



CORA Monthly Meeting Minutes

Wednesday / September 8 / 2021

7:30 PM PST / 8:30 PM MST / 10:30 PM EST

Google Meet joining info

Video call link:

<https://meet.google.com/kwh-qjcd-zqg>

1. Welcome and Roll Call

Present: Ron / Rob V / Bob / Val / Graeme / Tony / Mony / Leanne / Erik / Rob M / Jonathan / Cindy /

Regrets: Scott / Marianne /

2. Adoption of **August 2021** Minutes

RESOLVED THAT the **August 2021** minutes be adopted as a correct record of the proceedings of the meetings.

Moved by Ron / Seconded by Erik

APPROVED

3. Confirmation of Agenda/Add New items - Agenda as approved

4. Standing Items - Presented by existing Officers

a. Communications & Technical Update – **Erik / Graeme**

- i. Several inquiries as to Masters 80+ / 85+ Age Divisions forwarded directly to Leanne Stanley
- ii. Holding pattern at National level with regard to who is vaccinated and who isn't.
Cindy: Best thing we can do: If a vaccine passport is required under jurisdiction's rules - required. If not / not required. Clubs are free to impose stricter requirements if they choose.
Erik: From the perspective of calls he has received / clubs are being "torn apart" from those wanting to impose stricter requirements versus the minimum that is required.
Jonathan: The majority are being disturbed by the minority. Jonathan would support a motion that clubs rely on a passport system.

Cindy: A passport system would still alienate a segment of the club membership.

Erik: FGPC implementing a passport system for all members involved in group activities. No blow-back (some members ceased using indoor gym).

Cindy: Is it our job to tell clubs to be stricter than public health orders? Rely on ViaSport and Public Health Orders.

Erik/Graeme: Address the needs of the many rather than the few (Spock).

Erik: Erik doesn't want CORA to be perceived the way that ViaSport doesn't provide a firm position.

Cindy: Vaccine passports in BC are not required for outdoor adult activities / but clubs may examine their own structure and circumstances (age / vulnerability / etc.) regarding the imposition of stricter requirements.

Rob M: You shouldn't be able to go out in an OC6 unless you are vaccinated. Safety issue.

Ron: Are we getting stricter with regard to exposure and vaccination requirements?

Jonathan: Don't want unvaccinated people passing on variants to vaccinated people.

Erik: Need to be forceful to nudge the unwilling to get vaccinated. Would like CORA to shift bias towards safety for crew boat activities.

Jonathan: Would like a stronger recommendation for clubs to consider safety in group activities.

Erik/Rob M: Don't want to herd unvaccinated into one boat.

Cindy: Passport is for discretionary activities / so it is also about nudging people to get vaccinated.

Erik: It is about safety and paddlers know that they breathe each other's air.

Leanne: Follow Public Health Orders.

Graeme: CORA should take leadership role and require vaccinations to participate in events. Rob M agrees.

Erik: CORA should offer guidance. Err on the side of safety and protect paddlers participating in group activities.

Bob: Let each club decide what to do. We can't police everyone / but we can make recommendations.

Jonathan: Concord Dragon Festival on July 25/26 is requiring proof of vaccination.

b. Membership Update (as of Sept 1 / 2021) – **Grace**

Individual Memberships

There were another 125 memberships purchased in August / bringing the total individual annual to 943 members. New memberships include 10 juniors (mostly from Nanaimo / Kelowna and Alberta) and 18 Open; all the rest are Masters aged paddlers.

There were 15 additional CORA single event memberships for the Comox Island Race.

Club Memberships

Club memberships remain at 34 clubs.

c. Grant Updates – **Ron**

Clinic Grants

No Activity

Coaching Education Grants

No Activity

RME Grants

RME Grant to Haunani Outrigger Club in the amount of \$1000.00 paid on Sept 5 / 2021.

