



THE ANNUAL GENERAL MEETING OF  
CANADIAN OUTRIGGER RACING ASSOCIATION  
SUNDAY, NOVEMBER 25th, 2007

Jericho Sailing Centre  
Vancouver, BC  
10 a.m

Item	Duration	Topic	Presenter
1	0:05	Welcome, adopt agenda, adopt 2006 minutes	Donna
2	0:05	President's report	Donna
3	0:15	Treasurer's report, Financials	Adrienne
4	0:15	Membership report	Cindy
5	0:15	Communication report	Donna
6	0:15	Safety report	Lisa
7	0:30	Vote for 2007 Board positions President Directors	All CORA members
		BREAK	
8	0:10	Sprint Va'a World Championships Report Sacramento 2008	Donna
9	0:10	CKC/BCKC report	Donna/Cindy
10	0:10	Legal firm update	Donna
11	0:40	2007/2008 Race Schedule CORA Cup Events Small Boat Race Series Canadian Championships	Donna/Lisa
12	0:05	Closing comments	Donna

Meeting convened at 10:10 am

Attendees

Donna Harrison Jericho (chair)  
Lisa Robertson ORPC (recording secretary)  
Jan Chavarie Jericho  
Adrienne Scott FCRCC  
Megan McDougall FCRCC  
Sue Milligan Powell River  
Jason Biggin Delta  
Reno Natrall North Vancouver  
Judy Walkey FCRCC  
Rick Walkey FCRCC  
Doug Mancell Lotus  
Barb Alley Lotus

Brian John Comox  
Cindy Wright ORPC  
Grace Morisette Lotus  
Denis Belkin Lotus  
Melanie Whittall FCRCC  
Sonya Bergen FCRCC  
Mike Parks Jericho  
Laci Budjos Jericho  
Paul McNamara Jericho

***Motion to adopt the minutes CORA AGM 2006  
Jan moved, Adrienne second, Motion passed***

### **President's Report**

She reminded the members of the history, in 1992 CORA was founded to foster and develop the sport through the clubs. She summarized the challenges and highlights, encouraged people to join, and thanked the 2007 Board and AGM attendees

Report notes that for 2007, the number of CORA members was the same as for 2006. Race entries did not decline, but the number of entries per category shifted

#### Challenges :

- Recruitment: clubs need to make the race into more of an event, CORA to assist clubs to bring on new paddlers, draw spectators to events
- Lack of development, Junior and novice, exception is Lotus. Although this year saw 2 Gibson's and 2 FCRCC junior teams at Lotus
- Safety is harder juniors and development of sprint may help with juniors as it is not open water.
- Recruiting people to volunteer, make specific face to face requests of specific people

#### Highlights

- CORA 2007 held 4 clinics; Sprint, steering (not advertised enough), changes and stroke (waiting list), 2008 Board to continue offering clinics
- Membership survey of 2006 brought forward increased number of sprint events, eg Delta, goal is hold sprint events to prepare for Sacramento for 2008, note PNWORCA formal invitation to CORA to attend their sprint regattas through the spring, Donna to stay involved on sprint council and to support new board members

### **Treasurer's Report**

Financial Statement for 2007 and proposed 2008 budget were presented and are attached to these minutes. Note that the CORA Membership officer collected the revenue. Adrienne reported to revenue to the treasurer, Geoff Lucas while Geoff

was working in London. Adrienne notes the need to simplify CORA budget process for 2008.

***Motion to accept the 2007 CORA financial statement***  
***Moved Cindy, Seconded Barb***  
***Motion passed***

Donna presented the 2008 proposed budget.

Rationale: This is the first time a budget has been presented. The figures are based on 2007 spending and will give the 2008 CORA board a template for how much to spend on what areas

Note that \$10,000 as a contingency is already set aside so the 2008 Board needs to spend the 2007 surplus of \$3,000 Clinics and coaching development

***Motion to double the training amounts***  
***Jan moved Sue Milligan seconded***  
***Motion passed***

***Motion to ensure adequate safety policy is in place for 2008 and spend remainder of 2007 surplus on hiring someone to do this.***  
***Moved Donna, seconded Cindy***  
***Motion passed***

***Motion to accept 2008 budget as amended at the meeting***  
***Moved Cindy, seconded Jan***  
***Motion passed***

### **Membership Report (report attached)**

Cindy presented on behalf of Carmen Leung. CORA Membership has stabilized. There is an increase in day fees, meaning these people are not counted as members. Numbers are down in men, women, masters and there is a big increase in juniors.

