

Canadian Outrigger Racing Association Annual General Meeting

Meeting Called to Order: 13:30

Roll Call and Welcomes

Rob Varnel
Carmen Varnel
Gord Penn
Ken Warkentyne
Michael Greenslade
Kristine Malmquist
Sue Milligan
Dean Dogherty
Erick Ages
James Hill
Gralin Doubleday
Ron Pronger
Sharon Runghen
Shane Martin
Cindy Wright
Leanne Stanley
Colleen McCarthy

New additions to Agenda - None

Presidents Report – Rob Varnel

I would first like to thank the board for all the time they put in this past year. I am sure you all know how precious time is these days and being an all volunteer board they have done a good job. We are missing a few members today due to the weather and holidays already planned.

2011 was a good year for CORA. As you will hear in some of the other committee reports we have made more money then we spent. We had good growth in membership and paddlers raced as much as they wanted. This year one new distance race was added on the race schedule: Salmon Arm, Survive the Triangle. If you did not get a chance to race this one I would recommend it.

Several new clubs were formed this year: Fraser Valley Canoe Club, Shuswap Association for Paddling and Rowing (SARP) and Maple Bay Ocean Canoe Club.

As will be discussed in our budgeting for next year the board is looking to start giving back to the paddling community in the way of grants and sponsorships. As you will hear in Colleen's report we are also getting a new CORA website.

We now have more small boat numbers being made for solo boats.

I think the clubs hosted a successful racing season locally and what seemed like a record number of teams racing outside of the country this year.

Looking forward to 2012 we will be entering a new chapter hosting the World Sprints in Calgary in August.

Finance Report – Sharon Runghen

Sharon gave an overview of the 2011 financials as well as presented a budget for 2012. There was general discussion on the report.

Discussion on Grants

Travel grant will remain status quote with budget line at \$3000.00

A new grant was established; a Repairs and Maintenance Grant. The guidelines and rules will be left to the 2012 board to establish, but a budget line item of \$9000.00 with the goal of providing larger grants but fewer clubs in a given year. A maximum of \$1000.00 per club with the proviso they are not eligible in the next year. Also, a goal of targeting newer clubs.

Discussion of Budget as a Whole

Motion to Accept the Budget line items and values: Ron Pronger

Seconded: Kristine Malmquist

Approved

Insurance Update - Nothing to Report

Membership Report – Cindy Wright

2011 saw an increase of 163 members over the 2010 season, for a total membership (full year) of 1234. The CORA online membership cites 1245 members. This discrepancy is due to either a) problems related to the generation of the excel spreadsheet and/or b) the time lag between when the excel file was generated for analysis. According to the online website, of the 1245 members, 559 are male while 686 are female.

For the purposes of the remaining discussion I will be quoting for the excel generated spreadsheet citing 1234 members.

Club Membership Tally

By Club	Total
	1234
False Creek	134
Lotus	89
GO (GRCP)	79
NCKC	79
ORPC	78
Unaffiliated	62
Penticton	53
Comox	52
Fort Langley	42
VOS	41
Pacific Reach	40
Jericho	36
Sproat Lake	36
Vernon	36
Wailua	36
Wai Nui	35
Calgary	34
Thunder Bay	31
Shuswap	28
Powell River	24

OS Alberta	23
Maple Bay	21
Fraser Valley	20
Paddlers Haven	20
VCKC	19
GO (NPC)	18
SOAR	14
Non Cora	12
Toronto Sailing	10
Delta	9
Telford Leduc	9
Edmonton	8
Kelowna	6

In terms of percent of total membership:

>5% = 5 clubs

>2-5% = 13 clubs

<5% = 14 clubs

The vast majority of CORA clubs are composed of clubs with less than 50 members.

The number of non-CORA clubs is likely under-estimated and may be wrapped into the unaffiliated category.

