



## CORA Monthly Meeting Minutes

Wednesday, March 4, 2020

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

1. Welcome and Roll Call

Present: Ron, Leanne, Grace, Cindy, Erik, Jonathan,

Regrets: Rob V, Graeme, Scott, Rob M, Don, Marianne, Mony

2. Adoption of Last Month's Minutes

RESOLVED THAT last month's minutes be adopted as a correct record of the proceedings of the meeting. **Deferred**

3. Confirmation of Agenda/Add New items - **None**

4. Standing Items - Presented by existing Officers

a. Communications & Technical Update – **Erik**

- Not much to report - Jonathan and Erik will meet with Paul Barton to create shopping cart items, Membership items going well. Need to give Leanne more rights to website to post, etc. Interested in learning: Leanne, Ron. Erik to set up a meeting later in the month with invitation to join. 15-30 minute session.

b. Membership Update and Member Database Improvements – **Grace**

- Individual Memberships

As of March 4, 2020, there are 1,091 paddlers who have current CORA membership (compared to 1,034 at this time last year). To date, there are 55 single event memberships (51 were for the Ice Breaker).

- Annual Club Memberships

Club membership renewals have gone very well (with thanks to Erik for sending out reminders). 33 clubs now have their 2020 membership; renewals are missing from far fewer clubs (Dragon Zone, Calgary, Campbell River, Montreal, Gibson's, H2O, Squamish, TSCC Maka Koa).

c. Grant Updates – **Ron**

- RME Grants

E-mailed SARP indicating that they need 6 registered annual CORA members for 2020 before the RME Grant will be considered.

RME Grant application received from Pearson College for PFDs, paddles and throw bags/towing rope. Memo circulated with Board Meeting Notice. **Grace seconded. Approved (including Rob V, Graeme and Scott via e-mail)**

Otherwise, no activity.

- Clinic Grants

No activity.

- Coaching Education Grants

No activity.

- Travel Grants

No activity.

d. IVF Representative Update – **Leanne**

- Sprints - Hilo

- Kristine is collecting paperwork. Registrations to IVF now due. Next fee collection from paddlers coming soon.
- Some concern from paddlers about traveling and Corona Virus. Waiting on statement from IVF.
- Hilo hosted Hawaii Selection trials on the weekend, weather had a significant impact as they cancelled some of Sunday's finals.
- Uniforms being designed and will be purchased directly from Oddball.
- Second registration fee upcoming. Lynda handling.

- Distance - Samoa
  - Expression of interest has been made public. 46 responses so far. Up on main webpage and Facebook. Sent to Ontario / Quebec contacts for distribution. Looking to send out to participants in Australia process in the next week.
  - Selection process has been discussed and will be finalized following the closing of expression of interest.
  - Next steps - define process, set up registration for process, organize regional opportunities (if that's in the process), organize fall camp.
  
- e. Financials/Treasurer Update - **Jonathan**
  - Reinvested the GIC on Feb 11th. Another GIC upcoming to reinvest.
  - Balance sheet has been reformatted to more clearly show Sprint and Distance.
  
- f. Junior Update - **Marianne**
  - Deferred
  
- g. Race Committee Update - **Don**
  - Deferred

## 5. New Business

- a. Change in race dates:
  - FLCC Fall Small Boats from October 3, 2020 to October 17, 2020; and
  - ORPC Bridges from October 17-18, 2020 to October 3-4, 2020. - **Seconded by Grace. Approved (including Don via e-mail)**
  
- b. Amendments to Long Distance Race Rules - **Ron**
  - Motion to adopt revisions to Long Distance Race Rules - **Seconded by Grace. Approved (including Rob V, Graeme and Don)**
  
- c. Updated Canoe Registry - **Graeme/Ron** - Steady progress (130-140 OC6s known); FGPC & ORPC & FVPC & KPC & Calgary Google Sheet updates please
  
