



CORA Monthly Meeting Minutes

Wednesday May 6, 2020

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

Video Call Meeting ID: <https://meet.google.com/nku-tccu-eif>

Or Phone Number: +1 778-730-9356

PIN: 291 952 816#

1. Welcome and Roll Call

Present: Ron C., Grace, Cindy, Don, Erik, Graeme, Jonathan, Leanne, Rob V, Rob M, Scott

Regrets: Marianne, Mony (Rob V to try to contact Mony)

2. Adoption of April Minutes

RESOLVED THAT the April 2020 minutes be adopted as a correct record of the proceedings of the meeting.
Moved by Ron. Seconded by Erik.

Approved.

3. Confirmation of Agenda/Add New items - **None.**

4. Standing Items - Presented by existing Officers

- Communications & Technical Update – **Erik**
 - Membership system working fine.

- Refunds - can change on the fly.
 - Can “pause “membership as needed.
 - Can send out invitations to race directors to send out race plans for 2021, to give paddlers hope for the future.
 - **Race Committee to meet to set up timeline for the 2021 Race Sanctioning.**

- Membership Update and Member Database Improvements – **Grace**
 - Not much to report for this month...

 - Individual Memberships

Seven paddlers paid their annual individual memberships in the last month bringing the total to 1,185 paddlers (compared to 1,420 at this time last year). Single event memberships remain the same at 68.

 - Annual Club Memberships

2020 Club Membership renewals have not been received from Dragon Zone, Montreal, Gibsons, H2O, Squamish, or TSCC Maka Koa clubs. CORA received a new application from the Ottawa River Runners Club.

 - Erik to assist in sending a “nudge” to the late paying clubs.

- Grant Updates – **Ron**
 - RME Grants

FCRCC - Application received from False Creek Racing Canoe Club on April 20, 2020. Grace Morrisette circulated the motion by e-mail which was passed.

FCRCC has since asked that the RME Grant approval be amended to include OC1 repairs, which is to be voted on at Wednesday's Board Meeting (Ron Chin, Rob Magus and Jonathan Wilkins excluded from voting)

Moved by: Grace to amend FCRCC subject matter to include OC1 repairs. Seconded by: Ron V. Ron., Rob M and Jonathan excluded. **Approved.**

FGPC - Application received from Fairway Gorge Paddling Club on April 29, 2020. Memo to the Board is attached. To be voted on at Wednesday's Board Meeting (Erik Ages excluded from voting).

Moved by: Ron. Seconded by: Jonathan. Erik excluded. **Approved.**

 - Clinic Grants

No Activity

- Coaching Education Grants
 - No Activity
- Travel Grants
 - No Activity
- IVF Representative Update – **Leanne**
 - Zoom AGM in December as opposed to meeting in LA
 - Sprints - Hilo
 - All refunds have been processed
 - IVF - No Sprints in 2020 and not moved to 2021. Next Sprints is London 2022.
 - Distance - Samoa
 - Samoa is currently slated for Aug 8-15, 2021. They are going to review the dates and try to confirm in the next couple of weeks. We decided not to worry about a conflict with Olympics/Paralympics 2021. Andy is also looking at an earlier date which may work OK for us.
 - Committee has a draft (final formatting required) of selection process for 2021. Due to the uncertainty with COVID-19 impacts, the process is largely independent (no camps this summer) and yet still relies on camp in October & March if permitted.
 - \$25 Fee will be non-refundable in case of Samoa cancellation. Leanne to coordinate with Jonathan for having payment system available for when documents are made public.
 - Overview (**Cindy/Scott/Rob M** please check over and edit as I don't have doc available at the moment):
 - All paddlers interested in V6 (Free Agent and Pre-Determined (i.e. Club)) must register and pay fee plus be CORA member
 - Monthly TT out and back due, distances increase throughout summer. If someone not able to get on water yet, they are able to submit 2x15km TT by Sept 7.
 - Video feedback available if paddler sends video
 - TT data used to narrow down who will be invited to fall camp
 - A FA crew will plus 2 spares will be selected at fall camp based on head to head TT and V6 observation/evaluation matrix
 - If there are PD crews, they will race off against FA in spring to determine who gets spot (this is still under discussion)
 - V1 will be a straight race off in fall
- Financials/Treasurer Update - **Jonathan**
 - Report
 - Attached is the set of statements to the end of April 2020, together with copies of the reconciled bank statements.

