



CORA Monthly Meeting Minutes Draft

Monday, May 20th, 2024

4:00 PM PST (7:00 PM EST)

Google Meet joining info

Video call link: <https://meet.google.com/kgz-zjvi-wkv>

Or dial: (CA) +1 647-737-7602 PIN: 737 367 261#

More phone numbers: <https://tel.meet/kgz-zjvi-wkv?pin=2945757636583>

(Reminder that the Google Meet link is the SAME for all Monthly Board Meetings)

- Welcome and Roll Call

Present: Ron, Cindy, Rob V, Rob M, Marianne, Jonathan and Foruzan

Absent: Erik, Dean, Leanne, Mony, Graeme and Paige

Adoption of Monthly Minutes from April 7th, 2024

Motion to approve - Ron Chin

Seconded - Jonathan Wilkins

Approved

Confirmation of Agenda/Add New items:

- **Recap / Update on Previous Monthly Meetings & Pre-AGM / Technical AGM & AGM Action items:**
 - *Ron to review / distribute CORA Sanctioned Event Host expectations | Ron | Draft received from Graeme.*
 - *Ron to get the Insurance Summary out soon | Ron | ?*
 - *Edmonton Dragon Boat Racing Club application | Ron | ?*
- Standing Items - Presented by existing Officers
 - Communications & Technical Update – **Erik / Graeme**
 - Outbound communications - **Erik**

- Inbound communications - **Graeme**
 - Membership Update – **Grace / Ron**
 - **CORA Individual Memberships**

There were 235 annual memberships purchased in April for a total of 1,519 CORA memberships so far for 2024.

12 single day memberships were purchased this month; 2 for CORA Sprint Nationals, 7 for FLCC River Run, 3 for Duel in the Desert.
 - **CORA Club Memberships**

40 CORA clubs have renewed their club memberships. Clubs who do not currently have club membership but have paddlers registered with CORA are; Ottawa River (1) and Shuswap Rowing and Paddling (1).

Reminder email sent to Vernon, May 15th, 2024 and they have renewed.

In addition to these three clubs, the Ku'oko'a Outrigger club appears on the CORA list of clubs on the website but has not renewed CORA membership - at what point should these clubs no longer show up as CORA?
 - **Miscellaneous**

There was one inquiry from the owner of the first dragon boat/outrigger club in Mexico about registering Mexico in the CORA race circuit; Ron provided a nice response.

Eastern clubs - suggestion of a potential separate website to assist with CORA memberships for Eastern clubs.
- Administration Update - **Ron**
 - CORA's Corporate Annual Return and Change of Directors Notice were filed with Corporations Canada on May 6th, 2024 by Martha Rans
 - These documents have been filed on the shared drive.
 - Jonathan paid Martha's invoice of \$404.00 for the filings and maintaining CORA's registered and record Office.
- Grant Updates – **Ron**
 - **Clinic Grants**
 - KPC provided details of their clinic sessions with Eric Mitchell. I had previously approved this application. There was some discussion among the directors that the structure is not the usual seminar scenario, but instead, are bookings (open to CORA members). KPC has resubmitted for 2 clinics - outrigger basic technique and OC6 steering basics.
 - Concerns from Jonathan regarding setup for accounting and request for grants.
 - Cindy commented that we are not beholden to payout if there is a profit. Any one applying for a grant must disclose their budget. The question of whether they make money or not will determine whether they get a grant. Goal is to charge the least amount of

money for the clinic as possible in order to encourage paddlers to attend.

- Clinic Grant Application received from Edmonton Dragon Boat Racing Club for a 2-hour classroom WakaFit OC1/V1/OC2 Functional Workshop with Vesna Radonich on June 14th. I have approved this application.
- Two Clinic Grant Applications received from Jericho Paddling Club for 2-hour OC1 and OC6 technique clinics with Leanne Stanley on June 15th and 16th, respectively. Since they are separate topics (OC1 versus OC6) with separate fees, they can be separate grants. I have approved these applications.

Coaching Education Grants -

- No activity

RME Grants

- RME Grant Application received from **Pacific Reach Paddling Club**
Pacific Reach has 18 annual CORA Members and has renewed its Club membership for 2024.
Justification: OC6 Boat Cover
Expense Estimate: \$2,427.55

I MOVE that the RME Grant Application of Pacific Reach Paddling Club dated May 6, 2024 be approved in an amount up to \$1000.00, subject to receipt of satisfactory receipts on or before October 31, 2024.

To be circulated by email instead.