- d. AGM Expense Policy - Draft attached - **Jonathan**
  - **Deferred**
  
- e. CORA Cup 2020 Race rules to be confirmed and posted on website - **Jonathan**
  - **Follow up with Don**

6. Review/Updates of Outstanding Action items:

No.	Assignee	Action Item	Due Date	Comments
<b>Raised Feb 7, 2018</b>				
47	Ron	Outline process for identifying and addressing potential conflicts of interest	Pending	<b>Mar 7 - Aug 1:</b> In progress. <b>Sep 5 &amp; Oct 3:</b> No update. <b>Nov 7:</b> Ron is writing up some scenarios. In the meantime, board to bring forward to monthly meetings as they come up. <b>Dec 5 - Mar 6:</b> No update. <b>Apr 3:</b> This will be a chart to identify potential conflicts when directors exercise their powers (i.e., vote or make other decisions). <b>May 7 - Jul 2:</b> No update. <b>Aug 6:</b> This will happen before AGM. <b>Nov 6:</b> Will happen by Sat Nov 9. <b>Dec 4:</b> Ongoing. <b>Jan 8:</b> Ongoing. <b>Feb 5:</b> Ongoing. <b>Mar 4:</b> Ongoing.
<b>Raised Nov 3, 2018 at AGM planning meeting</b>				
Pre-AGM 1	Erik	Work with Communications team to see if push messages / push calendar can be set up to help publicize events (races, clinics)	Pending	<b>Dec 5:</b> Proposed for LOTUS / FGPC to be asked to submit blurb with photo and registration links (for example) for January / February. CORA can push via Facebook and club director emails once per month; one month in advance. (Ran out of time to discuss.). <b>Feb 6-Apr 3:</b> No update. <b>May 7:</b> social media sufficient until website completed. <b>Jun 4 &amp; Jul 2:</b> No update. <b>Aug 6:</b> We might not have access to this technology on the new website, TBD. We do have access to what Colleen used on the present website. <b>Sep 4:</b> No update. <b>Nov 6:</b> Can be revisited once 2020 race calendar is finalized. <b>Dec 4:</b> Deferred. <b>Jan 8:</b> Deferred. <b>Feb 5: Already done for Membership. Budgetary constraints (\$500). Too many races to “push” - can do CORA Cup races (\$30-40).</b> <b>Mar 4: Pushes will be done for CORA Cup races. Remove.</b>
Pre-AGM 4	Rob & Ron	Ask for a volunteer to review the grant application form to see how to integrate the good standing qualifications (and	Pending	<b>Dec 5:</b> We are short on time to conduct further discussion and confirm agreement on good standing qualification. For 2019, Erik will add a space on the club registration form for