- GIC

A GIC for \$20,000 matures on May 12

RBC, presumably in collusion with other institutions, is not offering a non-redeemable GIC at the moment. Attributing the reason to the COVID effect on market conditions, it is now offering only

- 1 year redeemable @ 1.4%

- 180 day redeemable @ 1.3%

- 1 year cashable @ 1.25%

at, of course, much lower rates.

I propose that we opt for a 180 day, in the hope that markets will have improved by November.

This requires a mandate please.

- Jonathan moved for 180-day GIC redeemable @ 1.3%. Erik seconded. **Approved.**

- IVF Funds

All the refunds relating to Hilo entry fees have been completed and the Income statement for IVF Hilo has been attached this month.

You will note a significant balance remains, mainly due to the cancellation of training camps.

Lynda and I have discussed this balance a couple of times and what should be done about it. It is not clear at this time whether IVF will postpone the sprints to 2021, or just cancel them altogether and simply move on to the Distance in 2021 (this latter is the approach of IDBF, incidentally).

As you know, Lynda and I have worked quite hard to split the funding between the two disciplines of Sprint and Distance, in order to be more accountable to the paddlers concerned, and we feel that this should be continued. Although decisions do not need to be made about moving any money at this point, Lynda and I feel that if the Sprints are simply cancelled, then the \$5,000 National Team development grant should be returned to the General Account for 2020 with the balance being held over for the next sprint cycle in 2022.

- Moved by Jonathan. Seconded by Erik. **Approved.**

- GST

We are still awaiting the GST refund of \$45 from the CRA.

- Junior Update - **Marianne**

- Deferred.

- Race Committee Update - **Don**
 - No racing right now.

5. New Business

- Scope of insurance coverage
 - relevance to Club and independent activities in light of COVID-19 restrictions - **Rob V./Ron**
 - Relevant wording is the definition of a “Sanctioned Event” in the Sports and Social Activities Endorsement which was missing from the insurance policy. We review the 2017-18 version. The operative wording that creates problems is “supervised recreational paddling activities or demonstrations run by you or by member clubs authorized by you including related training and instruction.” In particular, the word “supervised” is open to interpretation.
 - Jonathan: We want purely recreational paddling included.
 - **Sub-Committee of Rob V, Ron, Jonathan and Erik formed to review wording and Rob will contact AllSport.**
 - Erik cautions not to open up a bag of worms with AllSport.
 - We noticed that the FCRC Sports and Social Activities Endorsement does not contain the word “supervised”.
 - Erik to provide FGPC version of endorsement and Grace to provide Lotus version of endorsement for comparison.
 - Preferred approach would be to approach AllSport with revised endorsement wording that they have previously provided to other clubs that does not include the word “supervised”.
 - **Sub-Committee meeting date and time to be determined.**
 - see Jonathan’s list of insurance coverage questions below -
 - Deferred until clarification received from AllSport.

Jonathan’s Insurance coverage questions:

There is a lot of Non-Club paddling at the moment.

Would it make things clearer if we answered the following questions Yes/No? Are there other scenarios?

