



**CORA Meeting Minutes  
Wednesday September 7, 2016  
7:00 PM PDT (8:00 PM MDT)**

1. Welcome and Roll Call

Attendees: Graeme Galves, Rob Varnel, Kristine Malmqvist, Ron Chin, James Hill, Leanne Stanley, Paul Pilon

Absent: Don Mulhall, Gralin Doubleday, Lynda Roberts, Marianne Pilon

2. Adoption of Minutes

- a. August Regular Board Meeting **moved by Rob and seconded by Leanne to accept. Approved.**

3. Confirmation of Agenda/Add New items

Add item 6a and 6b.

4. Standing Items

- a. IVF Representative Update – Lynda - Tahiti 2017.

Update provided by James – those who have earned seats have been contacted to confirm participation. There are enough participants for 1 men's boat and 2 women's boats, some selection issues need to be resolved to confirm open and 40s crews as some racers were rather close in times for the women's crews.

- b. Financials/Treasurer Update – Rob - Full financial update for July and August – emailed to the board.

July – financials were not remarkable, no questions were asked.

August – sprint budget remained the same. Accumulation of cash is occurring in both accounts (spring and regular CORA). We should not be accumulating cash as our objective is to support our member with their fees. August shows we have surpassed our membership budget by almost \$2,000, regular expenses for grants are low, and \$29,000 of the \$45,000 budget has been spent so far. GICs are being

reinvested again. We will need to solicit ideas from the board and members on how they think we should be supporting our members. Please send email suggestions to Rob for consolidation and discussion at the face to face meeting before the AGM.

c. Membership Updates – Gralin – deferred to next month.

d. Grant Updates – Ron

Powell River application was missed somehow, for a clinic that occurred in July. This was approved after the fact. Fraser Valley also sent in a clinic grant application. No new RME grants have been received. Travel grants have been coming in for all expected races from participating clubs for a total of \$5,800.

5. Review/Updates of Outstanding Action items

a. Drafting issues pilot implementation progress – Don – defer to next month.

b. CORA Long Distance rules rewrite update, note additional items from August minutes item 6a – Gralin – defer to next month.

c. New CORA Cup awards – Graeme

Outcome of awards presented in Gibson's – completed at the awards ceremony. The process for determining and awarding the plaques set by Graeme went smoothly and was appreciated by the recipients. It was asked what to do with the glass wave trophies, for now they are property of CORA in the care of the most recent recipient.

d. Peter Forand Memorial Recognition – Rob **\*as a reminder for action in October.**

e. PNWORCA Boat numbers – Gralin

100 were printed, the extras were left with Donna Harrison in Gibsons, and Rob will follow up with Donna to get the numbers back for the next race.

Update

f. Face to Face Meeting and AGM Scheduling for 2016 – Kristine

November 19 & 20 weekend worked for most of the board, does conflict for the Wetdashe race scheduled for the same weekend. This date will need to be confirmed at the October board meeting.

6. New Business

a. First Aid Requirements at races – Graeme

CORA's event application does not define the minimum mandatory first aid requirements. CORA's safety policy and manual does not specify safety requirements, the safety policy and plan should be written by each individual club

specific to the club's environment and conditions for the club and any event they plan to apply for. **Graeme will review the documentation and respond to the person inquiring, and inform the board of what he passed on.**

b. Conflict of interest guidelines for the board – Rob

While there has not been an issue, this should be covered to help guide the board to prevent any issues. Each board member needs to be aware of any potential conflicts and announce them when they arise and abstain from discussion and voting on any issues that could be a conflict. **Rob will provide an example of a guideline from Dragonboat Canada to Ron who will edit it and share with the board,** the intent is to approve this at the AGM.

c. Non Canadian paddlers at CORA Cup Events

Discussion about non-Canadian paddlers as participants for CORA cup events, particularly for Nationals as stand in paddlers; or regular paddlers of a crew. The membership requirement to paddle at a CORA event, the participant has to purchase a CORA day fee or yearly CORA membership and complete and sign the form. CORA does not check if participants are members of a CORA club, CORA does not currently have rules regarding club memberships or nationality to paddle at a CORA event. This issue needs to be discussed further to the face to face meeting in November for potential policy adjustment.

d. Graeme received an email invite from Transport Canada email regarding a meeting to be held in late September regarding event scheduling and permit application process improvement for False Creek Waters in 2017. **Paul to post this information on the CORA website and FaceBook for everyone to be aware of and attend if necessary.**

Meeting Adjourned at 8:05 pm PDT.

**Next Meeting – Wednesday, October 5, 2016, 7:00 PM PST (8:00 PM MDT)**