For Club numbers, FCRC and Lotus membership is up, Wai Nui and West Bay down. Wai Nui went to ECORA but CORA anticipates many returning for the IVF 2008 World Sprints.

Re clubs, most paid on time, and two clubs paid a late fee

Some clubs use the day-fee mechanism to provide insurance for brand new paddlers who are trying out the sport. **Suggestion:** these clubs can hold the \$10.00 until the new paddler has decided whether or not they like the sport Note that day fee can upgrade to a full membership, but this needs to be managed at the club level and not by CORA

Can we make the database viewable? There are some privacy issues. Currently members can contact the membership director by email for information regarding

membership status and CORA numbers. The Membership directors needs to be able to check the database and respond promptly to email requests for information.

***Motion to accept membership report  
Moved Donna, Seconded Doug  
Motion passed***

### **Communication Report**

Donna presented on behalf of Brian Webster. CORA took on the development of a new look for the website. Unfortunately website problems, spam problems, server problems took up most of the 2007 season. Automatic postings had to be turned off due to spam, and manual postings takes about 5 volunteers. The webhost server has been changed, and the CORA web site has been migrated to the new host. There are still spam issues. 2008 communication officer needs to deal with this. 2008 CORA board should consider if the Feature paddler may need to be removed due to lack of input. 2008 CORA board needs to ensure the Club reps email addresses and club contact information is up to date.

***Motion to accept communication report  
Moved Adrienne, Seconded Barb  
Motion passed***

### **Safety Report**

Development of a CORA safety policy was initiated in 2005. The Safety Committee produced a safety checklist, but felt they did not have the background to write a policy for CORA. There is now money in the 2008 CORA budget to hire someone to write a CORA safety policy. Consider two policies, one for distance/open water and one for sprint/flatwater. Models to borrow from include CKC flatwater.

CORA 2008 board to approach Nancy Cameron re writing the policy. Mel Whittal, Sue Milligan and Lisa Robertson to provide feedback/support.

### **2007 Board positions**

In 2006, CORA bylaws were amended to have 7 Board members, serving for 2 years. In order to ensure the expertise is passed on, half the positions are vacated each year.

Brian Webster, Lisa Robertson, and Donna Harrison are stepping down. Carmen Leung, Megan McDougall, Doug Mancell and Cindy Wright will continue for one more year as 2008 CORA board members.

Nominations for the three open positions are Brian Johns, Dennis Belkin, Laci Budjos

A call was made for further nominations, and none were received. Each of the three nominees was elected to the 2008 CORA board, 2 year position, by acclamation.

### **President**

Doug Mancell was nominated for President. He accepted and was elected, by acclamation

2008 CORA board to find other volunteers who are not voting board members to form an executive, including treasurer, communications, secretary, membership, education positions. This may be a way to get club reps involved

### **BREAK 11:15**

### **Sprint Va'a Report**

Sprint Council members are John Roberts, Sheila Kuyper, Donna Harrison, Area Reps: Daphne Brockington (mainland), Cindy Wright (Island), Nancy Telford (Interior)

100 paddlers have indicated intent to compete on CORA registry. There is one time trial in the East and one in the West. If Canada has 6 total entries for an event, then there will be 3 for east 3 for west, with the coach making final decisions if times are close. Time trials are May 11 Penticton, May 10<sup>th</sup> Toronto (no Choose your Weapon small boats this year only)

Re budget CORA received an anonymous donation of \$10,000, and will use this to hire a coach and an area coordinator

IVF Fees: \$20.00 per paddler, \$10.00 to IVF and \$10.00 for Sacramento costs in general

2012 = 200 paddlers target for Canada participation rates

### Concerns re Penticton course

Trials at Whonnock Lake were not timed properly. 2008 CORA Board/Spring Council to ensure that the timing is completely accurate and that the course is true and honest. The course needs to be pretested. The Timing Committee is Neda Jos and Stan Machcek. Suggest a Course Committee as well, look at the portable sprint course and appropriate timing systems, including rowing courses and flat water canoeing race courses that have electronic timing systems.

Contact Mary Jane from CKC BC and BC Rowing.