1. If you are a member of a CORA club, but NOT an individual CORA member - are you insured thru CORA for IN-Club activities?
2. If you are a member of a CORA club, but NOT an individual CORA member - are you insured thru CORA for individual, NON-Club activities?
3. If you are a member of a CORA club, but NOT an individual CORA member - are you insured thru CORA for CORA races? (Some people may cheat the member requirement)

4. If you are a member of a CORA club, but NOT an individual CORA member - are you insured thru CORA for NON-CORA races/activities?
 5. If you are a member of a CORA club, but NOT an individual CORA member - are you insured thru CORA for CORA camps and NT trials?
 6. If you are a member of a CORA club, AND an individual CORA member - are you insured thru CORA for individual, NON-Club activities?
 7. If you are a member of a CORA club, AND an individual CORA member - are you insured thru CORA for NON-CORA races?
 8. If you are a member of a CORA club, AND an individual CORA member - are you insured thru CORA for CORA camps and NT trials?
 9. If you are not a member of a CORA club (or you are a member of a NON-CORA club), AND an individual CORA member - are you insured thru CORA?
 10. If you are not a member of a CORA club (or you are a member of a NON-CORA club), AND an individual CORA member - are you insured thru CORA for NON-CORA races?
 11. If you are not a member of a CORA club (or you are a member of a NON-CORA club), AND an individual CORA member - are you insured thru CORA for CORA camps and NT trials?
 12. If you are a guest of a CORA club (like a try-it day), but NOT a CORA member - are you insured thru CORA?
- o Changes in race dates/CORA Cup due to COVID-19 – **Ron**
 - Easing of BC provincial restrictions - **Erik**
 - Lots of gray areas. Groups still restricted to 50 - with 2m distancing. Opening with stages 1, 2 and 3 over the summer, subject to monitoring (there could be steps back).
 - Stage 2 - hugging.
 - For racing, limit is still 49 with 2m distancing and mitigation measures.
 - WorkplaceBC is now involved and setting direction as to how activities move forward. Not yet developed.
 - Cindy: “Go Forward Management Strategy” issued today.
Useful for clubs when OC6 opens up (stage 3 and 4 openings), if CORA provides measures to make OC6s safe.
 - Erik: OC6s not yet on the table. Agreed that we should be thinking ahead for when stage 3 and 4 open up in the summer (and could be shut down in the fall).
 - Don received a CKBC “return to paddle” plan. Who did CKBC submit their plan to for approval? CKBC may have been approached by government as a “funded” sport. Would that be provincial or federal?
 - Erik and Cindy know the deputy Minister and could approach government to seek some form of approval.
 - Advice to clubs how to navigate requirements.
 - Maybe check with Kevin at FCRCC.
 - Cindy has a contact with CKBC that she could e-mail to share ideas and progress.

- Erik is meeting with someone at CKBC as well and will make enquiries.
 - CORA Cup points requirements in light of cancelled races
 - Change website to “To be determined”.
 - CORA Cup medals & lanyards
 - We have enough medals from last year to cover all divisions (including the new UL divisions) and Marianne has “2020” printed lanyards from the cancelled Sprint Nationals - so no need to order either medals or lanyards this year.
- Updated Canoe Registry - **Graeme**
 - Deferred.
- OC6 Gifting (West to East) - **Graeme**
 - Florida club had gifted a boat to an eastern Canadian club. Can this be expanded?
 - Are there any clubs with extra boats?
- Coaching Education Grants being used for Right Angle Performance Seminar Series? - **Leanne**
 - Would apply as usual - 2 coaches per club with a coaching approval letter.
 - Seminar is \$99. Budget is \$1000, so 10 grants available.
 - CORA will consider all Coaching Education Grant applications (including increase in budget and waiving pre-approval requirement).
- CORA Membership Fee refunds
 - Cindy - Membership is not all about racing.
 - Rob M. - Membership also provides insurance and you are being covered.
- June Board Meeting date.
 - June 3, 2020 @ 7:00pm Pacific