		<p>exception request) discussed at Pre-AGM meeting. This person would work with Erik who has volunteered to do the same with the 2019 CORA Club registration form.</p> <p>Help document the criteria for a club to be considered a club eligible for CORA grants, so that it could be added to the club renewal/registration form. Propose a process for exception requests to be submitted.</p>		<p>the club to provide an inventory of their canoes and trailers. The rest will be ironed out in the new year. <b>Jan 9:</b> We will do a test run to collect info off of grant application form to see how the clubs benefiting from the grants meet good standing qualifications. Graeme will write up what we are trying to do with this initiative to inform CORA clubs of why we are collecting this information by Jan 15. He will also help update the grant application forms to elicit the info. <b>Feb 5:</b> Erik added space on club registration form for canoe inventory. <b>Mar 4:</b> Graeme will work on a page to be distributed to clubs about our objective in collecting their information. <b>Apr 3:</b> Graeme has provided guidance on what constitutes “Good Standing”. CORA Board to follow through with Actions with regard clubs not meeting those “Good Standing” guidelines. <b>May 7 - Jul 2:</b> No update. <b>Aug 6:</b> Postponed as a pre-AGM agenda item. <b>Nov 9:</b> Ron will help draft the criteria for clubs, and the exception request process. <b>Dec 4:</b> Ron Chin with his legal expertise was requested to draft guidelines. <b>Jan 8:</b> Not yet / ongoing. <b>Feb 5:</b> Not yet / ongoing. <b>Mar 4: Ongoing - minimum 6 CORA (Annual) members</b></p>
<b>Raised Jun 4, 2019</b>				
88	Erik	Grant access and coordinate training for additional members of the board to be able to update new website	In Progress	<p><b>Jul 2:</b> Paul will reach out to help Erik coordinate this. <b>Aug 6:</b> Nicole to ask if contractor or Paul can coordinate this. (Email sent after meeting, and this is not an option right now.) <b>Sep 4:</b> No update. <b>Nov 6:</b> Priority to address. Need to discuss R&amp;R at Pre-AGM. <b>Dec 4:</b> Deferred. <b>Dec 25:</b> Basic Website Editor credentials provided to Graeme. Systematic approach being taken for knowledge transfer &amp; ongoing updates to website. Jan 8: Ongoing. <b>Feb 5:</b> This is happening. Graeme has admin access. Next step is each area of the website to be administered / divided among Directors comfortable with WordPress. <b>Mar 4: Graeme working on EOM / EOY / Periodic tasks for website maintenance; Erik to schedule session later in March.</b></p>

**Raised Oct 27, 2019**

114	Rob & Ron	Identify where Peter Forand Masters Challenge Trophy is located	Completed	<p>Had discussions with 2017 / 2018 / 2091 winners Peter Marcus &amp; Minnie Fontenelle. Neither of them has ever laid eyes on the actual trophy, however they have seen a photo of it (forwarded photo onto Ron Chin). Any idea who had possession of the trophy approximately March 2017 when it was supposed to be presented to Peter Marcus? <b>Nov 6:</b> Graeme asked Rob to reach out to Ross Creasy. Don is texting him to determine if he knows.</p> <p><b>Nov 7:</b> Don Mulhall tried. Will contact PNWORCA members to see if it crossed the border &amp; anyone knows of its whereabouts. <b>Dec 4:</b> Graeme asked Erik to post on website.</p> <p><b>Jan 8:</b> Jonathan Wilkins has followed the money trail. Ross Creasy has provided details on sources of trophy pieces. Trophy never left Canada after delivery by Kerr Recognition.</p> <p><b>Feb 5:</b> See recommendation for replacement Recommendation to come from Graeme. <b>Mar 4: Trophy found. Complete. Where is it?</b></p>
115	Everyone	Give feedback regarding Graeme's proposed standardized CORA Race Results template	Pending	<p>Distributed Standardized CORA Race Results template to all Board members for review to consider, such that all CORA sanctioned event host clubs will provide race results in this CORA Race Results template to CORA in a timely manner.</p> <p><b>Nov 6:</b> This could be part of the race director's guide that Don is initiating. There is general support for the proposed template. We will talk about compliance at Pre-AGM. Graeme to distribute Excel version of form for review.</p> <p><b>Nov 7:</b> Excel version distributed to all. Do we include a CORA reviewed / approved version of this with the CORA Race Directors packet? <b>Dec 4:</b> To be reviewed by Race committee. If agreed, then an Excel / Google Sheet version with macros can be provided &amp; made available as part of the Race Director's Guidebook (packet) addendum. <b>Jan 8:</b> CORA Race Results template referenced in ongoing Race Director's Guidebook (Clarify scope - Only CORA Cup Series</p>