Travel Grants -

- The following Trailering Grants were approved in May (to date):

Penticton	River Run	\$420.00	Paid by e-transfer May 6, 2024
Star Nation	Duel in Desert	\$360.00	Paid by e-transfer May 15, 2024
Lotus	Duel in Desert	\$479.40	Paid by e-transfer May 15, 2024
Vernon	Duel in Desert	\$157.80	Paid by e-transfer May 15, 2024
Pacific Reach	Duel in Desert	\$492.00	Paid by e-transfer May 17, 2024
Calgary	Duel in Desert	\$750.00	Paid by e-transfer May 18, 2024
Kelowna	Duel in Desert	\$84.00	Paid by e-transfer May 20, 2024

Travel Grant suggestion from Launa Maundrell, Penticton Paddle Sports - see under Finance below.

Other Grants

- Receipts received from FLCC for River Run CORA Cup race draw prizes (FLCC actually gave out grab bags for each crew).
\$1069.08 in receipts covers the \$800.00 grant. Paid by e-transfer.
- Receipts not yet received from Penticton Paddle Sports for Duel in the Desert CORA Cup race draw prizes.

- IVF Representative Update – **Leanne**
 - Sprints (Hilo 2024)
 - Program Manager - Sherry - up and running, built up a good relationship with IVF. Leanne did training and continues to provide ongoing support
 - Many deadlines this past week, some paddlers not responding to messages, would be helpful to collect phone numbers with registration in future for each contact when not responding to emails
 - 2nd payment needs to be collected
 - Planning on doing an early bird discount
 - Uniform shop at Oddball should go live shortly
 - Distance (Brazil 2025)
 - Are there going to be coach selections for this event?
 - Cindy - until something bigger comes down the pike consider this business as usual. Have ideas on how to fill loopholes in previous selections, tightening up. Google doc in rough draft.
 - Requested of Sherry - an important thing coming up is getting registration ready for trials in October and working with Rob to get trials moving forward.
 - Selection info needs to be finalized and published ASAP
 - General
 - .
 - CORA Project Manager
 - .
 - IVF Workshop on Sports Development

No one attended. There should be a playback, encouraged to watch. Jonathan will advise when available.
- Financial Report May 2024 - **Jonathan**
 - April 2024 Report
https://drive.google.com/drive/folders/1bK7p_BXdn63HCH1kOPB47qqVwEjyuOzK
 - Discontinue grant from General account to IVF Sprints - \$6,600 in 2024
 - GIC \$10,000 matures mid-June. Renewal offer unknown atm. Seeking mandate to re-invest, please
MOVED BY JONATHAN, that the \$10,000 from the GIC maturing June 2024 be renewed or reinvested in a replacement GIC, at the Finance Officer's discretion.
 Seconded by: Foruzan
Approved

We are trying to keep the cost to paddler the same for sprint and distance. The program gets one seed, not per year but per program.

Plans to move surplus monies to IVF events, distance and sprint, in the future. Self-sustaining is something being worked toward.

Asking Sherry to document the budget, etc., for the future.

Elite women training - suggestion of putting time and energy into the Elite. Elite and Club pay the same fees, but Elite gets some things without paying additional fees.

Rob's potential budget for coaching - \$1,000.00

Second session has not happened with Elite Women yet to determine selection. Seven women.

- Trailing grants

Launa's suggestion. Too much. Would have raised 2023 from \$10,000 to \$24,000

Jonathan's Proposal #1 - Increase mileage to \$1/km

Jonathan's Proposal #2 - Add \$200 as a base fee

Spend in 2023 was \$10,000. #1 adds \$4,000. #2 adds \$2,500

Cindy - table this suggestion until next year.

Reminder that these grants are for Canadian races.

- Junior Update - **Marianne**

- Comox has decided to organize a youth program without assistance.

- Town Hall Update - **Leanne / Erik / Ron / Foruzan**

- Change Race Logistics - April 14th, 2024 4:00pm conducted and posted to the CORA website.
- Foruzan suggested a Town Hall during June with Kirsty MacMillan on Mental Performance Coaching. This has been scheduled for **Sunday, June 23rd @ 4:00 PM Pacific / 7:00 PM Eastern**. Erik has posted to the CORA Facebook and will post to the CORA website closer to the Town Hall date.

