



CORA Meeting Minutes

Wednesday February 1, 2017

7:00 PM PST (8:00 PM MST)

Call in info: 1 888 433 2192, Access code 241811

- Welcome and Roll Call
 - In Attendance: Gralin, Nicole, Leanne, Graeme, Ron, Lynda, Rob, Don, James
 - Regrets: Stu, Paul, Marianne

- Adoption of Minutes **(Moved by Gralin – all approved)**

- Confirmation of Agenda/Add New items **(Moved By Gralin – all approved)**

- Standing Items
 - **IVF Representative Update – Lynda**
 - On April 1 the CORA website will post a call for paddlers to state their intent to compete for Team Canada 2018. The time trials will be held Sept 30-Oct 1.
 - Team Selection Criteria should be posted on CORA website for all interested
 - Coaching support plan, camps, logistics, etc. being drafted by James and Lynda
 - **Financials/Treasurer Update – Rob**
 - VF budget completed
 - CORA income statement: spend is correct, but current membership subscriptions for 2017 need amending

- **Membership Updates – Gralin**
 - 2017 memberships are being purchased, and renewal reminders will be sent out
 - There have been communications from new clubs that would like to be members
 - **Grant Updates – Ron**
 - Some grant applications have come in for Kamini’s clinic and the Dragon Zone’s clinic
 - All cheques have been issued for 2016
 - **Communications & Technical Update – Paul & Stu**
 - Stu will no longer be participating on the board
 - Gralin will reach out to Paul offline
 - (Tabled to Mar as Paul was not able to join this call)
 - **Coaching Resources – Marianne**
 - Leanne will discuss this with Marianne offline. They have contacts with lots of experience that can help.
 - (Tabled to Mar)
 - **Juniors Support – Marianne**
 - (Tabled to Mar)
 - **Additional CORA funding**
 - Rob updated 2017 budget with IVF input. Still needs input from Coaching Development and Communications. Updated budget will help inform how funds are currently allocated and what is available for spending.
 - Gralin, Graeme and Leanne are continuing to consolidate the ideas prior to distributing to board
- **New Business**
 - **RAP Outrigger Conference this weekend went well.** Eight board members attended. Kamini will be posting a note on website looking for input for next year’s topics
 - **Unlimited canoes – All**
 - We now have about 11 unlimited canoes in BC, enough for a category for CORA races

- **Action items**

No.	Assignee	Action Item	Due Date	Comments
Action items identified in meetings prior to Jan 4, 2017				
1	Gralin	Update CORA Long Distance Rules:		Jan 4: Age classes have been updated to align with IVF

		<ul style="list-style-type: none"> • Add a summary page listing the changes made to the rules this year (Rob's recommendation) • Rework wording re: the CORA "race committee" that may be called upon by the race director/ organizer at the event if there is a dispute or protest. 		in the updated version Gralin distributed today. Feb 1: Gralin sent out an updated version last night and has some additional input from Ron (e.g., term definition) to incorporate before re-distributing. Reviewers can run document "Compare" feature in Word to note the differences between the previous to current versions.
2	Paul (or Colleen)	Peter Forand Memorial Recognition: Post on CORA the description and rules updated by Ross, Rob and Gralin.	Complete	Jan 4: Colleen may post for Paul while he is away. Feb 1: It is now posted on CORA and Jan made an announcement about this at Jericho's recent race.
3	Graeme, Gralin	CORA's safety policy on First Aid Requirements at races: Review then send reminders to race directors/hosts that the onus is on them to put safety policy and plan in place.		Feb 1: In progress, being drafted.
4	Ron	Create a conflict of interest guidelines for the board		Jan 4: Tabled to Feb. Feb 1: Ron will put together a draft prior to the March meeting and send out for input.
5	Paul	CORA drafting policy: Post CORA's drafting reduction recommendation drafted by Don on the CORA Resources webpage		Jan 4: There will not be a hard fast CORA rule/ policy enforced, just this recommendation to be shared. Feb 1: 2016 drafting note needs to be updated to 2017 recommendation. Don sent update to Paul tonight
Raised Jan 4, 2017				
6	Lynda	Confirm to Team Canada 2017 participants the funding support CORA will offer to assist with training and racing costs	Complete	Feb 1: Funding confirmed to 2017 Team Canada paddlers
7	Lynda, James, Rob	Provide Rob with a 2017 budget for IVF	Complete	Feb 1: 2017 IVF budget completed with Rob, intention is to complete a draft for 2018-2019.

8	Leanne, Marianne	Provide Rob with a 2017 budget for Coaching Development		Feb 1: no update
9	Stu (website), Graeme	Provide Rob with a 2017 budget for Communications		Feb 1: no update
10	Rob	Update CORA budget with the input from IVF, Coaching Dev and Communications, new grant budget numbers (RME, Education, etc.) then redistribute to CORA board		Feb 1: 2017 IVF input added to budget. Still need figures for coaching dev, comms.
Raised Feb 1, 2017				
11	Lynda, James	Send Paul the Team Canada 2018 info to post on CORA (signup for intent to compete, time trial date, selection criteria, etc.)	Due Apr 1	
12	Gralin	Reach out to Paul to plan how Communications & Technical Update work can be carried out without Stu		

Adjournment: 7:55pm PST

Next Meeting – Wednesday, March 1, 2017, 7:00 PM PT (8:00 PM MT)