				or all CORA races) <b>Feb 5:</b> Scope? Recirculate for comment. <b>Mar 4:</b> Graeme to update Excel macros based on first few 2020 races
<b>Raised Nov 6, 2019 J</b>				
116	Rob to delegate	Find a volunteer or establish a strategy to pursue club canoe "registry" info that was not submitted when renewal of registration for club CORA membership was submitted.  (This action arose from action item #27: "Determine how to post and share the inventory CORA club canoes photos and weights for race directors to access.")	Ongoing	<b>Dec 4:</b> Defer to January - ask Erik. <b>Jan 8:</b> Recommend "boots on the ground" approach as part of CORA Race Committee. Details on canoe scale (weight; footprint) for transport to CORA clubs <u>before</u> 2020 CORA Cup Series - Rob V? - Confirmed location and size / weight of scale <b>Feb 5:</b> New CORA OC6 Canoe Registry In Progress - Obtain weigh scale from Rob V. Scale is at Rob V's office 30"x60". 60 lbs in weight. Rob has a lot of boat weight data and will share. Most boats underweight - 5-60 lbs underweight. Cindy: Advantaged 380-385 lbs. Mirages 370-375 ish. Don: Bradley's are all underweight. <b>Feb 26:</b> Rob Varnel provided weight data on 24 OC6s from 10 clubs. Complete info on 47 of 126 Canadian OC6s. Thanks Ron & Grace & Jonathan & Rob V. <b>Mar 4:</b> CORA Board Members requested to update CORA OC6 Registry with their club details. Awaiting CORA Club Responses from Erik.
<b>Raised at Pre-AGM Nov 9, 2019</b>				
Pre-AGM 5	Mony	Share ideas with Board about how to make CORA Cup points consolidation easier	See 115	<b>Dec 4:</b> An Excel / Google Sheet version with macros can be provided & made available as part of the Race Director's Handbook (packet) addendum. <b>Jan 8:</b> Don to review Excel / Google Sheet version with macros upon his return <b>Feb 5:</b> Don to review Excel / Google Sheet version with macros upon his return <b>Mar 4:</b> Graeme to update Excel macros based on first few 2020 races
Pre-AGM 6	Board as a whole	Review AGM weekend minutes and identify any topics that need to go onto the monthly meeting agenda	Pending	<b>Dec 4:</b> to be reviewed and brought forward in January. <b>Jan 8:</b> Not yet / Ongoing. <b>Feb 5:</b> Several items Work-In-Progress. <b>Mar 4:</b> Directors should review AGM Minutes to make sure items have not fallen through cracks.

Pre-AGM 7	Don	Update CORA Cup rules to show the addition of a division for women, men and Mixed 40+ Masters class for Ultralight canoes	Ongoing	<b>Dec 4:</b> CORA Rules have not been updated since 2018. Need to also post 2019 CORA Cup Rules to Archives. Women / Men / Mixed Masters 40+ class for Ultralight canoes scenarios included in CORA 2020 Sanctioned Event Participation Recognition Recommendations. <b>NOTE:</b> This is ONLY for CORA Cup Series Long Course - NOT for CORA Cup Series Short Course. Ron to revise CORA Long Distance Rules and present in January. <b>Jan 8:</b> Draft Amended Long Distance Rules circulated January 7th. Board members to provide feedback <b>Feb 5:</b> Graeme's recommended revisions sent to Ron Chin for review. Changes reviewed and incorporated and circulated to Board in blackline form. <b>Mar 4: Final draft of CORA Distance Race Rules adding divisions circulated with March 4 Board Meeting notice. Complete.</b>
Pre-AGM 8	Graeme, Erik	Consider how Communications team can advertise the time limit for grant applications, using social media	Pending	<b>Dec 4:</b> Deferred <b>Jan 8:</b> Deferred <b>Feb 5:</b> Deferred <b>Mar 4:</b> Existing system works (first come first served, subject to budget availability). Remind trailer drivers at races to submit grant applications. Remove.
Pre-AGM 10	Don	The concept of a Race Director's Guidebook (packet) was put forward. This proposal is not in the Action Items	Ongoing	<b>Dec 4:</b> Graeme has offered to assist Don & form a "sub-committee" to have a document ready & distribute by 1 week before the January 2020 Board Meeting; <b>Jan 8:</b> Submitted details to Don on Dec 19 on every topic in the Race Director's Guidebook draft for review. CORA Race Committee Work-In-Progress (Clarify scope - Only CORA Cup Series or all CORA races) <b>Feb 5:</b> Ongoing <b>Mar 4: In Progress</b>
<b>Raised at Technical Meeting Nov 10, 2019</b>				
Tech 1	Don	Update CORA Cup rules to show the change that CORA Cup points will be totaled for every race attended instead of choosing the top two CORA Cup races plus Nationals. (Nationals will still be mandatory to attend.) Consider	Pending	<b>Dec 4:</b> Still 2 CORA Cup Regional Races + CORA Championship Race. <b>Jan 8:</b> Don progress? - Awaiting feedback from Interior clubs as to whether 2020 CORA Cup Series will be 6 or 7 races. All other updates noted <b>Feb 5:</b> Cut-off date for 2nd Interior CORA Cup Series Race? Probably April 30, 2020. <b>Mar 4: Recommend cut-off date (April 11) 1 week prior to FLCC River Run OC6 Race -</b>