6. Review/Updates of Outstanding Action items: - **Deferred**

No.	Assignee	Action Item	Due Date	Comments
Raised Feb 7, 2018				
47	Ron	Outline process for identifying and addressing potential conflicts of interest	Pending	<p>Mar 7 - Aug 1: In progress. Sep 5 & Oct 3: No update. Nov 7: Ron is writing up some scenarios. In the meantime, board to bring forward to monthly meetings as they come up. Dec 5 - Mar 6: No update. Apr 3: This will be a chart to identify potential conflicts when directors exercise their powers (i.e., vote or make other decisions). May 7 - Jul 2: No update. Aug 6: This will happen before AGM. Nov 6: Will happen by Sat Nov 9. Dec 4: Ongoing. Jan 8: Ongoing. Feb 5: Ongoing. Mar 4: Ongoing. Apr. 1: Ongoing May 6: Ongoing.</p>
Raised Nov 3, 2018 at AGM planning meeting				
Pre-AGM 4	Rob & Ron	<p>Ask for a volunteer to review the grant application form to see how to integrate the good standing qualifications (and exception request) discussed at Pre-AGM meeting. This person would work with Erik who has volunteered to do the same with the 2019 CORA Club registration form.</p> <p>Help document the criteria for a club to be considered a club eligible for CORA grants, so that it could be added to the club renewal/registration form. Propose a process for exception requests to be submitted.</p>	Pending	<p>Dec 5: We are short on time to conduct further discussion and confirm agreement on good standing qualification. For 2019, Erik will add a space on the club registration form for the club to provide an inventory of their canoes and trailers. The rest will be ironed out in the new year. Jan 9: We will do a test run to collect info off of grant application form to see how the clubs benefiting from the grants meet good standing qualifications. Graeme will write up what we are trying to do with this initiative to inform CORA clubs of why we are collecting this information by Jan 15. He will also help update the grant application forms to elicit the info. Feb 5: Erik added space on club registration form for canoe inventory. Mar 4: Graeme will work on a page to be distributed to clubs about our objective in collecting their information. Apr 3: Graeme has provided guidance on what constitutes "Good Standing". CORA Board to follow through with Actions with regard clubs not meeting those "Good Standing" guidelines. May 7 - Jul 2: No update. Aug 6: Postponed as a pre-AGM agenda item. Nov 9: Ron will help draft the criteria for clubs, and the exception request process. Dec 4: Ron Chin with his</p>

				legal expertise was requested to draft guidelines. Jan 8: Not yet / ongoing. Feb 5: Not yet / ongoing. Mar 4: Ongoing - minimum 6 CORA members. Apr 1: Ongoing May 6: Ongoing.
Raised Jun 4, 2019				
88	Erik	Grant access and coordinate training for additional members of the board to be able to update new website	In Progress	Jul 2: Paul will reach out to help Erik coordinate this. Aug 6: Nicole to ask if contractor or Paul can coordinate this. (Email sent after meeting, and this is not an option right now.) Sep 4: No update. Nov 6: Priority to address. Need to discuss R&R at Pre-AGM. Dec 4: Deferred. Dec 25: Basic Website Editor credentials provided to Graeme. Systematic approach being taken for knowledge transfer & ongoing updates to website. Jan 8: Ongoing. Feb 5: This is happening. Graeme has admin access. Next step is each area of the website to be administered / divided among Directors comfortable with WordPress. Mar 4: Graeme working on EOM / EOY / Periodic tasks for website maintenance; Erik to schedule session later in March. Apr 1: March 20th session completed (Ron & Jonathan) Identifying additional tasks ongoing. May 6: ?
Raised Oct 27, 2019				
115	Everyone	Give feedback regarding Graeme's proposed standardized CORA Race Results template	Pending	Distributed Standardized CORA Race Results template to all Board members for review to consider, such that all CORA sanctioned event host clubs will provide race results in this CORA Race Results template to CORA in a timely manner. Nov 6: This could be part of the race director's guide that Don is initiating. There is general support for the proposed template. We will talk about compliance at Pre-AGM. Graeme to distribute Excel version of form for review. Nov 7: Excel version distributed to all. Do we include a CORA reviewed / approved version of this with the CORA Race Directors packet? Dec 4: To be reviewed by Race committee. If agreed, then an Excel / Google Sheet version