- Insurance Update - **Ron / Erik / Jonathan**

- Race Certificates of Insurance requested and received for June races (Island Iron/Cadborosaurus Chase, Around Bowen, Freshwater Challenge).
- Insurance - A reminder to be sent a month after the last email regarding waiver from all CORA individual and Club members required by Markel.
- Need to update List of Named Insureds (Member Clubs) with BFL Canada to add:
 - Edmonton Dragon Boat Racing Club

- Island Brave Canoe Club
- Lost Boyz Canoe Club
- Nanaimo Paddling Centre
- Vikki-Lynn Canoe Club

This will likely incur an additional premium.

- Missing Member Clubs from last year's List of Named Insureds:
 - Ku'oko'a Outrigger
 - Ottawa River Canoe Club (unlikely to rejoin due to misunderstanding regarding insurance requirements for races)
 - Shuswap Association for Paddling and Rowing

- Education Update - **Dean**
 - n/a

- Historical Update - **Graeme**
 - N/A

- Awards Update - **Graeme**
 - N/A

- 2024 Race Committee - **Graeme / Ron / Rob M / Leanne / Cindy**
 - CORA Cup Series
 - FLCC River Run race results have been received (following corrections) and forwarded to Rob M for CORA Cup points tabulation.
 - Duel in Desert race results have been received (following corrections) and forwarded to Rob M for CORA Cup points tabulation.
 - Boat Number Stickers
 - Do we have any spare boat numbers?
 - Request from Launa at Penticton Paddle Sports that we increase the size of the boat number stickers to be more legible, especially since the font has been reduced to fit the 4-digit numbers. This is also driven by new OC6s using the boat number stickers (not just small boats), and OC6 finish lines are not as close to shore for reading numbers.
 - Query whether we prompt new OC6 to "choose a boat number" and order their own large sized numbers. This could create problems with repeated OC6 numbers if owners do not properly check the Canoe Registry.
 - OC6 numbers - Suggestion of after review of the CORA registry to determine numbers to order new numbers and issue numbers specific to the OC6 canoes. Keeping in mind that different clubs have different coloured hulls.
 - An email should go out to clubs that any canoes racing must have an easily seen number on it. They should clear their chosen number with CORA first.
 - CORA 2024 Canadian National Sprints Championships Deas Island

- Got a grant from VIA sport which gave us a profit.
- Without the grants we would be short around \$2,000.00
- A few hiccups late in the process which were addressed, for instance the purchase of flags and buoys that are flag compatible. More flags are being made in order to ensure that all lanes will be marked.
- Races went very well, and ended an hour and a half early.
- Race schedule of suggestion of five boats per heat, depending on the tides.

Motion to adjourn the meeting at 5:26 pm

Motion by Ron Chin

Seconded by Jonathan Wilkins

Approved

Next CORA Board Monthly Meeting – TBD

Assignee	Action Item	Due Date	Comments
Raised Feb-3 / 2021			
Mony	Translate 2020 race rules into French Wait until after next Distance Race Rules Revisions (2021-02)	Overdue	<p>Jan-6: Mony? To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-20: Note that Board acknowledges current Distance Race Rules require review / corrections Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Find university student to utilize CORA approved Grant. No race in Quebec yet. Wait until a Distance race is scheduled before asking Mony to translate the amendments. We have \$4000 for student work which may include translation of the Distance Race Rules. Send to Val. Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ongoing Action Item for Board based on paddling community needs. Keep an eye on whether any CORA-sanctioned races in Quebec will materialize [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>

<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Benefits of joining CORA will be sent out when new insurance has been finalized (2021-02)</p>	<p>Overdue</p>	<p>Jan-6: To-do Feb-3: Ongoing Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Plain-speak Insurance Benefits to be communicated to membership as per AGM topic Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>
<p>Raised Mar-3 / 2021</p>			
<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Draft a memo as a reminder that if clubs have members engaging in sanctioned activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs (2021-03)</p>	<p>Overdue</p>	<p>Mar-3: Ongoing Apr-7: Ongoing May-5: Ongoing Jun-2: Ongoing Jul-7 Ongoing Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-21: Communicated to membership as per AGM topic, but not distributed to membership as of yet Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18:</p>

			<p>[CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>
Raised May-5 / 2021			
Ron / Cindy (handed over)	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review (2021-05)	Overdue	<p>May-5: Ongoing May-27: Revised Novice Age Division definitions distributed to Board for review Jun-2: Ongoing Jul-7 Add to Race Director Guidebook Aug-4: Ongoing Sep-1: Ongoing Oct-6: Ongoing Nov-3: Ongoing Nov-19: Dependent on progress with Race Director's Guide Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Division expectations in Race Director Guidebook. Include a reminder of the crew composition for Novice (2 years race experience and allowing an experienced paddler) [TBC]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>