		broadcasting an announcement about this change to the CORA membership.		<b>CORA CUP #1 - No responses from Wailua or SARP. Remove.</b>
Tech 2	Don	Update CORA Cup rules to show that there will be two additional CORA Cup races (one on the island, one in interior) added to the CORA Cup series. Consider broadcasting an announcement about this change to the CORA membership.	Pending	<b>Dec 4:</b> Brotchie Reach added as a CORA Cup race. <b>Jan 8:</b> Questions have been put forward by membership already. Recommend a CORA post stating the 2020 CORA Cup Series changes (races; points) Don progress? Awaiting feedback from Interior clubs as to whether 2020 CORA Cup Series will be 6 or 7 races. <b>Feb 5:</b> Cut-off date for 2nd Interior CORA Cup Series Race? Probably April 30, 2020. <b>Mar 4:</b> Recommend cut-off date (April 11) 1 week prior to FLCC River Run OC6 Race - CORA CUP #1 - No responses from Wailua or SARP. Remove.
Tech 3	Ron	Contact interior clubs to see if we can find a host for an additional CORA Cup race.	Pending	<b>Dec 4:</b> Will follow up. <b>Jan 8:</b> Follow-up email sent to Vernon enquiring if they are interested in hosting a Summer 2020 CORA Cup race (Vernon applied for 2021, so there may be interest there). If not, will check with Kamloops Wailua and SARP. <b>Feb 5:</b> Vernon declined. E-mail sent to Kamloops Wailua, SARP, Kelowna and Penticton. Have not heard back. Cut-off date for 2nd Interior CORA Cup Series Race? April 30, 2020 is ultimate CORA-sanctioned race deadline. Kelowna (Leanne) & Penticton (Don) declined. <b>Mar 4:</b> Recommend cut-off date (April 11) 1 week prior to FLCC River Run OC6 Race - CORA CUP #1 - No responses from Wailua or SARP. Remove.
Tech 5	Ron	Check that the deadline for submitting grant applications and the deadline for submitting receipts to receive grants are well publicized on the grant section of the website and on the grant forms themselves	Pending	<b>Dec 4:</b> Follow up next year. <b>Jan 8:</b> Will provide Erik & Graeme with scanned mark-ups of On-Line Grant Application Forms this week. <b>Feb 5:</b> Progress? Still need to do. <b>Mar 4:</b> To come
Tech 6	Marianne	Review the CORA racing rules and ensure that it is overtly stated that adult/experienced steerers are allowed	Ongoing	<b>Dec 4:</b> CORA Race Rules need updates. Ron to revise CORA Long Distance Rules and present in January. <b>Jan 8:</b> Draft Amended Long Distance Rules circulated January 7th.