Travel Grants

Island Iron Travel Grants received and approved:

1. Pacific Reach Paddling Club (August 31 / 2021) - \$650.00
2. Latitude 48 Paddling Club (Sept 1 / 2021) - \$349.00
3. Fairway Gorge Paddling Club (Sept 1 / 2021) - \$247.00
4. Powell River Outrigger Canoe Society (Sept 5 / 2021) - \$516.95

d. IVF Representative Update – **Leanne**

i. Sprints (London 2022)

- Submitted anticipated numbers to the London Organizing committee Sept 1.
- Sounding positive that it will go forward at this point in time
- Selections
 - Sept Trials in Calgary were cancelled late Aug due to increasing COVID case numbers.
 - Continued with registrations until Sept. 1
 - Currently cross-referencing payments with registrations to determine if folks missing one or the other.
 - Now CORA IVF committee is determining next steps for categories needing race offs (options include: regional race offs if possible / GPS/resume submissions / Sprint trial for Elite & V1 / etc.)
 - Categories that have open slots will be opened up to further registration at a later date.
- New IVF 75+ and 80+ age categories.

ii. Distance

- Nothing to update.

iii. IVF Board

- Anyone interested in reviewing the IVF Bylaws - [see this notice](#). We have until Sept 15 to submit any bylaw submissions.

e. Financials/Treasurer Update - **Jonathan**

- i. Financial Statement to date
See email forwarded by Jonathan.

f. COVID Policy Update - **Ron / Erik / Cindy**

- i. See above.

g. Junior Update - **Marianne / Tony**

- i. Deferred.

h. Town Hall Update - **Leanne / Erik / Ron / Tony / Val**

- i. Town Hall committee should meet soon.
- Topic: OC6 seat roles and responsibilities
 - Cindy / Erik / Leanne / Ron / Val / Tony - to arrange committee meeting time

i. Historical Update - **Val / Bob / Graeme**

- i. Quiet month - Updates to Lotus / FCRCC / Jericho / Comox / Pemberton / Vernon legacies in progress - **Graeme**
- ii. Eastern Canada OC History progress? - **Val**
- iii. Okanagan OC History progress? - **Bob**

j. Awards Update - **Rob V / Mony / Graeme**

Canadian Outrigger Hall Of Fame perpetual page updated with 2020/2021 Inductees; Media Release prepared / published

Canadian Outrigger Hall Of Fame 6"x8" walnut plaques with sublimated metal insert plate from Kerr Recognition received and 8 of the 18 Hall Of Fame awards shipped to Comox for presentation at Comox Iron event

Any commentary from Board Members who were present at Comox Canadian Outrigger Hall Of Fame presentation?

Possible BC Lower Mainland Canadian Outrigger Hall Of Fame presentation at Lotus Poker Paddle

We could recognize Hall of Fame inductees at the first Town Hall Meeting in October.

k. Race Committee Update - **Race Committee (Ron / Rob M / Tony / Cindy / Mony / Graeme)**

Need to get going on a 2022 Race submissions process - deadlines / etc. Erik says that some have submitted.

Spring Virtual Small Boats Races Prizes Update -

Erik - in progress. Names already randomly pulled. Erik will send to Graeme. Graeme will take on.

5. New Business

a. Travel Grant Eligibility Requirements - Trailering by race host - **Ron**

Jonathan not in favour. Should be a cost of the event / not borne by CORA. Could open up door for others.

Rob V.: What if Rob V trailers over 4 canoes and gets \$650 versus mileage of \$200 (400km).

BE IT RESOLVED that the Board confirm that the eligibility requirements under the Travel Grant allow Host Clubs to trailer OC6 canoes (greater than 100km and otherwise in accordance with the requirements) to be used at the event.

Moved by Ron / Seconded by Graeme.

Cindy disqualified.

APPROVED

- b. Race Application by FGPC for FGPC Guts & Glory race / Sept 18 / 2021 - **Ron**
Erik: Goodwill gesture to get more CORA Members (for outrigger racers).

BE IT RESOLVED THAT FGPC Guts & Glory be approved as a CORA-sanctioned race for 2021.

Moved by Jonathan; Seconded by Ron.

APPROVED

- c. CORA Sponsorship Base Suggestions (discussion document distributed prior to July 2021 Meeting) - **Graeme / Erik**
Deferred.
- d. CORA Board Member responsibilities (Changing of the guard) - **Graeme**
Business continuity issues - make sure that we properly transition responsibilities if members leave.
Deferred.
- e. Outrigger Clubs in Montreal
COMMOC has ceased operations.
Montreal Dragon Boat Clubs (for profit companies) trying to cause grief for Haunani (competition for location and paddlers).
- f. 2021 AGM
Board would like to meet in person for the Pre-AGM meeting @ Farris - everyone would have to be fully vaccinated.
AGM Meeting - Board would be present and members would be on-line.
Survey the Board as to what weekend works best. Wetdashe is Nov 13-14 / 2021.
- g. 2020/2021 Action Items Recap (**All**)
i. Work in progress

6. Review/Updates of Outstanding Action items: (Condense and summarize table - add Pre-AGM / AGM Action Items)

- a. All Board Members requested to review Action Items marked "Complete?" and post questions / concerns. If no questions / concerns / then Action Items will be confirmed "Completed" and removed from table by next Board Meeting.