Raised Oct-6 / 2021

<p>Ron / Cindy (handed over)</p>	<p>Race Director Guidebook is not on the website, draft will be made available once the controversial topics have been addressed.</p> <p>NOTE: This has been an Action Item since before 2021 (2021-10)</p>	<p>Overdue</p>	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook RC: Rob V. just forwarded Adrian's Safety Manual Update Feb 1, 2023. To be reviewed [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>
<p>Ron / Cindy (handed over)</p>	<p>Update Race Director Guidebook with takeaways from discussion on TIOC 2021 feedback (2021-10)</p>	<p>Overdue</p>	<p>Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Note for future Town Hall Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook. Don't need to raise TIOC specifically, but need to make sure issues are covered (safety boats, course design, cancellations due to weather,</p>

			mandatory skirts, huli experience) [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Insurance Committee / Erik / Jonathan	Insurance guidelines will be posted in the context of discussion on TIOC 2021 feedback (2021-10)	Overdue	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Cindy (handed over)	Communicate to Eastern Canada clubs / paddlers safety concerns in the context of discussion on TIOC 2021 feedback; Possible Town Hall topic (2021-10)	Overdue	Oct-6: Ongoing Nov-3: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Safety expectations in Race Director Guidebook. Race Director Guidebook should cover this. No need for email blast [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing

			Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Nov-3 / 2021			
Graeme / Ron	Correct CORA Website "Water Changes" document as per Lori / Lorri (2021-11)	Overdue	Nov-6: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Nov-20 / 2021 (Pre-AGM)			
Ron / Cindy (handed over)	For CORA Cup Series races, it is mandatory that short course races be held for Novice and Junior. However, clubs have the discretion not to hold. If it is mandatory, then how can clubs have the discretion not to hold? (2021- 11)	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: To be included in Race Directors' Guidebook. Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Director Guidebook, but Ron to review the Race Director Guidebook. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course [TBD] . Mar-1: Ongoing May-3: Ongoing Jun-7:

			Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Insurance Committee / Erik / Jonathan	All clubs MUST put together and submit to CORA, for sanctioning, an operating plan/outline of their practices (2021-11)	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Survey provided by clubs when they renew their memberships (also new clubs as well). Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Insurance Committee / Erik / Jonathan	Guidelines should be posted advising what is to be in the outline, cover points such as all CORA club members MUST be members with CORA (2021-11)	Overdue	Nov-20: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

Raised Nov-21 / 2021 (AGM)

<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Plain language regarding our insurance coverage will be posted on the CORA website (2021-11)</p>	<p>Overdue</p>	<p>Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>
<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Unaffiliated members (not with a CORA club) will be apprised when they register that certain training is not an insurable activity (2021-11)</p>	<p>Overdue</p>	<p>Nov-21: Ongoing Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>

Raised Dec-1 / 2021

Graeme	Agreed that "old" Outstanding Action items will be noted such as "Not going to happen" and removed (2021-12)	In-Progress	Dec-1: Ongoing Jan-5: Ongoing Feb-2: Ongoing Mar-2: Ongoing Apr-6: Ongoing May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised May-4 / 2022			
Graeme / Ron	Begin compiling 2020 / 2021 / 2022 / 2023 / 2024 Membership FAQs for self-service via FAQ Plugin (2022-05)	Overdue	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Rob V / Rob M	Collect weights of 7 Bradley Lightning OC6s weighed at Burnaby Lake OC Sprints (2022-05)	In-Progress	May-4: Ongoing Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

Raised Jun-1 / 2022

<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p><i>Plain language regarding our insurance coverage will be posted on the CORA website.” On the Action Items (5-6 Insurance Action Items - since Nov-2021) - Ron to provide within 30 days (before next Board meeting) (2022-06)</i></p>	<p>Overdue</p>	<p>Jun-1: Ongoing Jul-6: Ongoing Aug-3: Ongoing Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>
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Raised Sep-7 / 2022

<p>Ron / Insurance Committee / Erik / Jonathan</p>	<p>Need to keep a list of Member Clubs up to date so we don't pay a higher insurance premium than we need to. At the AGM, decide which clubs to drop from the Member Club list on the policy, as well as on the CORA website, etc. (2022-09)</p>	<p>Overdue</p>	<p>Sep-7: Ongoing Oct-5: Ongoing Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing</p>
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Raised Nov-2 / 2022