		to steer for juniors and novices.		Board members to provide feedback <b>Feb 5:</b> Graeme's recommended revisions sent to Ron Chin for review. Changes reviewed and incorporated and circulated to Board in blackline form. <b>Mar 4: Complete</b>
Tech 7	Leanne	Looking into if SCORA will allow us to adopt their steering tests to ensure that steerers have sufficient skills to handle the responsibility for races	Pending	<b>Dec 4:</b> Leanne has test, guides and answer key from SCORA that Race Committee could use to develop one for CORA based on Canadian Coast Guard rules and such. Where would we like them to be uploaded on drive? Leanne to add to Racing folder on shared drive. Race Committee to review and revise before publication. <b>Jan 8:</b> Deferred <b>Feb 5:</b> Underway. Being reviewed and Canadianized. <b>Mar 4: To be considered over the coming year. Erik to modify for Victoria Harbour and then we can expand to other CORA Races.</b>
Tech 8	Ron to delegate	Document CORA's recommendation for how race directors collapse / combine race categories for prizing and medals (awards) for large boats. (This is independent from how CORA Cup points are allocated to the division/class crews register in, which will remain unchanged.) Share this document with some of the complainants in 2019.	Pending	<b>Dec 4:</b> Collapsing / combining divisions for "awards" (not "prizes") included in CORA 2020 Sanctioned Event Participation Recognition Recommendations. See Graeme's e-mail. <b>Jan 8:</b> Recommendations distributed. No objections so far. Proceed? (Ron hasn't reviewed yet) - Deferred <b>Feb 5:</b> Race Director's Guidebook. Ron hasn't reviewed yet <b>Mar 4: Race Rules revised and adopted. Guidebook in Progress.</b>
Tech 9	Erik, Leanne and Cindy	Document how clubs purchase ultralights and share it with CORA membership	Pending	<b>Dec 4:</b> In process. <b>Jan 8:</b> Leanne progress? <b>Feb 5:</b> Ongoing. <b>Mar 4: Please add to this <a href="#">document for info</a> Leanne to send e-mail.</b>
<b>Raised Dec 4, 2019</b>				
120	Erik & Graeme	Review (QA) of CORA website 2020 pages / postings / calendar for consistency	Ongoing	<b>Dec 4:</b> Graeme provided Erik with updates to CORA website. Awaiting response. <b>Jan 8:</b> Most website 2020 pages / postings / calendar changes implemented. Basic Website Editor credentials provided to Graeme. Remaining updates will be made between January & February Board Meetings

				<b>Feb 5:</b> Ongoing <b>Mar 4:</b> Ongoing page-by-page QA and fix
121	Board	Interior or Alberta Rep recommendations as only Don & Leanne given Lynda & Malmquist departures	Ongoing	<b>Dec 4:</b> Vernon? Kamloops? Calgary? Leduc? <b>Jan 8:</b> Interior or Alberta Rep recommendations? - Deferred <b>Feb 5:</b> Leanne texting. <b>Mar 4:</b> No takers from Interior
122	Board	Backup for Roles during overloads	Ongoing	<b>Dec 4:</b> Vice-President - vacant Communications Officer - [Outbound communications/Special Projects (surveys, AGM notice, etc.?)] - vacant [Paul Pilon?] <b>Jan 8:</b> Basic Website Editor credentials provided to Graeme for website backup / knowledge transfer. <b>Feb 5:</b> Alternate Secretary for Knowledge Transfer? <b>Mar 4:</b> Moving forward. Information being shared among multiple Directors. I.e. Erik sharing information with Graeme. Multiple Directors can post on Facebook. Jonathan will be able to manage shopping cart.
125	Erik	Discuss concerns regarding IVF & CORA Club crews	Pending	<b>Dec 4:</b> See email communique from Erik "Regarding the IVF file" <b>Jan 8:</b> Erik progress? - Deferred <b>Feb 5:</b> IVF Committee working on this. <b>Mar 4:</b> IVF Committee working on this.
<b>Raised Jan 8, 2020</b>				
126	Ron	Get daytime address information from the new directors	Pending	<b>Jan 8:</b> Needed for CORA Changes Of Directors 2020. <b>Feb 5:</b> Request for confirmation of addresses circulated to Directors. Collecting information. <b>Mar 4:</b> Mony's daytime address is the only one outstanding.
127	Jonathan	Budget for AGM expenses	Pending	<b>Jan 8:</b> To be discussed prior to 2020 CORA AGM <b>Feb 5:</b> Jonathan to develop and present next month. <b>Mar 4:</b> Line item in budget approved last month.
128	Ron	Form for canoe weighing	Pending	<b>Jan 8:</b> To be prepared by Ron <b>Feb 5:</b> Still need to do. <b>Mar 4:</b> In Progress
129	Graeme	Hugh Town Builder Memorial Trophy	Ongoing	<b>Feb 5:</b> Provided Specs to Kerr Recognition. Awaiting artwork & estimate. <b>Mar 4:</b> Estimated cost to be within \$500 budget,