Age Class Composition

	Total #	Percent
Junior	68	5.51
Open	284	23.01
Masters	330	26.74
Senior	350	28.36
Golden	116	9.40
Kapuna	86	6.97

Thus, there is a relatively even split between masters and senior masters. Juniors appear to have increased in numbers as Lotus and Ocean River (Victoria Youth Paddling Club affiliate) continue to increase their programs.

Changes in Club Membership

Club	2011	2010	Diff
	1234	1171	63
False Creek	134	134	0
Lotus	89	86	3
GO (GRCP)	79	83	-4
NCKC	79	96	-17
ORPC	78	68	10
Unaffiliated	62	117	-55
Penticton	53	66	-13
Comox	52	50	2
Fort Langley	42	-	42
VOS	41	46	-5
Pacific Reach	40	41	-1
Jericho	36	39	-3
Sproat Lake	36	36	0
Vernon	36	49	-13
Wailua	36	6	30
Wai Nui	35	34	1
Calgary	34	49	-15
Thunder Bay	31	33	-2
Shuswap	28	-	28
Powell River	24	25	-1

OS Alberta	23	-	23
Maple Bay	21	-	21
Fraser Valley	20	-	21
Paddlers Haven	20	-	21
VCKC	19	18	1
GO (NPC)	18	?	?
SOAR	14	17	-3
Non Cora	12	?	?
Toronto Sailing	10	14	-4
Delta	9	17	-8
Telford Leduc	9	-	9
Edmonton	8	3	5
Kelowna	6	10	-4

*2010 numbers show GO GRPC and NPC combined, so differences with 2011 can not be made. Non-CORA and non-affiliated numbers may be combined in some cases.

With respect to club numbers, 7 new clubs joined CORA this year, adding 165 members. The increased membership due to these clubs offset some likely declines that were seen in the clubs CORA membership base. In comparing 2010 to 2011, it reveals that 14 clubs showed a decline in CORA membership while 14 showed gains, but of those 14, 7 were new clubs. Thus, the addition of these new clubs not only offset the losses, but also provided gains.

Although this is an encouraging sign, the expansion of clubs is something that CORA should consider in terms of providing additional support to these clubs to ensure safety is met to CORA standards especially as these clubs are generally composed of a smaller number of paddlers who may have less outrigger experience.

Communication Report

New Website. Original was in 2001. New site will be available in 2011. Discussion with Colleen McCarthy with respect to what it will involve, new membership features. (ColleenMcCarthy@telus.net). We will need people involved in ensuring that website social interactions are utilized. This is a board issue for the communications director.

Safety Report - Nothing to report. No incidents

Sprint Update - Provided during Technical meeting. See Sprint Notes at the bottom.

New Business - Canoe Registry

The canoe registration did have some updates for 2011 but more is required.

Action Item: Cindy Wright to inquire to those clubs who did not respond to please update their canoe listings and see if we can improve our unlimited canoe listings

2012 Board

Ron Pronger is leaving the Board

Nicole Thelin is leaving the Board

President is open, but Rob has been invited to stand again. Position not contested.

The following 4 members will stay on:

Cindy Wright , Mel Whittal, Sharon Runghen (Treasurer), Leanne Stanley

Carmen Varnel from Pacific Reach will come on as Secretary

Sam Goheen from VOS offered to stand and will be contacted.

Christine Obry from False Creek will also be contacted

Jan Chavarie will remain as membership liaison.

Calgary Canoe Club (sent to Kristine and Lynda) to provide input into the board each month until World Sprints.

Adjourned: 3:30

Motion Rob Varnel

Seconded Cindy Wright

Carried

Status Report for World Outrigger Sprints 2012

Organizing Committee

November 16, 2011

Miscellaneous Information Nice to know & FAQs...

