

## **CORA EXECUTIVE MEETING MINUTES**

### **Wednesday, December 5, 2012**

**Present:** Cindy, James, Carmen, Christina, Rob, Paul, Sharon

**Absent:** Leanne

Meeting Called to order at 8:00 pm

Agenda: approved

Last Meeting's Minutes were approved

### **CORA Membership and Website**

- Cindy will work with Colleen on the CORA database for 2013 membership renewals in regards to CORA members' account history for Jan 1, 2013 when the 2012 memberships are deleted, if the website can have an auto email reply to be sent to CORA members when their membership payment is received on line, and if members will show up as a paid up member when logged onto the website.

### **2013 CORA Race Sanctions**

- FCRCC is looking to change the Downwind race to Aug 1st.
- Hosting of the Nationals at Vernon will be confirmed by mid December.
- CORA has not received confirmations from Leduc or Harrison for their 2013 race proposal. Deadline for CORA race sanctions is May 1, 2013.

### **2013 CORA Board**

- Rob will continue to manage the CORA insurance / Race certificates and liaison with All Sport as the main communications person.
- Christina will work on the CORA Cup Points log.
- Christina and Paul will be sharing the Communications duties (to be decided). Cindy will sending them the information in this regard. The incoming CORA emails are to be forwarded to the applicable CORA Board person to deal with.
- James will be looking after the Travel Grants and the Clinic Grants.

- Cindy will assess the RME Grants. All incoming emails to CORA website will now go to [information@canadaoutrigger.com](mailto:information@canadaoutrigger.com).
- Sharon and Carmen will continue to look after the finance /payables.

### **Finance**

- The Budget was discussed. The \$5000 Sprint payback from Calgary has been received.
- Bank charges of \$1366 will be less in 2013.
- The 2012 \$500 trophy cost for the Masters Men CORA trophy has to be made by the manufacturer. Rob will inquire with the manufacturer if he can continue to supply CORA with new trophies and at the same price.

### **CORA Cup Races, points and trophies**

- Christina to figure out how many 2012 plaques are needed for the CORA trophies and provide Rob with all the inscriptions to get the plaques made.
- There was a discussion on the higher number of CORA Cup Race Applications received for 2013 and which Club Races will be sanctioned by CORA to be part of the five 2013 CORA Cup Races. Some races are not CORA Cup Races but are CORA sanctioned.

### **Insurance**

- Rob explained how All Sport allows CORA to cover paid up CORA Members travelling abroad to race. He suggests that PNWORCA provide the same coverage for their racers when they come up to race in Canada.
- Cindy and Jan will be obtaining racers' roster for International races to ensure they are paid up members before Rob communicate with All Sport on their approval for liability coverage. Paid CORA Members have worldwide coverage for race liability insurance.

### **Grants**

- CORA will continue to give back to the Clubs with RME, Travel Grants and Clinics Grants.

### **Long Term Development and Planning Committee**

- This subject will be further discussed at the next meeting and considered in the budget.
- Rob will look into acquiring a facilitator who is experienced in providing long term planning for associations. A meeting may be scheduled for sometime in March 2013.

### **Short Term Paddler Development**

- This subject will be further discussed by the CORA Board members. The production of CORA paddling technique Videos will be budgeted according to the priority of different video topics and production timeline.

### **Safety**

- Cindy will update the CORA Rules on the criteria for racing in Unlimited OC6 boats in regards to the known weight of the Unlimited OC6s and adding weight inside the boat for CORA Cup races. Another update will be the CORA Rules covering the limitations of the Turning Rule around buoys and markers at CORA Races.

### **CORA Rules and Infractions Committee**

- Rob suggested CORA look into other sports' resources in terms of adopting good rulings for race director, infractions, protest committee and penalties for race misconducts. This subject will be further discussed at the next meeting.

### **New Business**

- Cindy and Rob approved that CORA covers the cost for an accounting course for our CORA Finance purposes which will educate on the new policy changes and rules for proper bookkeeping for non-profit businesses such as CORA.

**Next Meeting – Wednesday, January 2, 2013 8:00pm**