



**CORA Meeting Minutes
Wednesday, June 3, 2015
7:00 PM PST (8:00 PM MST)**

1. Welcome and Roll Call

Attendees: Gralin Doubleday, Rob Varnel, Kristine Malmqvist, Graeme Galves, Cindy Wright, Ron Chin, Lynda Roberts, Paul Pilon, James Hill

Absent: Don Mulhall, Leanne Stanley

2. Adoption of Minutes

- a. May Regular Board Meeting – as presented.

Cindy moved to adopt the minutes as circulated, Paul seconded.

3. Confirmation of Agenda/Add New items

- a. **Next month's meeting moved to July 8.** All to respond to the email with the minutes to determine if summer meeting times need to be later to accommodate coaching and practices.

4. Standing Items

- a. Sprint Director Update – Lynda

- i. Rules – initial draft was sent to the board. Comments were received from Cindy, awaiting response from Graeme. All to respond to distributed new rules agree, or articulate improvements.
- ii. Leanne did engage paddlers in the east during a recent visit, the interest to coordinate time trials isn't strong, however additional efforts are being explored to continue engagement.
- iii. Budget will be adjusted. Uniform subsidy will be proposed. The budget will be presented.

- b. Financials/Treasurer Update – Rob

- i. Review of update financial report. Membership dues received are at approximately \$35,000 to date, on track to meet budget projections.

Expenses are well within budget to date. Adjustments for clinic grants also need to be reflected in next month's budget.

- ii. GIC investment confirmation will be reflected on next month's financials.
 - c. Membership Updates – Gralin
 - i. New CORA club in Bellevue, Ontario “BOCC” with 15 new CORA members. They have owned a Lightning since 2010 or 2011. Two clubs are still outstanding, as previously discussed. Otherwise registration is up to date.
 - ii. Jan sent out the update recently. Individual memberships at about 1200.
 - d. Grant/Clinic Updates (as required) – Ron
 - i. Grant activity this month as per emails. Clinic grants are at seven applications. Extra allocation will be almost completely spent when the next application is received. RME grant for Vernon moving shed, this is the sixth one. Travel grant applications received four to date.
5. Review/Updates of Outstanding Action items
- a. Drafting issues update – Don
 - i. Email update was sent to the board from Don. Paul sent the drafting information to Colleen to create the survey using a service like Survey Monkey or on the CORA website. Target is to have this ready for members to respond at or before Nationals July 11/12.
 - b. CORA rules rewrite update – Lynda
 - i. Covered above in item 4.
 - c. CORA Long Term Planning – Kristine
 - i. Meeting 2 – Friday night meeting and a meal. Location and exact time TBD, Kristine and Rob to collaborate to determine. Objective: prioritize the long term ideas from last meeting and discuss the top few for action in the coming year(s).
 - d. Refund Policy – Paul
 - i. Update on website amendments. Completed.
6. New Business
- a. Travel Grant Eligibility Criteria amendment discussion
 - i. General policy on consistent items to be reimbursed for is required. **For the next meeting Rob and Ron to review the last few years of travel grants and propose a solution.** Specifically to be addressed, firstly decision required on to reimburse for per kilometre travelled or straight gas cost; and secondly if and what other travel reimbursements will be included in the criteria.
 - b. Boat lending expectations

- i. New crews might not be aware that most distance races require crews to provide your own canoe, this is clearly indicated on the race forms. **Cindy to circulate a document to outline this, which will be sent out along with rule reminders before the next meeting.**

Meeting adjourned at 8:05.

Next Meeting – Wed July 8, 2015, 7:00 PM PST (8:00 PM MST)