mulhall was with the CORA Executive; 2) Responsibility / ownership for the Race Director Guidebook has changed hands at least 5 times since it was started; 3) The issues / incidents at the 2024 CORA Cup Series Island Iron Event highlighted that a current / complete / correct Race Director Guidebook could have provided guidance as to the issues / incidents at that event. This

			initiative may be revisited when the CORA Executive has fewer high-priority initiatives.
Erik (19)	Erik suggested Town Hall on Race Safety (mostly for Junior / Novice Short Course). (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Raised Nov-26 / 2023 (Technical AGM)			
IVF Committee (23)	Information for 2024 Hilo IVF Sprints is coming out. (2023-11)	Completed	Nov-26: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
IVF Committee (24)	Putting together pathways on how to become a coach for Community Coaching Initiatives, will start with a Town Hall. (2023-11)	Overdue	Nov-26: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: TBD
Race Committee (25)	Looking at trying to get CORA sanctioned races in the East. (2023-11)	Completed	Nov-26: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: CORA Sanctioned Eastern Canada OC Sprints Championships event (2024-Aug) driven by Foruzan/Paige represents major progress for this initiative.
Raised Jan-3 / 2024			
Ron	Ron to look into the procedure for the removal of inactive Board members. The	Overdue	Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ron Chin to provide standard Motion

	guidelines for Board member attendance and requirements should be sent out to all Board members. (2024-01)		for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism
Paige / Ron	Paige Misfeldt to complete Acknowledgement Form and Conflicts Policy (2024-01)	Overdue	Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Progress?
Insurance Committee	BFL has notified us that Markel now requires that CORA individual and club members sign waivers. Confirmation to come for BFL as to whether a checkbox will meet Markel's requirements or whether an electronic signature will be required. We have until April 1, 2024 to obtain the waivers. (2024-01)	Overdue	Jan-3: Ongoing Feb-7: Ongoing Mar-17: CORA Individual Members are still awaiting a communique from CORA as of Mar-27. May-20: Ongoing Jul-3: Have all CORA Individual Members received/responded to this reminder?
Leanne / Ron	Terms and conditions need to be established on the groundwork for clinics to be held by ARE Tahiti for the CORA 2024 Deas Sprints (If ARE is providing canoes for the event). (2024-01)	Dismissed	Jan-3: Ongoing Feb-7: Ongoing (time-sensitive) Mar-17: ARE Outrigger World has been the bottleneck on this. DOKA has offered full support. Need to determine what are the ARE Outrigger World expectations to make this happen. This also impacts readiness of V6s/V1s for Saturday AM. May-20: "Challenges" with communication between Canada Border Services Agency and our event canoe provider resulted in V6s/V1s arriving in Canada just 2-days before the event.
Ron / Jonathan	Terms and conditions and budget need to be	Dismissed	Jan-3: Ongoing Feb-7: Ongoing (time-sensitive) Mar-17: Event Registration

	established for all vendors for the CORA 2024 Deas Sprints (Registration Management/FGPC?; Race Management/G2G?; Event Management/FCRCC/Lotus/DZPC/FLCC?) (2024-01)		resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk May-20: CORA Executive opted to go with local Timing / Race Management & Event Management service providers given delay in engaging with other potential service providers.
Raised Feb-7 / 2024			
Foruzan	Foruzan trying to get in touch with Mony through vendor of his inventory, as The Board cannot remove Mony. (2024-02)	Overdue	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Ron Chin to provide standard Motion for consideration at CORA 2024 AGM for removal of CORA Board Members due to excessive absenteeism
Graeme / Ron	Graeme to provide draft memo on CORA Cup Series hosts expectations (Registration; Reciprocity; Race Results; Meals; Waivers; etc.) for Ron to review. (2024-02)	Overdue	Feb-7: Ongoing Feb-28: Graeme handed over to Ron for review; Note that this should cover off outstanding Race Director Guidebook Action Items, however CORA President has yet to act on those recommendations Jul-3: Progress?
Ron	Ron to contact Edmonton Dragon Boat Racing Club and ask several questions: 1) Does this application have the EDBRC board's approval 2) Each member wanting to compete or paddle in outrigger must be members of CORA	Completed	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Edmonton Dragon Boat Racing Club CORA Club Membership accepted