<p>Ron / Graeme</p>	<p>CORA General FAQs almost ready for review. Requesting 1 or more volunteers to review FAQs</p>	<p>Overdue</p>	<p>Nov-2: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-29 Awaiting Insurance Summary from Ron Chin Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7:</p>
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	(many, many of them) for political correctness to be distributed for review after AGM & before Dec-2022 Board Meeting. Graeme to circulate when further revised. (2022-11)		Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Nov-19 / 2022 (Pre-AGM)			
Ron Chin	Contact Momy Sy to ask what are his barriers with respect to attendance (2022-11)	Overdue	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Discuss at 2023 Pre-AGM as to what to do with absentee Board Members
Ron / Cindy (handed over)	CORA Cup race directors need to be reminded that they need to offer a Short Course race and of the applicable race divisions for setting up registration. (2022-11)	Overdue	Nov-19: Ongoing Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to include Race Course expectations in Race Director Guidebook, but Ron to review the Race Director Guidebook. We should include suggestions on how a short course can be accommodated concurrently with and as a portion of a long course. [TBC] Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron; CW / The Race Director Guidebook does not "sit" with me. I have had my input and it is now sitting elsewhere.

Raised Nov-20 / 2022 (Technical AGM)			
Ron / Cindy (handed over)	Race Director Guidebook to be reviewed at upcoming Town Hall session (2022-11)	Overdue	Nov-20: Ongoing Dec-7: Ongoing Jan-4: Ongoing Jan-19: As per [CORA Board 2022 Action Items TODO 2023 Jan Ron] Cindy to take ownership of Race Director Guidebook updates. [TBD] Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Dec-7 / 2022			
Ron / Insurance Committee	Ron to complete Insurance Summary for January 2023 Board Meeting. (2022-12)	Overdue	Dec-7: Ongoing Jan-4: Ongoing Feb-1: Ongoing Feb-18: [CORA Board 2022 Action Items TODO 2023 Jan Ron] Ron still to draft Insurance Summary. [TBD]. Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Feb-1 / 2023			
Rob V / Eik	Safety Review - Rob V. has not reviewed updates from Adrian Lee yet, recommends that someone with a good eye should review. Suggestion of asking Erik to	Overdue	Feb-1: Ongoing Mar-1: Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Topic for 2023 CORA Pre-AGM

	review since FGPC has very good safety procedures. (2023-02)		
Raised May-3 / 2023			
Ron	Photo-ops from the PNWORCA Winter Series FCRCC Race #5 event to be collected from FCRCC photographers for CORA website publication by Ron Chin (2023-05)	Overdue	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Remind Ron Chin before 2023 CORA Pre-AGM to deliver
Erik	Erik will review the updated Safety Plan received from Adrian Lee as well as PFD info. (2023-05)	Overdue	Ongoing May-3: Ongoing Jun-7: Ongoing Sep-12: Ongoing Oct-4: Ongoing Oct-29 Remind Erik to review before 2023 CORA Pre-AGM
Raised Sep-12 / 2023			
Town Hall Committee	Please provide 2024 date options for "Polynesian Voyaging Society & Lynda Roberts & Uncle Kimokeo" Town Hall session. (2023-09)	Completed	Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Scheduled for weekend of 2024-Mar-16/17 subject to HOCVS availability. Mar-17 Hawaiian Outrigger Canoe Voyaging Society (HOCVS) conducted with "organic" contributions by "Uncle" Kimokeo of HOCVS and Lynda Roberts of Calgary Canoe Club

Ron / Erik	Do an email to Eastern clubs on the conditions of sanctioning for a race, such as everyone who races must be a member of CORA. Also include the requirements for a club being a member of CORA. This is also a chance to outline the benefits of being members (including the club) of CORA. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Foruzan	Need to include a discussion regarding engaging Eastern clubs and getting them involved in CORA at Pre-AGM. (2023-09)	In-Progress	Sep-12: Ongoing Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Oct-4 / 2023			
Board	Eastern clubs have noted that it is cheaper using OMCKRA. CORA could look into a day package for races requiring the membership data. (2023-10)	In-Progress	Oct-4: Ongoing Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Nov-1 / 2023			
Foruzan	Distribute Eastern Canada OC Strategy document in advance of Pre-AGM. (2023-11)	In-Progress	Nov-1: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

Raised Nov-25 / 2023 (Pre-AGM)

Ron / Race Committee (2)	Approach Penticton to run CORA Distance Championships (OC6 & Small-boat). (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Race Committee (4)	Invite clubs to submit for CORA Distance Championships (OC6 & Small-boat) with a preference for the interior. (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
IVF Committee (7)	One of the first things we need to offer is how to start being a coach, and need curriculums for the different stages of coaches' expertise. (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
IVF Committee (8)	We should spend a bit of time building content for paddlers to access when they are interested in coaching. (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron (9)	Ron to look at Bylaws to see if there is something there about Absentee Board Members. (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