				with macros can be provided & made available as part of the Race Director's Guidebook (packet) addendum. Jan 8: CORA Race Results template referenced in ongoing Race Director's Guidebook (Clarify scope - Only CORA Cup Series or all CORA races) Feb 5: Scope? Recirculate for comment. Mar 4: Graeme to update Excel macros based on first few 2020 races. Apr 1: Deferred. Ready by next OC6 race. May 6: Ready by next OC6 race.
Raised Nov 6, 2019 J				
116	Rob to delegate	Find a volunteer or establish a strategy to pursue club canoe "registry" info that was not submitted when renewal of registration for club CORA membership was submitted. (This action arose from action item #27: "Determine how to post and share the inventory CORA club canoes photos and weights for race directors to access.")	Completed	Dec 4: Defer to January - ask Erik. Jan 8: Recommend "boots on the ground" approach as part of CORA Race Committee. Details on canoe scale (weight; footprint) for transport to CORA clubs <u>before</u> 2020 CORA Cup Series - Rob V? - Confirmed location and size / weight of scale Feb 5: New CORA OC6 Canoe Registry In Progress - Obtain weigh scale from Rob V. Scale is at Rob V's office 30"x60". 60 lbs in weight. Rob has a lot of boat weight data and will share. Most boats underweight - 5-60 lbs underweight. Cindy: Advantaged 380-385 lbs. Mirages 370-375 ish. Don: Bradleys are all underweight. Feb 26: Rob Varnel provided weight data on 24 OC6s from 10 clubs. Complete info on 47 of 126 Canadian OC6s. Thanks Ron & Grace & Jonathan & Rob V. Mar 4: CORA Board Members requested to update CORA OC6 Registry with their club details. Awaiting CORA Club Responses from Erik. Apr 1: Canadian OC6/OC4 Registry complete. Various documents to be distributed to Board members for review. May 6: Awaiting Club Responses consolidated document from Erik to cross-check Registry
Raised at Pre-AGM Nov 9, 2019				
Pre-AGM 5	Mony	Share ideas with Board about how to make CORA Cup points consolidation easier	See 115	Dec 4: An Excel / Google Sheet version with macros can be provided & made available as part of the Race Director's Handbook (packet) addendum. Jan 8: Don to review Excel / Google Sheet version with macros upon his return Feb 5: Don

				to review Excel / Google Sheet version with macros upon his return Mar 4: Graeme to update Excel macros based on first few 2020 races Apr 1: Deferred. Ready by next OC6 race. May be all at Comox this year. May 6: Ready by next OC6 race.
Pre-AGM 6	Board as a whole	Review AGM weekend minutes and identify any topics that need to go onto the monthly meeting agenda	Ongoing	Dec 4: to be reviewed and brought forward in January. Jan 8: Not yet / Ongoing. Feb 5: Several items Work-In-Progress. Mar 4: Directors should review AGM Minutes to make sure items have not fallen through cracks. Apr 1: Update Peter Forand trophy notes May 6: March Meeting Notes amended with Peter Forand Trophy updates
Pre-AGM 10	Don	The concept of a Race Director's Guidebook (packet) was put forward. This proposal is not in the Action Items. Include CORA's recommendation for how race directors collapse / combine race categories for prizing and medals (awards) for large boats.	Ongoing	Dec 4: Graeme has offered to assist Don & form a "sub-committee" to have a document ready & distribute by 1 week before the January 2020 Board Meeting; Jan 8: Submitted details to Don on Dec 19 on every topic in the Race Director's Guidebook draft for review. CORA Race Committee Work-In-Progress (Clarify scope - Only CORA Cup Series or all CORA races) Feb 5: Ongoing Mar 4: In Progress Apr 1:??? May 6: ?
Raised at Technical Meeting Nov 10, 2019				
Tech 1	Don	Update CORA Cup rules to show the change that CORA Cup points will be totaled for every race attended instead of choosing the top two CORA Cup races plus Nationals. (Nationals will still be mandatory to attend.) Consider broadcasting an announcement about this change to the CORA membership.	Pending	Dec 4: Still 2 CORA Cup Regional Races + CORA Championship Race. Jan 8: Don progress? - Awaiting feedback from Interior clubs as to whether 2020 CORA Cup Series will be 6 or 7 races. All other updates noted Feb 5: Cut-off date for 2nd Interior CORA Cup Series Race? Probably April 30, 2020. Mar 4: Recommend cut-off date. (April 11) 1 week prior to FLCC River Run OC6 Race - CORA CUP #1 - No responses from Wailua or SARP. Remove. Apr 1: Agreed that max 6 CORA Cup Series races in 2020 (virus permitting)? Still need new CORA Cup Series document, but dates questionable. May be all at Comox this year. May 6: ?