	3) Do you have access to outrigger canoes, either OC6 or OC1 (2024-02)		
Ron / Erik	Information requested to publicize the Kelowna Paddle Centre June 1-8, clinic to the CORA membership. (2024-02)	Completed	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Erik	Will be preparing a description for the CORA Project Manager position as well as for the Area Coordinator, also outlining the Area Coordinator description and coach. (2024-02)	Completed	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Erik / Cindy	Issue a Call for an Area Coordinator for Hilo. Area Coordinator to be appointed by the Board. Need to decide whether a coach will be hired for the Team Canada Elite crews (for practices leading up to Hilo). Advisory Committee composed of a Board member and others to determine a coach. (2024-02)	Completed	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Jonathan	Review and possibly correct Financial Statements errors	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: GG to follow-up with end-July-2024 Financial Statements

Ron	Send VYPC the Informed Consent form that Ron has developed - Both types of forms. (2024-02)	Completed	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Graeme / Town Hall Committee	Collaborate on Polynesian Voyaging Society Town Hall for March 17th. (2024-02)	Completed	Feb-7: Ongoing Mar-17 Hawaiian Outrigger Canoe Voyaging Society (HOCVS) conducted with “organic” contributions by “Uncle” Kimokeo of HOCVS and Lynda Roberts of Calgary Canoe Club
Erik / Ron	Prepare required website changes to get Markel waiver requirements from all CORA individual and Club members by April 1, 2024. (2024-02)	Overdue	Feb-7: Ongoing Mar-17: CORA Individual Members are still awaiting a communique from CORA as of Mar-27. May-20: Ongoing Jul-3: Have all CORA Individual Members received/responded to this reminder?
Graeme	Working on providing a list of Contacts (name / organization / email / phone) for everyone connected to the Deas Island Sprints Regatta event venue. (2024-02)	Dismissed	Feb-7: Ongoing; Feb-21: Uploaded to CORA Google Drive; Will be updated periodically. May-20: This effort was abandoned when CORA Executive opted to go with local Timing / Race Management & Event Management service providers given delay in engaging with other potential service providers.
CORA Board	CORA to approach, negotiate and contract with the entities that provided the event services for CORA Sprints Nationals in 2022. (2024-02)	Dismissed	Feb-7: Ongoing Mar-17: FCRCC opted not to provide Event Management services for 2024; G2G has ceased business operations and is not available to provide Timing / Race Management services. Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk May-20: It was determined in early March 2024, less than 2

			months before the event, that the entities that provided the event services for CORA Sprints Nationals in 2022 were not available for Sprints Nationals in 2024.
CORA Board	CORA to do a tender for Event Registration & Race Management & Event Management services for 2026 CORA Sprints. (2024-02)	Dismissed	Feb-7: Ongoing Mar-17: Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk May-20: CORA Executive opted to go with local Timing / Race Management & Event Management service providers given delay in engaging with other potential service providers.
CORA Board	Provide guidance on potential DOKA Coaching Clinic (roles / responsibilities / communication / registration / topics) & CORA Coaching Clinic Grant in the event ARE wish to have a 1-day "demonstration day" at Deas Island Regional Park as part of any canoe sponsorship agreement. (2024-02)	Dismissed	Feb-7: Ongoing Mar-17: ARE Outrigger World has been the bottleneck on this. DOKA has offered full support. Need to determine what are the ARE Outrigger World expectations to make this happen. This also impacts readiness of V6s/V1s for Saturday AM May-20: "Challenges" with communication between Canada Border Services Agency and our event canoe provider resulted in V6s/V1s arriving in Canada just 2-days before the event. DOKA withdrew support for the CORA Coaching Clinic due to uncertainty regarding expectations.
Graeme	Continue discussions with North Water (V6 Spray-decks / Covers) about some level of event sponsorship, as they are keen. (2024-02)	Completed	Feb-7: Ongoing Mar-17: North Water offering 15-20% Discount on all spray-deck / canoe-cover purchases in 2024 by CORA clubs and a \$1600 of Swag Prizing for the 2024 Sprint Championships