Ron (10)	Ron to get the Insurance Summary out soon. (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron (11)	Ron to review comments from the Race Director Guidebook from Cindy again. (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Jan-11: Handed over to Ron Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Erik (16)	Ron & Erik to follow-up with Adrian Lee on Safety Review (PFDs still a concern). (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron (17)	Ron to write-up memo on CORA Cup Series hosts expectations (Reciprocity; Race Results; Meals; Waivers; etc.). (2023-11)	Overdue	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Feb-28: Graeme handed over to Ron for review; Note that this should cover off outstanding Race Director Guidebook Action Items Mar-17: At least 1 CORA Cup Series Sanctioned Event Host has requested guidance on CORA expectations.
Cindy (18)	Cindy to add Turn rule & Impeding / overtaking high priority rules regarding Safety Incidents to Race Director Guidebook and emphasize these specific rules. (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Erik (19)	Erik suggested Town Hall on Race Safety (mostly for Junior / Novice Short Course). (2023-11)	In-Progress	Nov-25: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

Raised Nov-26 / 2023 (Technical AGM)			
IVF Committee (23)	Information for 2024 Hilo IVF Sprints is coming out. (2023-11)	In-Progress	Nov-26: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
IVF Committee (24)	Putting together pathways on how to become a coach for Community Coaching Initiatives, will start with a Town Hall. (2023-11)	In-Progress	Nov-26: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Race Committee (25)	Looking at trying to get CORA sanctioned races in the East. (2023-11)	In-Progress	Nov-26: Ongoing Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Jan-3 / 2024			
Ron	Ron to look into the procedure for the removal of inactive Board members. The guidelines for Board member attendance and requirements should be sent out to all Board members. (2024-01)	In-Progress	Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Paige / Ron	Paige Misfeldt to complete Acknowledgement Form and Conflicts Policy (2024-01)	In-Progress	Jan-3: Ongoing Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

Insurance Committee	BFL has notified us that Markel now requires that CORA individual and club members sign waivers. Confirmation to come for BFL as to whether a checkbox will meet Markel's requirements or whether an electronic signature will be required. We have until April 1, 2024 to obtain the waivers. (2024-01)	Overdue	Jan-3: Ongoing Feb-7: Ongoing Mar-17: CORA Individual Members are still awaiting a communique from CORA as of Mar-27.
Leanne / Ron	Terms and conditions need to be established on the groundwork for clinics to be held by ARE Tahiti for the CORA 2024 Deas Sprints (If ARE is providing canoes for the event). (2024-01)	Overdue	Jan-3: Ongoing Feb-7: Ongoing (time-sensitive) Mar-17: ARE Outrigger World has been the bottleneck on this. DOKA has offered full support. Need to determine what are the ARE Outrigger World expectations to make this happen. This also impacts readiness of V6s/V1s for Saturday AM
Ron / Jonathan	Terms and conditions and budget need to be established for all vendors for the CORA 2024 Deas Sprints (Registration Management/FGPC?; Race Management/G2G?; Event Management/FCRCC/Lotus/DZPC/FLCC?) (2024-01)	Overdue	Jan-3: Ongoing Feb-7: Ongoing (time-sensitive) Mar-17: Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk
Raised Feb-7 / 2024			
Foruzan	Foruzan trying to get in touch with Mony through vendor of his inventory, as The Board	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

	cannot remove Mony. (2024-02)		
Graeme / Ron	Graeme to provide draft memo on CORA Cup Series hosts expectations (Registration; Reciprocity; Race Results; Meals; Waivers; etc.) for Ron to review. (2024-02)	Completed	Feb-7: Ongoing Feb-28: Graeme handed over to Ron for review; Note that this should cover off outstanding Race Director Guidebook Action Items
Ron	Ron to contact Edmonton Dragon Boat Racing Club and ask several questions: 1) Does this application have the EDBRC board's approval 2) Each member wanting to compete or paddle in outrigger must be members of CORA 3) Do you have access to outrigger canoes, either OC6 or OC1 (2024-02)	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron / Erik	Information requested to publicize the Kelowna Paddle Centre June 1-8, clinic to the CORA membership. (2024-02)	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Erik	Will be preparing a description for the CORA Project Manager position as well as for the Area Coordinator, also outlining the Area Coordinator	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