				In Progress.
130	Graeme	Peter Forand Masters Challenge Trophy	Ongoing	<p><b>Feb 5:</b> See recommendation for replacement given dead-ends on all search avenues. Recommendation to come from Graeme. <b>Mar 4:</b> New trophy expedited and received (cost about \$250). Complete.</p> <p>The Peter Forand Masters Challenge trophy was not “found” the day before the PNWORCA Winter Series Race #4 (Jericho). After striking out on every possible lead, I had requested Kerr Recognition to expedite the production of a replica trophy with engraved names of previous winners as Kerr Recognition had in their possession the base, the metal placard, and the fish hook sculpture. Kerr Recognition was able to have the trophy in my hands the Saturday morning of the PNWORCA Winter Series Race #4 to present the trophy to 2018 &amp; 2019 Champion Minnie Fontenelle. We were also able at the PNWORCA Winter Series Race #5 (FCRCC) to finally present the trophy to 2017 Champion Peter Marcus. If it was not for the current health crisis, we would have been able at the PNWORCA Winter Series Championship Race to present the trophy to the 2020 Champion.</p> <p>Jonathan should expect to receive receipts for approximately \$250 for the replica of the Peter Forand Masters Challenge trophy.</p> <p>Also, there is a Chain Of Custody document in the Google Drive that we have followed for each exchange of this trophy.</p>
131	Erik	“many of our (FGPC) teams and paddlers are upset with CORA about the absence of plaques, which, instead of individual medals, celebrate the accomplishment of teams and clubs in one fell swoop”	Pending	<p><b>Feb 15:</b> Provide options for 2020 CORA Cup Series Championship recognition - novel concepts <b>Mar 4:</b> FGPC reproducing the 8.5x11 sheets for display. “Digital badging” may be an option.</p>

132	Erik	Collect all Club responses and upload them to the shared holding place going forward in the Google Drive. See Action Item 116	Pending	<b>Feb 23:</b> Option provided for forwarding Gmail messages & attachments to Google Drive <b>Mar 4:</b> Being collated into a single document. Will send to Ron & Grace - Graeme may want to convert into a user-friendly format.
133	Rob V	Current canoe weight data to be made available. See Action Item 116	Completed	<b>Feb 26:</b> Rob Varnel provided weight data on 24 OC6s from 10 clubs. Complete info on 47 of 126 Canadian OC6s. Thanks Ron & Grace & Jonathan & Rob V. <b>Mar 4:</b> Complete
134	Graeme	"Custodial Process" - As per discussion on CORA & DB perpetual trophies	Ongoing	<b>Mar 4:</b> Provided sample Chain Of Custody document to Ron Chin for legal expert review. Ron to review prior to circulation to whole Board in April.

7. Adjournment

Meeting adjourned at 8:24pm

**Next Meeting – Wednesday, April 1, 2020. 7:00 PM PT / 8:00 PM MT / 10:00 PM ET**