Graeme	Graeme will send out CORA Sprints Regatta Rules revised / uploaded & aligned with IVF Sprints Rules (provides guidance for conducting Sprints Regatta & many undocumented scenarios to Leanne, Rob M, Dean and Rob V). (2024-02)	Completed	Feb-7: Ongoing Feb-21: Distributed to Leanne, Rob M, Dean and Rob V
IVF Committee / Erik / Jonathan	Need to appoint a Selection Committee for CORA IVF Program Manager to review and recommend a candidate to the Board. The Board will approve the successful candidate. Jonathan and Erik have indicated a desire to be on the selection committee. (2024-02)	Completed	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Raised Mar-6 / 2024			
IVF Committee / Erik / Jonathan	CORA IVF Selection Committee for Program Manager to schedule interviews for end of Mar-2024 and then score / rank / recommend 1 Candidate and 1 backup Candidate. (2024-03)	Completed	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Ron	VCKC needs to be reminded that 2024 WUTG is	Completed	Mar-6: Ongoing Mar-15: Ron communicated to VCKC need for CORA Club Membership

	contingent on CORA 2024 Club Membership paid VOS needs to be reminded that they are chronically delinquent in paying their CORA Club Membership. (2024-03)		before WUTG & Stormin Norman events May-20: Done
Ron	Reminder sent to KPC for description of their June clinic. (2024-03)	Completed	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
IVF Committee	Open slots for club crews still available and communication will be put out publicly. (2024-03)	Completed	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
IVF Committee	Need to outline the Area Coordinator description and coach. Selection committee needs to determine how many people will attend Hilo (potentially 2 ACs, new PM and coach). (2024-03)	Completed	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Erik	The Application to hold a CORA sanctioned event gets updated to provide for a V1 selection, to be customized by Erik on a case-by-case basis. To be added to General FAQs. (2024-03)	Completed	Mar-6: Ongoing Mar-15: Erik updated new CORA Sprints Championships Race Calendar Entry to say "V1"
Ron	Ron is to prepare a letter from CORA addressed to Canada Border Services Agency confirming that	Completed	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing May-20: There were many issues/concerns regarding Canada Border

	canoes being brought up from the US are being used at CORA Sprint Nationals once the canoe supply Letter Agreement is finalized and signed. (2024-03)		Services Agency communication raised by our event canoe provider
Erik / Rob M	Event Registration to add age divisions. May need to limit the number of crews per age division. (2024-03)	Completed	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing May-20: There were many issues/concerns regarding Event Registration raised by our potential participants
Raised Apr-4 / 2024			
IVF Committee	Hilo Team info to be turned over to new IVF Project Manager (Sherry Hunt). Need to hand over tasks to Sherry Hunt. (2024-04)	Completed	Apr-4: Ongoing May-20: Ongoing Jul-3: Done
IVF Committee	Ron sent Sherry Hunt a draft Independent Contractor Agreement, and changes to the draft were discussed and agreed to. Contract to be finalized and signed soon. (2024-04)	Completed	Apr-4: Ongoing May-20: Ongoing Jul-3: Done
Erik	Close out the Lahaina Recovery Go Fund Me. (2024-04)	Completed	Apr-4: Ongoing May-20: Ongoing Jul-3: Done

Erik	Checkbox will meet Markel's requirements for waiver. Form of waiver sent to Erik March 5, 2024. Erik preparing required website changes. We have until April 1, 2024 to obtain the waivers. A reminder will be sent a month after the last email - after 2024 Sprint Nationals. (2024-04)	Overdue	Apr-4: Ongoing May-20: Ongoing Jul-3: Have all CORA Individual Members received/responded to this reminder?
Raised May-20 / 2024			
Ron	The CORA list of clubs on the website has clubs that have not renewed CORA membership - at what point should these clubs no longer show up as CORA? (2024-05)	Completed	May-20: Ongoing Jul-3: CORA website reflects names of 2024 CORA Club Members
Ron / PPSA	Receipts to be received from Penticton PaddleSports for Duel in the Desert CORA Cup race draw prizes. (2024-05)	Completed	May-20: Ongoing Jul-3: Submitted by Penticton PaddleSports & paid
Ron / Insurance Committee	Update List of Named Insureds (Member Clubs) with BFL Canada to add: Edmonton Dragon Boat Racing Club, Island Brave Canoe Club, Lost Boyz Canoe Club, Nanaimo	Completed	May-20: Ongoing Jul-3: CORA website reflects names of 2024 CORA Club Members