	description and coach. (2024-02)		
Erik / Cindy	Issue a Call for an Area Coordinator for Hilo. Area Coordinator to be appointed by the Board. Need to decide whether a coach will be hired for the Team Canada Elite crews (for practices leading up to Hilo). Advisory Committee composed of a Board member and others to determine a coach. (2024-02)	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Jonathan	Review and possibly correct Financial Statements errors	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Ron	Send VYPC the Informed Consent form that Ron has developed - Both types of forms. (2024-02)	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Graeme / Town Hall Committee	Collaborate on Polynesian Voyaging Society Town Hall for March 17th. (2024-02)	Completed	Feb-7: Ongoing Mar-17 Hawaiian Outrigger Canoe Voyaging Society (HOCVS) conducted with "organic" contributions by "Uncle" Kimokeo of HOCVS and Lynda Roberts of Calgary Canoe Club
Erik / Ron	Prepare required website changes to get Markel waiver requirements from all CORA individual and Club members by April 1, 2024. (2024-02)	Overdue	Feb-7: Ongoing Mar-17: CORA Individual Members are still awaiting a communique from CORA as of Mar-27.

Graeme	Working on providing a list of Contacts (name / organization / email / phone) for everyone connected to the Deas Island Sprints Regatta event venue. (2024-02)	Completed	Feb-7: Ongoing; Feb-21: Uploaded to CORA Google Drive; Will be updated periodically
CORA Board	CORA to approach, negotiate and contract with the entities that provided the event services for CORA Sprints Nationals in 2022. (2024-02)	Overdue	Feb-7: Ongoing Mar-17: FCRCC opted not to provide Event Management services for 2024; G2G has ceased business operations and is not available to provide Timing / Race Management services. Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk
CORA Board	CORA to do a tender for Event Registration & Race Management & Event Management services for 2026 CORA Sprints. (2024-02)	Overdue	Feb-7: Ongoing Mar-17: Event Registration resolved. Timing / Race Management & Event Management services (Terms & Conditions & Budget) still TBD as this is becoming a major risk
CORA Board	Provide guidance on potential DOKA Coaching Clinic (roles / responsibilities / communication / registration / topics) & CORA Coaching Clinic Grant in the event ARE wish to have a 1-day "demonstration day" at Deas Island Regional Park as part of any canoe sponsorship agreement. (2024-02)	Overdue	Feb-7: Ongoing Mar-17: ARE Outrigger World has been the bottleneck on this. DOKA has offered full support. Need to determine what are the ARE Outrigger World expectations to make this happen. This also impacts readiness of V6s/V1s for Saturday AM

Graeme	Continue discussions with North Water (V6 Spray-decks / Covers) about some level of event sponsorship, as they are keen. (2024-02)	Completed	Feb-7: Ongoing Mar-17: Northwater offering 15-20% Discount on all spray-deck / canoe-cover purchases in 2024 by CORA clubs and a TBD volume of Swag Prizing for the 2024 Sprint Championships
Graeme	Graeme will send out CORA Sprints Regatta Rules revised / uploaded & aligned with IVF Sprints Rules (provides guidance for conducting Sprints Regatta & many undocumented scenarios to Leanne, Rob M, Dean and Rob V). (2024-02)	Completed	Feb-7: Ongoing Feb-21: Distributed to Leanne, Rob M, Dean and Rob V
IVF Committee / Erik / Jonathan	Need to appoint a Selection Committee for CORA IVF Program Manager to review and recommend a candidate to the Board. The Board will approve the successful candidate. Jonathan and Erik have indicated a desire to be on the selection committee. (2024-02)	In-Progress	Feb-7: Ongoing Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Mar-6 / 2024			
IVF Committee / Erik / Jonathan	CORA IVF Selection Committee for Program Manager to schedule interviews for end of Mar-2024 and then score / rank / recommend 1 Candidate and	In-Progress	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing

	1 backup Candidate. (2024-03)		
Ron	VCKC needs to be reminded that 2024 WUTG is contingent on CORA 2024 Club Membership paid VOS needs to be reminded that they are chronically delinquent in paying their CORA Club Membership. (2024-03)	In-Progress	Mar-6: Ongoing Mar-15: Ron communicated to VCKC need for CORA Club Membership before WUTG & Stormin Norman events
Ron	Reminder sent to KPC for description of their June clinic. (2024-03)	In-Progress	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
IVF Committee	Open slots for club crews still available and communication will be put out publicly. (2024-03)	In-Progress	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
IVF Committee	Need to outline the Area Coordinator description and coach. Selection committee needs to determine how many people will attend Hilo (potentially 2 ACs, new PM and coach). (2024-03)	In-Progress	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Erik	The Application to hold a CORA sanctioned event gets updated to provide for a V1 selection, to be customized by Erik on a case-by-case	In-Progress	Mar-6: Ongoing Mar-15: Erik updated new CORA Sprints Championships Race Calendar Entry to say "V1"

	basis. To be added to General FAQs. (2024-03)		
Ron	Ron is to prepare a letter from CORA addressed to Canada Border Services Agency confirming that canoes being brought up from the US are being used at CORA Sprint Nationals once the canoe supply Letter Agreement is finalized and signed. (2024-03)	In-Progress	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Erik / Rob M	Event Registration to add age divisions. May need to limit the number of crews per age division. (2024-03)	In-Progress	Mar-6: Ongoing Apr-4: Ongoing May-20: Ongoing
Raised Apr-4 / 2024			
IVF Committee	Hilo Team info to be turned over to new IVF Project Manager (Sherry Hunt). Need to hand over tasks to Sherry Hunt. (2024-04)	In-Progress	Apr-4: Ongoing May-20: Ongoing
IVF Committee	Ron sent Sherry Hunt a draft Independent Contractor Agreement, and changes to the draft were discussed and agreed to. Contract to be finalized and signed soon. (2024-04)	In-Progress	Apr-4: Ongoing May-20: Ongoing

Erik	Close out the Lahaina Recovery Go Fund Me. (2024-04)	In-Progress	Apr-4: Ongoing May-20: Ongoing
Erik	Checkbox will meet Markel's requirements for waiver. Form of waiver sent to Erik March 5, 2024. Erik preparing required website changes. We have until April 1, 2024 to obtain the waivers. A reminder will be sent a month after the last email - after 2024 Sprint Nationals. (2024-04)	In-Progress	Apr-4: Ongoing May-20: Ongoing
Raised May-20 / 2024			
Ron	The CORA list of clubs on the website has clubs that have not renewed CORA membership - at what point should these clubs no longer show up as CORA?	In-Progress	May-20: Ongoing
Ron / PPSA	Receipts to be received from Penticton Paddle Sports for Duel in the Desert CORA Cup race draw prizes.	In-Progress	May-20: Ongoing
Ron / Insurance Committee	Update List of Named Insureds (Member Clubs) with BFL Canada to add: Edmonton Dragon Boat Racing Club, Island Brave	In-Progress	May-20: Ongoing

	Canoe Club, Lost Boyz Canoe Club, Nanaimo Paddling Centre, Vikki-Lynn Canoe Club		
Board	Do we have any spare boat numbers? Request from Launa at Penticton Paddle Sports that we increase the size of the boat number stickers to be more legible, especially since the font has been reduced to fit the 4-digit numbers.	In-Progress	May-20: Ongoing - Note that Small Boat Number decals have been 6.5"x8.5" since at least 2004. A new series (1400-1499) has been ordered from OBWS with numerals increasing in height from 3.25" to 4". Please note that the numeral height dropped from 3.5" for 3-digit numerals to 3.25" for 4-digit numerals. This should alleviate the immediate need for Small Boat Number Decals for upcoming 2024 events.
Board	This is also driven by new OC6s using the boat number stickers (not just small boats), and OC6 finish lines are not as close to shore for reading numbers. Query whether we prompt new OC6 to "choose a boat number" and order their own large sized numbers. This could create problems with repeated OC6 numbers if owners do not properly check the Canoe Registry. OC6 numbers - Suggestion of after review of the CORA registry to determine numbers to order new numbers and issue numbers specific to the OC6 canoes. Keeping in mind that	In-Progress	May-20: Ongoing - Please note that one of the outcomes of the CORA Canoe Registry Initiative of 2020 was a recommendation that CORA put into place standardized Big Boat Number Decals. Nothing became of those recommendations Several years ago, some CORA clubs began using these Small Boat Number Decals on their OC6s. However, there is now a mish-mish of Big Boat Numbering schemes with legacy numbers (Axx; Cxx; Gxx; Lxx; Mxx), personalized numbers (888; 777; 707), and Small Boat Numbers (11xx; 12xx; 13xx). Also note that the Canoe Registry is private to the CORA Board Members.

	<p>different clubs have different coloured hulls. An email should go out to clubs that any canoes racing must have an easily seen number on it. They should clear their chosen number with CORA first.</p>		