- ❖ Our entire club is involved in some way in the organization and execution of this event – whether it be on a subcommittee, volunteering during the event as officials or venue volunteers providing the myriad of needs from Parking Attendants to general organization. Volunteers for the event will be coming from the Calgary area as well as the Canadian Paddling community at large.
- ❖ Total budget estimated to be at least \$325,000, confirmed fundraising and grants to date \$149,500, this event is expected to break even.
- ❖ Questions about Team Canada participation and international registration and the like are forwarded on to the IVF and CORA as required.
- ❖ The fiber glass V1 boats that were used at Nationals will be not used for World. 13 carbon V1's (Tevanui) and 12 V6's (Bradley) will be used for the event.
- ❖ Shuttles will be provided from Mount Royal University to North Glenmore Park and back. Parking is insufficient at the park and we do not recommend that anyone try to park there, it will be quite more inconvenient to do so than just taking the shuttle. We will word this stronger in official communication to area coordinators, NO PARKING, otherwise people will always try.
- ❖ Our venue is small and we do have restrictions, we will be working to the best of our ability to provide the best viewing possible, however the racing logistics and City requirements will have to come first.
- ❖ We have had requests for billeting of out of country participants. Because our club members are the main organizers of the event we have not taken this on as a task to provide or organize billeting and will be consistent in our messaging about this.
- ❖ We are currently focusing on the event organization and have prioritized our efforts, as additional funds and people become available we will consider hosting additional events such as an offsite after party.
- ❖ Already secured – 800 seat venue for opening ceremonies, all boats, race course improvements (more details below)

Organizing Committee Chair – Kristine Malmqvist

- ❖ All inquiries about the organizing of the event need to go to the chair via CommitteeChair@vaaworldsprints2012.com
- ❖ 9 Calgary Canoe Club members are on the organizing committee, most of the 80 Outrigger members will be involved in some way.
- ❖ Meetings are held on a monthly basis for communication, decision making and organizing between areas of responsibility as outline by the different committees each led by a director.
- ❖ Deliverables, milestones and expectations are set, recorded, reviewed and completed by this group.
- ❖ This committee consists of the directors of each area and is responsible for the organization of the event.
- ❖ Documents, decisions, timelines are all stored on a secure online site for sharing information and keeping on track and on time.

Race Director's Committee Director – Lynda Roberts

- ❖ Responsible for the racing aspect of the event including:
 - Race course, docks
 - Equipment – boats, timing, communication for race officials
 - Liaison with area coordinators during the event
 - Organizing and executing the race portion of the event

- ❖ Boat information
 - V6's are being built by Pogue Sports, Calgary will purchase 6, 6 will be loaned to the event by Clubs which have purchased them for a special rate to include use at the Worlds. Calgary responsible for transport and rent, 8 of the **12** boats will be borrowed from clubs, 4 remaining go to Calgary.
 - We are doing our best to build and match like colors so the boats look good for V12 pairings.
 - V1 boats have changed in composition from what was raced in Nationals to a Carbon Fiber boat, while this is more costly it will provide a better boat. The teal V1 was the only one of this type at nationals. Calgary will purchase **13** V1's for Worlds. Boats will be available for resale following Worlds.

- ❖ Course and Dock information
 - The race course improvements have been designed, work on the upgrades ongoing over the winter, to be installed and tested early next season.
 - Dock improvements have been designed to allow for easy and safe boat entry/exit for the participants.
 - Swimming is not allowed in the Glenmore Reservoir; which is a change for most experienced Worlds participants. City Bylaw officials may be on hand to enforce.