7. Adjournment

Meeting adjourned at 9:38 PM.

Next Meeting – Start 7:00 PM - Wednesday / October 6 / 2021

Assignee	Action Item	Due Date	Comments
Race Committee	Race Director's Guidebook	Ongoing	Race Committee to review Don's last draft and finalize.
Leanne	Looking into if SCORA will allow us to adopt their steering tests to ensure that steerers have sufficient skills to handle the responsibility for races	Ongoing	Board to consider implementing guidelines for steering qualification.
Board	Backup for Roles during overloads	Ongoing	Expanded role permissions and Google Suite / Website training proposed at AGM for current / new Board Members should provide backup for needed skill-sets.
Erik / Graeme	CORA Club Contacts Registry to be stored in a common / shared location such as the Google Shared Drive "Clubs" folder	Ongoing	Ongoing keep up to date.
Rob V / Ron	Canoe scale is still at FCRCC	Ongoing	Canoe scale at FCRCC Burrard Marina as of Nov-2020
Jan / Ron	Add Board Members to CORA PO Box Signing Card	Pending	Oct 15: Original Signees Colleen McCarthy and Peter Alfred N/A; Jan has PO Box key but not on Signee Card Nov 4: ? Dec 2: SOP task for Chairman and at least one other Lower Mainland Board Member - NOT COMPLETE
Erik	Coordinate Google Forms Best Practices training for interested CORA Board members	Ongoing	Expanded role permissions and Google Suite / Website training proposed at AGM for current / new Board Members should provide needed skill-sets.
Erik	Sort out Member Clubs on the pulldown list and change "other clubs" and "unaffiliated" to "Not affiliated with	Ongoing	Need to align with insurance coverage. Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing

	a listed CORA Club”.		
Erik / Ron / All	Review / update Business Continuity Checklist (BCC) for offboarded / onboarded Board Members	Ongoing	Nov 21: Confirm resources / permissions for offboarded / onboarded Board Members; New Secretary to update one tab a month Dec 9: Revised Business Continuity Checklist with current resources / all Board Members / and known permissions; Forwarded to Ron & Erik & Jonathan for review Jan 6: All BCC tabs updated; Tasks assigned to Erik / Ron / Jonathan Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Graeme / All	Subdivide and distribute Standard Operating Procedures (SOP) by Board Role	Ongoing	Nov 21: Confirm tasks applicable for Board Members Dec 2: SOP subdivided into separate documents by Officer / Committee and saved to Google drive: https://drive.google.com/drive/folders/1HgrOW2upb4N6VATWVOVk8FignJlh02L8 Jan 6: All? Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Awards Committee	Form a sub-committee for Hugh Town award to review nomination	Completed	Nov 21: Request participation in sub-committee by Board Members Jan 6: Completed - Rob V / Mony / Graeme
Awards Committee	“Awards Committee” to consider CORA Hall of Fame (HOF) as a supplement to Hugh Town Builder Award	Completed	Nov 21: Request participation in sub-committee by Board Members Jan 6: Completed - Rob V / Mony / Graeme Feb 3: Draft guidelines provided to Rob V & Mony; HOF bios for Jackie Webber and Drew Mitchell available for review; Mar 3: Ongoing Apr 7: Ongoing May 5: CORA HOF Policy / Process Approved
Leanne / Erik	Kelowna is acquiring coach boats and will document some considerations and guidelines	Ongoing	CORA to post on the website to be shared with member clubs Jan 6: Ongoing Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing
Erik / Graeme	Investigate WordPress FAQ plugins to improve website self-service and reduce CORA Inbox maintenance - Do not delete this / please	Ongoing	Nov 22: Identify / answer Top 20+ most asked questions thru CORA Inbox Jan 6: Ongoing Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing

Erik	Make Technical AGM and AGM Zoom recordings available to capture attendees and Action Items and Chat comments (notably Mike Parks Do not delete this / please magazine article)	Ongoing	Nov 22: Is this possible with Zoom recordings after end-of-meeting? Jan 6: Erik provided recording to Graeme; Need to capture attendees Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: To-be-done by Aug 14 / 2021
Erik / Leanne	Tidy up 2021 Race Calendar (CORA IVF World Distance V6 Race off)	Completed	Nov 22: Events cancelled due to Ongoing COVID Jan 6: Pending Feb 3: CORA IVF World Distance V6 Race off Mar 3: Dates TBD in the summer once we have an idea what COVID will let us do; Apr 7: Ongoing May 5: Ongoing; Jun 2: Completed
Erik / Graeme	Add Zoom account (email address) and permissions to Business Continuity Checklist (BCC)	Completed	Dec 9: Zoom account (email address) added to Business Continuity Checklist; Erik to clarify permissions Jan 6: Added Zoom account and Winter Series account to BCC Feb 3: No concerns by any Board Members; Close?
Erik	Publish tutorials on how to set up Gmail and Zoom meetings by the middle of December; Send out a bibliography with tutorials	Pending	Jan 6: Erik? Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Erik	Single day membership should remove the word "event" to avoid confusion	Pending	Jan 6: Erik? Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Jonathan	Create a protected fund for the RME Grant	Pending	Jan 6: Jonathan? To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Ron	Communication should be sent out clarifying the CORA grants	Pending	Jan 6: Ron? To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Mony	Translate 2020 race rules into French; Wait until after next Distance Race Rules Revisions	Pending	Jan 6: Mony? To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing

Erik / Graeme	Post draft copies of Pre-AGM Minutes on website until membership approves the final copy at next AGM in 2021	Ongoing	Jan 6: Ongoing Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: To-be-done by Aug 14 / 2021
Erik / Graeme	Update Board Of Directors and IVF Committee website pages as per appointments for 2021	Completed	Dec 9: Updated Board Of Directors and IVF Committee website pages; Forwarded to Ron for review Jan 6: Ongoing Feb 3: No concerns by any Board Members; Close? Mar 3: Close? Apr 7: Close? May 5: Close? Jun 2: Close?
Grace / Erik	Erik/Grace to send a renewal reminder to members from the previous year	Completed	Jan 6: Will be done once there is confirmation of BFL Canada insurance details Feb 3: Sent membership renewal reminders to clubs and paddlers Close? Mar 3: Close? Apr 7: Close? May 5: Close? Jun 2: Close?
Ron	Send out Acknowledgements and Conflicts Policy to the new directors this week.	Pending	Jan 6: To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Erik / Jonathan	Benefits of joining CORA will be sent out when new insurance has been finalized.	Pending	Jan 6: To-do Feb 3: Ongoing Mar 3: Ongoing Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Erik	Erik to draft Club and Individual email reminders to be sent out.	Completed	Jan 6: Club reminders to be sent immediately and individual reminders to be sent after insurance finalized Feb 3: Sent membership renewal reminders to clubs and paddlers Mar 3: Close? Apr 7: Close? May 5: Close? Jun 2: Close?
Raised Mar 3 / 2021			
Erik	Host Google workshop round 2	Pending	Mar 3: To-Do Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Erik	Post on website information about Gaming Grants / there is a webinar coming up for BC. Add non-BC COVID Sport / Grant guidance.	Pending	Mar 3: To-Do Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing

Cindy	Review different provinces and put together information for gaming grants for provinces.	Pending	Mar 3: To-Do Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Erik / Ron	Draft a memo as a reminder that if clubs have members engaging in activities that all clubs should ensure to keep membership up to date to be reviewed by Ron and then issued to all clubs	Ongoing	Mar 3: To-Do Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Leanne	Prepare a resource for where / and who to contact / to get different boats from	Ongoing	Mar 3: To-Do Apr 7: Was posted to website with the Town Hall: Tale of 27 Boats. Need to update Nelo on website from the <u>google sheet</u> May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Graeme	Meet with Matt Kelly at Predator for \$1000 worth of virtual Winter races SWAG	Completed	Mar 3: Met with Matt Kelly to collect mix of lower-cost & higher-cost items Apr 7: Prized received; Draw held; Prizes to be shipped; Apr 14: Prizes shipped
Erik / Cindy / Mony / Lynda Roberts / Don Mulhall	Contact other clubs across Canada with respect to the Spring small boat series to see who would like to host and find Spring SWAG sponsors	Completed	Mar 3: To-Do Apr 7: Ongoing May 5: Comox; VOS; Kelowna; Vernon; Penticton; FVPC Jun 2: Spring SWAG sponsors separate Action Item
Erik	Race schedule to be updated as several have been cancelled	Completed	Mar 3: To-Do Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Rob M	Provide Board with wording for the ruling regarding age classifications for small boats (OC1 / OC2 / OC3 and OC4) for the next Board meeting	Completed	Mar 3: To-Do Apr 7: Ongoing May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Raised Apr 7 / 2021			
Leanne	Put out 2020 London IVF Sprints Intent to Compete Form	Completed	Apr 7: To-Do May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing

James / Leanne	Update / Publish 2020 London IVF Sprints Selection document	Completed	Apr 7: To-Do May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Leanne	Talk to Zoe Norcross-Nuu about her downwind surfing session PowerPoint and get a copy for back-up	Ongoing	Apr 7: To-Do May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Graeme / Erik	Peter Forand Masters Challenge 2021 recipient Beau Whitehead website page / post & Social Media post	Completed	Apr 11: Photo received from Beau Whitehead; CORA website / social media releases published
Graeme / Erik	Addresses to be reformatted for peel-stick mailing labels; All participants to receive at least 1 prize; All prizes to be shipped via Canada Post (parcels)	Completed	April 14: All draw prizes shipped via Canada Post
Erik / Ron	Add Novice category to Spring Virtual Series (with general description)	Completed	Apr 11: In place as <i>Category (Novice; Experienced)</i>
Graeme / Erik	Graeme and Erik to coordinate QA of CORA Virtual Race Age Division determination algorithm	Completed	Apr 7: To-Do May 5: Ongoing; Jun 2: Confirmed that algorithm determines Age Division (up) via Birth Year
Graeme / Erik	Graeme to revisit definition of Novice. Erik to examine and propose some wording for the application process.	Completed	Apr 28: Novice Definitions discussion document completed / distributed for review
Board	Consider incentives for increasing Novice participation as per Incentives for Novice Paddlers discussion document	Ongoing	Apr 7: To-Do; May 5: Ongoing; Jun 2: Ongoing; Jul 7 Ongoing
Raised May 5 / 2021			
Ron / Erik / Grace	Reminders will be sent to all clubs that need to renew their membership who have CORA members	Pending	May 5: To-Do; Jun 2: Ongoing; Jul 7 Ongoing

Erik	Board will post on its website - statement that everyone should “please” be vaccinated. Note no guidance regarding special provisions for everyone vaccinated.	Pending	May 5: To-Do; Jun 2: Ongoing; Jul 7 Ongoing
Ron / Erik	Coordinate an OC1 technique session before new boat owners get onto the water / hopefully June. Several things to discuss from safety margins / to transportation / to paddling are good items.	Completed	May 5: To-Do; Jun 2: Ongoing; Jun 26: Everything OC1
Leanne	Locate CORA Sprints Race Rules - not found on the CORA Google Drive	Pending	May 5: To-Do; Jun 2: Ongoing; Jul 7 Ongoing
Graeme	Revise / simplify proposed Novice Age Division definitions and distribute to Board for review	Completed	May 5: To-Do; May 27: Revised Novice Age Division definitions distributed to Board for review; Jun 2: Add to Race Directors Guide
Ron	Clean-up Proposed Amendments to Distance Race Rules and distribute to Board for review	Completed	May 5: To-Do; Jun 2: Ongoing; May 27: Latest Distance Race Rules revised with proposed changes and distributed to Ron Chin for review; May 28: Proposed Distance Race Rules Amendments cleaned-up and distributed to Board for review; Jun 2: “Turn the Pages” session booked for Jun 16
Board	We should organize more sponsors / it would be handy to have multiple sponsors.	Ongoing	May 5: To-Do; Jun 2: Ongoing; Jul 7 Ongoing
Leanne / Board	Recruit IVF Executive Committee members	Completed	May 5: To-Do; Jun 2: Ongoing; Jun 13: Nomination date passed
Raised Jun 2 / 2021			
Leanne / Erik	Submit Lynda Roberts & Miles Tickner nominations for IVF Committees	Completed	Jun 2: To-Do by June 13