	Paddling Centre, Vikki-Lynn Canoe Club (2024-05)		
Board	Do we have any spare boat numbers? Request from Launa at Penticton PaddleSports that we increase the size of the boat number stickers to be more legible, especially since the font has been reduced to fit the 4-digit numbers. (2024-05)	Completed	May-20: Ongoing - Note that Small Boat Number decals have been 6.5"x8,5" since at least 2004. A new series (1400-1499) has been ordered/received/billed/paid from OBWS with numerals increasing in height from 3.25" to 4". Please note that the numeral height dropped from 3.5" for 3-digit numerals to 3.25" for 4-digit numerals. This should alleviate the immediate need for Small Boat Number Decals for upcoming 2024 events. Jul-3: 1400-1424 distributed to Latitude 48 for Island Iron & 1425-1449 distributed to FCRC for Around Bowen (canceled) & 1450-1474 distributed to Penticton for 2024 CORA Cup Series Championships.
Board	This is also driven by new OC6s using the boat number stickers (not just small boats), and OC6 finish lines are not as close to shore for reading numbers. Query whether we prompt new OC6 to "choose a boat number" and order their own large sized numbers. This could create problems with repeated OC6 numbers if owners do not properly check the Canoe Registry. OC6 numbers - Suggestion of after review of	In-Progress	May-20: Ongoing - Please note that one of the outcomes of the CORA Canoe Registry Initiative of 2020 was a recommendation that CORA put into place standardized Big Boat Number Decals. Nothing came of those recommendations Several years ago, some CORA clubs began using these Small Boat Number Decals on their OC6s. However, there is now a mish-mish of Big Boat Numbering schemes with legacy numbers (Axx; Cxx; Gxx; Lxx; Mxx), personalized numbers (888; 777; 707), and Small Boat Numbers (11xx; 12xx; 13xx). Also note that the Canoe Registry is private to the CORA Board Members. Jul-3: TBD

	the CORA registry to determine numbers to order new numbers and issue numbers specific to the OC6 canoes. Keeping in mind that different clubs have different coloured hulls. An email should go out to clubs that any canoes racing must have an easily seen number on it. They should clear their chosen number with CORA first. (2024-05)		
Raised Sep-22 / 2024			
IVF Committee	Need to create an IVF Selection committee. Not necessarily to change the people but to clarify the process. Discuss this further at the pre-AGM meeting. Need to get more people involved in committee work. (2024-09)	In-Progress	Sep-22: Ongoing
Foruzan / Jonathan / Erik	\$2,500.00 to be allocated for the translation of selected aspects of the CORA Website into French, such sections and documents to be determined by Jonathan, Erik and Foruzan. (2024-09)	In-Progress	Sep-22: Ongoing

Jonathan	If we are not spending what we budgeted for we should reduce the amount budgeted. Jonathan will give us a spread sheet covering the four cycles. (2024-09)	In-Progress	Sep-22: Ongoing
Town Hall Committee	Canadian Outrigger Hall Of Fame session booked for weekend of 2024-Nov-9/10. (2024-09)	In-Progress	Sep-22: Ongoing
Town Hall Committee	Suggestion of a Town Hall - When should a Race Director cancel / change a race. Liability issues, etc. (2024-09)	In-Progress	Sep-22: Ongoing
Race Committee	Implications of CORA Small Boat Decal Numbers (adequate for 20 years) being used by clubs on Big Boats. Pre-AGM Discussion. (2024-09)	In-Progress	Sep-22: Ongoing
Board	Vicki-Lynn CC registering as Spec OC6 & racing as Unlimited OC6 was not a mistake by a new Club. Race rules do not need to be amended to delete advance notice since ULS are commonplace. This was a flagrant misrepresentation of a crew's racing division. Discuss at Pre-AGM. (2024-09)	In-Progress	Sep-22: Ongoing

Board	CORA Website Protocols discussion to be held with interested Board Members TBD. (2024-09)	In-Progress	Sep-22: Ongoing