Tech 2	Don	Update CORA Cup rules to show that there will be two additional CORA Cup races (one on the island, one in interior) added to the CORA Cup series. Consider broadcasting an announcement about this change to the CORA membership.	Pending	Dec 4: Brotchie Reach added as a CORA Cup race. Jan 8: Questions have been put forward by membership already. Recommend a CORA post stating the 2020 CORA Cup Series changes (races; points) Don progress? Awaiting feedback from Interior clubs as to whether 2020 CORA Cup Series will be 6 or 7 races. Feb 5: Cut-off date for 2nd Interior CORA Cup Series Race? Probably April 30, 2020. Mar 4: Recommend cut-off date (April 11) 1 week prior to FLCC River Run OC6 Race - CORA CUP #1 - No responses from Wailua or SARP. Remove. Apr 1: Agreed that max 6 CORA Cup Series races in 2020 (virus permitting)? Still need new CORA Cup Series document, but dates questionable. May be all at Comox this year. May 6: ?
Tech 5	Ron	Check that the deadline for submitting grant applications and the deadline for submitting receipts to receive grants are well publicized on the grant section of the website and on the grant forms themselves	Pending	Dec 4: Follow up next year. Jan 8: Will provide Erik & Graeme with scanned mark-ups of On-Line Grant Application Forms this week. Feb 5: Progress? Still need to do. Mar 4: To come Apr 1: Deferred May 6: ?
Tech 7	Leanne	Looking into if SCORA will allow us to adopt their steering tests to ensure that steerers have sufficient skills to handle the responsibility for races	Pending	Dec 4: Leanne has test, guides and answer key from SCORA that Race Committee could use to develop one for CORA based on Canadian Coast Guard rules and such. Where would we like them to be uploaded on drive? Leanne to add to Racing folder on shared drive. Race Committee to review and revise before publication. Jan 8: Deferred Feb 5: Underway. Being reviewed and Canadianized. Mar 4: To be considered over the coming year. Erik to modify for Victoria Harbour and then we can expand to other CORA Races. Apr 1: Deferred May 6: ?
Tech 9	Erik, Leanne and Cindy	Document how clubs purchase ultralights and share it with CORA membership	Pending	Dec 4: In process. Jan 8: Leanne progress? Feb 5: Ongoing. Mar 4: Please add to this <u>document for info</u> Leanne to send e-mail. Apr 1: Deferred May 6: ?

