



**CORA Meeting Minutes
Wednesday February 3, 2016
7:00 PM PDT (8:00 PM MDT)**

1. Welcome and Roll Call

Attendees: Gralin Doubleday, Rob Varnel, Kristine Malmqvist, Graeme Galves, Ron Chin, Lynda Roberts, Don Mulhall, Marianne Pilon, Paul Pilon, Leanne Stanley

Absent: James Hill

2. Adoption of Minutes

- a. January Regular Board Meeting: **moved by Lynda and seconded by Rob to accept as amended to correct the date. Approved.**

3. Confirmation of Agenda/Add New items (as below)

4. Standing Items

- a. Sprint Director Update – Lynda

- i. Team Canada Update – Australia

IVF – Distance Championship Selection Criteria suggested by Lynda was circulated to the Board. Decision: Post this opportunity for interest on the website and Facebook with details to gauge interest, with a deadline of June 2016 to submit interest to allow for race-offs if required, bring back to the board with recommendations for further action. **Lynda to submit information to Paul to post on the website in the next few weeks including a link for more information about the event.**

Team Canada – report in financials.

- b. Financials/Treasurer Update – Rob

- i. GIC reinvestment status

New information regarding GIC maturity is January 2017, rather than January 2016 as reported previously.

The financial statements for the end of the year were circulated to the board for review and presented by Rob. Spending was under budget and income was over budget. Sprint account received approximately \$18,000 to increase the balance to over \$23,000. **Motion to close 2015 financials as presented, by Gralin and seconded by Ron. Approved.** There are some outstanding grant cheques that need to be cashed, Rob will investigate this.

2016 Budget, financials and income statements, main CORA account and Sprint account have been separated for clarity for incoming and outgoing funds. Adjustments as per discussions at the AGM have been made including funding the transfers to the Sprint Account for a total budget of \$5,000 for a deficit of \$10,000; with the current positive account balance this is funded.

Sprint Budget specifics: revenue for sprint event fees is shown in the financials, budget as presented will need to be adjusted and will be circulated to the board. National Sprint Hosting Grant will be included in the Sprint budget for \$1,000.

Motion to approve the 2016 budgets as presented by Gralin and seconded by Marianne. Approved. The discussed amendments will be circulated to the Board.

c. Membership Updates – Gralin

As of January 25, there were 10 clubs paid in full and reminder notices will be sent to those who have yet to pay. 635 individual members have paid in full already.

d. Grant Updates – Ron

No new applications have been received. Gralin will send out a reminder and Paul has already posted on the website that grants are open to be applied for by the clubs, along with updated rules.

5. Review/Updates of Outstanding Action items

a. Drafting issues pilot implementation progress – Don

Information on the implementation of the pilot to come, was tested recently, awaiting feedback from the most recent race. Don and James will draft a few sentences for race directors to use for consistency when sharing the new information with the participants before each race.

b. CORA Long Distance rules rewrite update – Graeme

Feedback was received by Graeme and Gralin on Cindy Wright's draft of the rule changes. Additional feedback is required before the end of the week, beyond that the rules will be amended as per the feedback and posted on the website by **Gralin**.

c. CORA Long Term Initiatives

i. Coaching Resources – Leanne/Lynda

Not discussed.

ii. Grant funding for junior crews – Marianne/Leanne

Assistance from CORA to make participation easier for novice/junior teams was discussed, particularly assistance in arranging/assisting/paying for boats transport for these teams. Decision: Leanne and Marianne will take away the suggestions discussed for further investigation for circulation before next month's meeting and subsequent decisions and implementation. Race Director engagement is also required.

d. New CORA Cup awards – Lynda/Rob/Don

Lynda will email the Board a proposal for offline discussion in the next week.

e. Website Updates relating to titles – Kristine /Ron

The update was circulated to the Board, was agreed upon for posting on the website once everyone has reviewed for accuracy and spelling. Kristine will forward this to Paul for posting by mid February.

6. New Business

a. Safety Requirements – Graeme

PFDs have been optional for small boat racing in the past; suggested that PFDs be made mandatory for winter racing in small boats. Decision: **Graeme to draft a policy for the Board's review by this weekend, which will include consideration from reports of the recent unfortunate event.**

b. May CORA board meeting scheduling – Kristine

The board agreed to move meetings this spring to accommodate those away at World Sprints as follows:

March 2 TO March 9

No meeting April 6

May 4 TO April 20

Meetings will resume the normal schedule on Wednesday, June 1, 2016.

c. Medals funding for races – Marianne

Discussed in the financials and resolved.

d. Peter Forand Memorial Recognition - Gralin

PNWORCA masters/senior masters/golden masters men series small boat winner perpetual trophy will be named after Peter Forand, support for this was agreed by the Board. This opportunity along with additional memorial opportunities will be investigated offline by Rob brought back to the Board for decision in March.

e. Other

PNWORCA small boat numbers have been distributed to hosts of small boat events. Gralin will contact PNWORCA to investigate printing more small boat numbers. Rob to investigate numbers for the big boat registry.

Meeting Adjourned at 8:29 PM PST

Next Meeting – Wednesday, March 9, 2016, 7:00 PM PDT (8:00 PM MDT)