



CORA Monthly Meeting Minutes

Wednesday October 2, 2019

7:00 PM PST / 8:00 PM MST / 10:00 PM EST

1. Welcome and Roll Call

- In Attendance: Nicole, Rob, Ron, Leanne, Lynda, Grace, Don, Erik
- Joined late on the call: Paul, Marianne, Mony, Jonathan
- Regrets: Graeme

2. Adoption of Last Month's Minutes (**Motioned by Rob to adopt September minutes as presented. All in favor. Passed.**)

3. Confirmation of Agenda/Add New items (**Motioned by Rob to adopt the agenda after adding his item. Passed.**)

4. Standing Items

- **Review/Updates of Outstanding Action items – Nicole**
 - N/A as time was dedicated to other important discussions. Will catch up next month.
- **Communications & Technical Update – Paul and Erik**
 - Website is being updated with new information in preparation for AGM. Erik will work with Nicole to prepare AGM announcement message. Paul reminded Mailchimp is available with the template from last year, but just needs a .csv