Raised Dec 4, 2019

120	Erik & Graeme	Review (QA) of CORA website 2020 pages / postings / calendar for consistency	Ongoing	Dec 4: Graeme provided Erik with updates to CORA website. Awaiting response. Jan 8: Most website 2020 pages / postings / calendar changes implemented. Basic Website Editor credentials provided to Graeme. Remaining updates will be made between January & February Board Meetings Feb 5: Ongoing Mar 4: Ongoing page-by-page QA and fix Apr 1: Ongoing. Other Action Items took precedence. May 6: Ongoing
122	Board	Backup for Roles during overloads	Ongoing	Dec 4: Vice-President - vacant Communications Officer - [Outbound communications/Special Projects (surveys, AGM notice, etc.?)] - vacant [Paul Pilon?] Jan 8: Basic Website Editor credentials provided to Graeme for website backup / knowledge transfer. Feb 5: Alternate Secretary for Knowledge Transfer? Mar 4: Moving forward. Information being shared among multiple Directors. I.e. Erik sharing information with Graeme. Multiple Directors can post on Facebook. Jonathan will be able to manage shopping cart. Apr 1: Deferred May 6: ?
125	Erik	Discuss concerns regarding IVF & CORA Club crews	Pending	Dec 4: See email communique from Erik "Regarding the IVF file" Jan 8: Erik progress? - Deferred Feb 5: IVF Committee working on this. Mar 4: IVF Committee working on this. Apr 1: Deferred May 6: ?
Raised Jan 8, 2020				
127	Jonathan	Budget for AGM expenses	Pending	Jan 8: To be discussed prior to 2020 CORA AGM Feb 5: Jonathan to develop and present next month. Mar 4: Line item in budget approved last month. Apr 1: Deferred May 6: ?
128	Ron	Form for canoe weighing	Pending	Jan 8: To be prepared by Ron Feb 5: Still need to do. Mar 4: In Progress Apr 1: No rush as next race TBD May 6: Still need to do

129	Graeme	Hugh Town Builder Memorial Trophy	Ongoing	Feb 5: Provided Specs to Kerr Recognition. Awaiting artwork & estimate. Mar 4: Estimated cost to be within \$500 budget, In Progress. Apr 1: Kerr Recognition visit on hold May 6: Kerr Recognition closed till lockdown released
130	Graeme	Peter Forand Masters Challenge Trophy	Completed	May 6: Completed
131	Erik	“many of our (FGPC) teams and paddlers are upset with CORA about the absence of plaques, which, instead of individual medals, celebrate the accomplishment of teams and clubs in one fell swoop”	Pending	Feb 15: Provide options for 2020 CORA Cup Series Championship recognition - novel concepts Mar 4: FGPC reproducing the 8.5x11 sheets for display. “Digital badging” may be an option. Apr 1: Deferred May 6: ?
132	Erik	Collect all Club responses and upload them to the shared holding place going forward in the Google Drive. See Action Item 116	Pending	Feb 23: Option provided for forwarding Gmail messages & attachments to Google Drive Mar 4: Being collated into a single document. Will send to Ron & Grace - Graeme may want to convert into a user-friendly format. Apr 1: ??? Would love to see Club responses vs. results of Registry research May 6: Erik?
134	Graeme	“Custodial Process” - As per discussion on CORA & DB perpetual trophies	Ongoing	Mar 4: Provided sample Chain Of Custody document to Ron Chin for legal expert review. Ron to review prior to circulation to whole Board in April. Apr 1: Provided Peter Forand Chain Of Custody document to Ron Chin & no concerns. Posted to “Policies > Peter Forand” folder for review https://drive.google.com/drive/folders/14VN8pgC3wRGZTAKwwCruQhXdEbauQ-dt May 6: Completed
135	Graeme	Action item #27 is closed: “Determine how to post and share the inventory CORA club canoes photos and weights for race directors to access.”)	Pending	Apr 1: Canoe Registry is available on website (password protected) in Google Map & table formats. Excel file can be made available for download. What to include / publish? May 6: Completed - Registry updated with transfer of 1 Calmar from Comox to Campbell River

7. Adjournment

Meeting adjourned at 8:39pm.

Next Meeting – June 3, 2020