



**CORA Meeting Minutes
Wednesday October 5, 2016
7:00 PM PDT (8:00 PM MDT)**

1. Welcome and Roll Call

Attendees: Graeme Galves, Rob Varnel, Kristine Malmqvist, Gralin Doubleday, James Hill, Marianne Pilon, Paul Pilon, Ron Chin, Leanne Stanley (joined at 7:50)

Absent: Lynda Roberts, Don Mulhall

2. Adoption of Minutes

- a. September Regular Board Meeting **moved by Rob and seconded by Paul to accept. Approved.**

3. Confirmation of Agenda/Add New items

Items added, **moved by Rob and seconded by Paul to accept agenda. Approved.**

4. Standing Items

- a. IVF Representative Update – Lynda - Tahiti 2017. Provided in writing before the meeting to the board:

Team Selection 2017. Open and 40's women's crews are set. Training camp #1 set for Victoria Nov 5-6. James Hill has offered to organize and coach the 2 crews at this camp. Further planning and coaching will be discussed at camp.

Men's Open crew has been awarded to Geronimo. I will keep in touch with the guys. They are looking for borrow an OC6 for training. Men's 40's crew tbd as most guys have declined. James Hill can provide an update.

IVF meetings Oct 10-12. (Honolulu)

Agenda:

2017 update and deadlines to meet for registration etc.

Voting on 2019 Long distance Worlds: 1 bid from Australia

2020 World Sprints bid - Hawaii

Nomination for new Directors. Lynda has submitted her name as a nominee.

Upcoming plans:

Develop a budget for IVF projects 2017, 2018

Would like to touch on this at the face to face meeting in November and receive some feedback from Board regarding finances available and reasonable to spend on these projects.

Fall 2017 date tbd for Team Canada selection trials for 2018 Sprints.

Consideration for AGM and race schedule in 2017.

James: 40s men's crew still needs to be finalized.

- b. Financials/Treasurer Update – Rob
Full financial report will be provided for next month.
 - c. Membership Updates – Gralin
End of the season, 30 clubs and 1440 members as of the end of August.
 - d. Grant Updates – Ron
Some clinic grants need to be completed with receipts for reimbursement before the next applied grants can be considered. Once clinic will be reviewed for eligibility – re: first aid clinic.
Open call required for RME grants to be applied for by all clubs. **Ron moved to send an open call for RME grants for all clubs to apply to Gralin seconded. Approved.** Paul will post this on the website as per Ron's email, these will be circulated to the board for review and approval. October 20th is the deadline to apply.
Travel grants – applications for the rest of the season have been received. The total applied for works out to \$1250 under the budget.
Clinic grants - \$2800 remains. Additional grants have been applied for which could almost use the entire budget.
5. Review/Updates of Outstanding Action items
- a. Drafting issues pilot implementation progress – **Don – a synopsis for next meeting to prepare for the AGM is required.**
 - b. CORA Long Distance rules rewrite update– Gralin **a synopsis for next meeting to prepare for the AGM is required.**
 - c. Peter For and Memorial Recognition – Rob ***as a reminder for action in October.**
A memorial was held. A formal application for further recognition is expected at the technical meeting.
 - d. Face to Face Meeting and AGM Scheduling for 2016 – Kristine
Discussed below.

- e. First Aid Requirements at races – Graeme update.
First Aid and Safety requirements must be set by the race organizer as per the requirements of the conditions of the race locale. **This needs to be reviewed at the AGM for everyone's benefit and reminder.** A reminder will be sent to all clubs for next year's races, and include special note of the safety manual and responsibilities - **Gralin.** It was suggested that this manual be reviewed as a project next year.
 - f. Conflict of interest guidelines for the board – Rob – update
Briefly discussed why this is important.
6. New Business
- a. AGM Weekend Discussion – Gralin

Face to Face Long Term Planning.

Everyone review the information sent to the Board regarding previous long term planning conversations. Supporting our members with funding will be a major portion of the discussion along with how we can strategy support our members.

Member Notification for AGM – **30 days' notice is required; Paul will forward the format to Gralin.**

Non board member guests – additional CORA volunteers will be invited to the long term planning meeting for additional input.

Each board member needs to send their intensions for next year for Gralin.
 - b. Summary of the False Creek Coordination Planning Session on September 27 – Graeme

A well organized and thoughtful event hosted by the City of Vancouver including Transport Canada regarding the use of False Creek water area. Transport Canada expressed interested for the same type of engagement in Victoria.

Meeting Adjourned at 8:10 PM PST.

Next Meeting – Wednesday, November 2, 2016, 7:00 PM PST (8:00 PM MT)