



**CORA Meeting Agenda
Wednesday, October 7, 2015
7:00 PM PDT (8:00 PM MDT)**

1. Welcome and Roll Call

Attendees: Gralin Doubleday, Rob Varnel, Kristine Malmqvist, Lynda Roberts, Paul Pilon, Cindy Wright, Graeme Galves, Ron Chin, Don Mulhall, James Hill, Leanne Stanley

Absent: N/A

2. Adoption of Minutes

- a. September Regular Board Meeting: moved by Cindy and seconded by Rob to accept as distributed.

3. Confirmation of Agenda/Add New items

4. Standing Items

- a. Sprint Director Update – Lynda

- i. Rules finalization

Minor adjustments will be made and can be reposted to the CORA website this week. **Lynda to send to Paul.**

- ii. Time Trials Update

Ready to execute this weekend, in Burnaby, East Time trials were successfully completed September 19. Equipment use for the event is being provided from False Creek Canoe Club and Calgary Canoe Club. Boat damage will be borne by CORA as the organizing “club” putting on the event. Participants will be reminded to exercise care, caution and respect for the borrowed equipment. The Race Director will reserve the right to DNS obviously inexperienced participants. Board members in attendance are encouraged to gather feedback on selection from attendees for future participants.

b. Financials/Treasurer Update – Rob

Financial reports were sent to the board via email for review. Membership revenue is higher than anticipated. Expenditures for this year are within budget.

c. Membership Updates – Gralin

Current individual memberships are in excess of 1400 people.

d. Grant Updates (as required) – Ron

Clinic Grants – Dragon Zone has responded that they are going to withdraw their application. Penticton and Fraser Valley/Harrison still need documentation to complete the grant application for payout

RME Grants – A notice was posted for new applications for RME grants on October 1. New applications were received from Kelowna and VOS, which will use the rest of the budget.

Reminders have been sent for applications to complete their documentation for payment by October 31 (4 grants) and November 30 (3 grants).

Ron moved to approve RME grant for Calgary for \$1000 as amended, seconded by Gralin, approved.

Ron moved to approve RME Grant for Kelowna \$1000 seconded by Gralin, approved.

Ron moved to approve RME Grant for VOS \$1000 seconded by Gralin, approved.

Travel Grants – total possible shortfall \$457.69 if all applied grants were approved.

Rob moved to increase the travel grant budget by \$457.69 to fund all applications from this year, seconded by Cindy, approved. The changes to how travel grants are applied for and calculated will be reviewed and the Technical Meeting November 15.

5. Review/Updates of Outstanding Action items

a. Drafting issues update – Don/Paul

Email was sent with a link to all CORA members to respond to the survey. Paul will contact Colleen to review responses to date. Survey results will be presented at the AGM November 15, last chance notice will be sent to members along with the AGM notification. Paul will update the board via email in the meantime.

b. CORA rules rewrite update – Lynda

Sprint rules are completed, **Cindy to present long distance rules at the Technical meeting.**

- c. CORA Long Term Planning Follow up
 - i. Coaching Resources
Leanne and Lynda – **Update in November**
Gralin will send an email to all club representative requesting feedback on coaching resources.
 - ii. Club Support - Lynda “what CORA does for you” list

Paul to post the final version of the list on the website.

- d. Boat lending expectations – Cindy/Paul

Posted on CORA website.

- e. AGM on Sunday, November 15 – Gralin/Rob
 - i. Sailing Centre Booking & member invite – Gralin

Waiting to hear back from Jan on confirmation of the meeting room.
Member invite will be sent by Gralin before October 25, include call in option for people to participate who cannot physically make it. Time schedule to be the same as last year. Gralin will also be sending a request to current board members asking who will return to the board for 2016.

New Technical Focus points: Drafting Survey, separation and revision of sprint and distance rules.

- ii. Improved Remote Call function – Rob - To follow up before next meeting.

6. New Business

- a. Financial Records Clearing – Gralin

This is a new request via email, financial information is available once approved is posted on a yearly basis on the CORA website. Gralin will respond to the requestor after sending the draft to the board first.

- b. Insurance Query – Paul

Question regarding insurance coverage for individuals, clubs, and paddlers paddling boats other than outriggers. Rob will send the insurance policy to the requestor.

**Next Meeting – Wed November 4, 2015, 7:00 PM PST (8:00 PM MST)
Meeting adjourned at 8:10 PDT**