- ❖ Timing, Scheduling and Race officials
 - Timing equipment will be sourced from New Zealand and Calgary
 - Proven race software will be supplied by IVF (not what was used in New Caledonia)
 - Race officials will all be volunteer, many from the local paddling community

Venue Committee Director – Judy Scott

- ❖ Responsible for all event aspects at the site that comprise the racer experience from tent provision, shuttles, parking control and catering to onsite store, security and non race related site communication.
 - ❖ Highlights of progress to date:
 - A catering company has been selected for onsite (user pay) food options with healthy choices and variety. Contact information for this company is being provided to teams that request for a caterer for their team while here.
 - Tents for the athletes village have been sourced and will be booked before the end of November. Needs are known as different to other events due to the nature of Calgary weather.
 - Event Application to the City of Calgary including inspection of tents and other improvements, community liaison requirements, parking control and planning.
 - Onsite and online store work has begun – some clothing is already available and was sold at Nationals as a trial to determine interest; information package vendors for sale of paddling specific products at the onsite store will be available online before. The onsite store will be housed inside the Canoe Club Banquet Hall.

- First Aid for the event is a City of Calgary requirement and will be provided separately from IVF drug testing facilities. IVF drug testing facilities have already been arranged.

Ceremonies Committee Director – Stephani Graziano

- ❖ Responsible for all ceremony planning including boat blessing, opening, closing, cultural, medals and prayers
- ❖ Engagement of local Aboriginal groups has begun.
- ❖ Booking of the parade and opening ceremonies site (Heritage Park) has been completed
- ❖ Agendas for Ceremonies have been drafted.

Sponsorship Committee Directors – Byron Helmer, Pat McLellan

- ❖ Total sponsorship achieved to date: \$58,000 (recent casino dollars not included, total amount to be confirmed)
- ❖ This has been the most challenging part of the event organizing.
- ❖ Grants total confirmed to date \$25,000

Finance Committee Director – John Roberts

- ❖ Responsible for budgeting, financial management and procurement
- ❖ Guidance on cash flow and business decisions

Volunteer Committee Director – Currently Vacant

- ❖ Responsible for working with the committee to organize volunteer requirements for the event proper, this has already started.
- ❖ Will be engaging local community groups such as scouts, cadets, youth groups, cultural groups and dragon boat teams to provide volunteer requirements.

	2011	#
ASSETS		
Cash – Operating	\$ 52,846	#
Cash – Sprint	4,081	
Accounts Receivable – Sprint	1,590	
TOTAL ASSETS	58,517	
LIABILITIES		
Accounts Payable and Accrued Liabilities	2,200	
TOTAL LIABILITIES	2,200	
NET ASSETS	\$ 56,317	

CANADIAN OUTRIGGER RACING ASSOCIATION

Statement of Operations
For the Ten Month Period Ended October 31, 2011
(Unaudited)

	OPERATING	SPRINT	ACTUAL TOTAL	BUDGET 2011
REVENUES				
Membership Fees	\$ 32,902		\$ 32,902	\$ 30,000
Junior and Day Fees	940		940	
Club Fees (30 Clubs)	3,750	-	3,750	-
Calgary Sprint Paddlers		885	885	
Other Sprint Paddlers		705	705	
Other Revenues	-	-	-	-
TOTAL REVENUES	37,592	1,590	39,182	30,000
EXPENSES				
Accounting and Legal	504	-	504	500
Insurance	7,225	-	7,225	7,470
Marketing	-	-	-	1,500
Clinic Grant	1,500	-	1,500	3,000

Travel grant	1,400	-	1,400	3,000
Nationals Grant	1,500		1,500	
IVF/ Sprint Expenses	299	-	299	4,000
Office and admin	566	-	566	2,500
Special – Grant to 2012 Sprint Committee	11,048	-	11,048	5,000
Medals and awards	1,267	-	1,267	1,200
Telephone	2,048	-	2,048	-
Membership Management Service	2,050	-	2,050	3,000
Bank charges	197	19	216	-
Operating Expenses	29,604	19	29,623	31,170
Transfers	(4,100)	4,100		
Excess/(Deficiency) Revenue over Expenses	\$ 3,888	\$ 5,671	\$ 9,559	\$ (1,170)
Net Assets, beginning of year	46,758	-	46,758	46,758
NET ASSETS, End of Year	\$ 50,646	\$ 5,671	\$ 56,317	\$ 45,588