Erik / Graeme	Erik to work with Graeme on list of items for Spring Virtual Races prizes	Ongoing	Jun 2: To-Do;
Board	Build up the sponsorship base	Ongoing	Jun 2: To-Do;
Lynda Roberts / Michael Simm / Val Simmons	COVID Restart Plan National presence update to be provided	Ongoing	Jun 2: To-Do;
Tony	Developing google based survey to gather data to determine where junior paddlers are and what junior programs are out there	Ongoing	Jun 2: To-Do;
Race Committee	Hold meeting to "Turn the pages" and finalize wording of Distance Races Rules Revisions and distribute no later than 1 week before July 2021 Meeting	Completed	Jun 2: To-Do;
Erik / Graeme	Consolidate Latitude 48 & ORPC references given merger (Website; Google Drive; Canoe Registry; etc.)	Ongoing	Jun 2: To-Do;
Raised Jul 7 / 2021			
Erik / Paul Barton	Have another long-overdue lesson on google / website and the documents.	Ongoing	Jul 7: To-Do;
Leanne / CORA IVF Committee	CORA IVF Committee will meet near the end of month to go through intents and formalize the fall process then open registration.	Ongoing	Jul 7: To-Do;
Erik	Post the latest VIA Sport updates on the CORA website	Ongoing	Jul 7: To-Do;
Mony / Rob V	Submit Canadian Outrigger Hall Of Fame Ballots by 31-July-2021 Ballot end-date	Ongoing	Jul 7: To-Do;

Erik / Tony	Send out a survey basically asking who has junior members and whether they have a junior program (Google form)	Ongoing	Jul 7: To-Do;
Rob Varnel	Board could work toward having a canoe commissioned / this will be given after Nationals. Board to discuss further	Ongoing	Jul 7: To-Do;
Erik / Ron	Spring Races draw prize winners to be selected and then delegate to a FGPC employee to coordinate / distribute prizes	Ongoing	Jul 7: To-Do;
Ron	Issue communique to the membership and Race Directors for upcoming 2021 Events that the new Distance Race Rules are effective immediately	Ongoing	Jul 7: To-Do;
Raised Aug 4 / 2021			
Graeme / Erik	Website has many broken links (404); Need to run link-check sometime in August and resolve missing URLs	Ongoing	Aug 4: To-Do;
Erik	Website has become overloaded / and will need to expand website storage and hosting for 2022 (including budgeted allowance). Move to a bigger service provider.	Ongoing	Aug 4: To-Do;
Erik / Ron	Erik will teach Ron how to move a CORA Member's "affiliated club" on the system. Currently only Erik can do that.	Ongoing	Aug 4: To-Do;

Leanne / CORA IVF Committee	We need to research what vaccination requirements can be imposed on free agents in OC6s (not V1s).	Ongoing	Aug 4: To-Do;
Erik	Erik to check statistics on YouTube viewership with regard to Town Halls	Ongoing	Aug 4: To-Do;
Graeme	Canadian Outrigger Hall Of Fame Media Release (post) to be prepared / published sometime in August	Ongoing	Aug 4: To-Do;
Erik	Erik and his group will get to Spring Virtual Small Boats Races Prizes after Splash Dash this weekend.	Ongoing	Aug 4: To-Do;
Raised Sep 1 / 2021			
Leanne / Erik / Ron / Tony / Val	Town Hall committee should meet soon to discuss OC6 seat roles and responsibilities	Ongoing	Sep 1: To-Do;
Leanne / Graeme / Ron	We could recognize Hall of Fame inductees at the first Town Hall Meeting in October.	Ongoing	Sep 1: To-Do;
Ron / Erik	Get going on a 2022 Race submissions process - deadlines / etc.; Some have been submitted.	Ongoing	Sep 1: To-Do;
Erik / Graeme	Spring Virtual Small Boats Races Prizes to be distributed; Names already randomly pulled; Erik will send to Graeme; Graeme will take on.	Ongoing	Sep 1: To-Do;
Ron	Update Travel Grant eligibility requirements to allow Host Clubs to trailer OC6 canoes to be used at the event.	Ongoing	Sep 1: To-Do;

Erik / Graeme	Remove COMMOC as an active club on the CORA website as they have ceased operations	Ongoing	Sep 1: To-Do;