### **CKC Report**

NSO = National Sports Organization. CORA can not become an NSO due to size and organization level. Canoe and Kayak Canada CKC is the recognised NSO. Advantages of NSO affiliation are eligibility for govt funding federal and provincial and lottery, and coaching certification, training resources, shared racing schedule.

CORA can affiliate with CKC for \$300 annually. CORA will need to abide by CCA standard policies on harassment, code of conduct, ect.. and CORA needs to have a safety policy that CKC is comfortable with.

CORA Clubs may already be members of both CORA and CKBC, but if a club has no flat water members, there is no need to join CKBC.

Affiliation with CKC opens a great door for our sport, helps CORA host a world class 2012 event, provides officials program, kids programs, coaching certification program

### **The 2008 CORA board will continue negotiations to set up an affiliation with CKC**

#### **Legal Firm Update**

The 2007 Financial report shows over \$1000 per year in lawyers fees. CORA pays a lawyers firm McCarthy Tetrault to hold CORA's books and take care of the Industry Canada requirements. CORA is registered under Industry Canada to maintain its not- for- profit, legal status. CORA pays annual fee to Industry Canada, and must maintain a physical address, submit AGM minutes, maintain books. The current firm assisted CORA to regain not-for- profit status after it was inadvertently not maintained a few years ago. However, the fees are now too high, and CORA is moving the books and physical address to a new lawyer who will charge less. The move will reduce costs from \$1300 to about \$350

***Motion: Change the registered office for CORA from McCarthy Tetrault to Martha Rans***

***Moved Donna, Seconded Jan***

***Motion Passed***

#### **2008 Race Schedule**

Donna presented the 2008 race schedule

Feedback: Sprint races seem to be in the spring and fall. Currently it is up to clubs to submit races, and CORA does not provide much input to this process. Do we want CORA to direct a season-based race calendar and re formulate the races? Winter/Spring is good for sprinting, but do we have the right venue?

#### **Points and CORA CUP**

Some paddlers follow the points series closely and others are unaware of it or confused by it. 2008 CORA board to develop and promote CORA cup/CORA points package to include standard race results reporting template and rules. 2008 CORA board to ensure points are posted after each race.

2008 Board to look at level of interest in holding and overall points winner for small boats men and women (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> system) in addition to the current categories.

2008 CORA Board to clarify whether or not the rules state that you have to participate in the final race in order to get the points

### **New Business**

#### Checking membership status

CORA needs to ensure due diligence for checking individual and club membership. Note that if club is not paying the CORA fee, their members are unaffiliated and can enter CORA races as unaffiliated, not under their club name. Unaffiliated racers are not eligible for the CORA cup, but are eligible for the small boats CORA points series

Suggest any racers whose membership status is in question fill out a CORA form anyway and hold the cheque until such time as the status can be determined.

#### Clinics

2008 CORA Board to ensure the clinic topics are posted early so everyone knows well in advance the topics and dates and to ensure more clinics in the various regions, based on needs identified there.

## 2007 CORA Membership Report from Carmen Leung

	CORA CLUBS	CORA Members
1	Calgary Canoe Club	22
2	Comox	16
3	Delta	32
4	Fairport Aquatic Club	1
5	False Creek Racers	144
6	Gibsons	22
7	Gorge Rowing and Canoeing	51
8	Jericho	66
9	Kelowna	24
10	Lotus Sports	113
11	Nanaimo Paddle	18
12	Nanaimo Canoe and Kayak	36
13	North Van Canoe and Kayak	1
14	Ocean River Paddlers	82
15	Pacific Reach	34
16	Pemberton	22
17	Penticton	59
18	Pogue Sports	19
19	Powell River	18
20	River Spirit	9
21	Shuswap	2
22	Unaffiliated	30
23	Vancouver Ocean Racers	4
24	Victoria Canoe and Kayak	14
25	Vernon	29
26	Wai Nui O'Kanakas	9
27	West Bay	3
28	<b>TOTAL</b>	<b>880</b>

2007 CORA Members	
Female	500
Male	377
not stated	3

CORA Members by Age Division	
Junior	81
Open	195
Master	203
Senior Master	225
Golden Master	152
Age Free	24

Year	Memberships
2001	714
2002	621
2003	875
2004	988
2005	1002
2006	875
<b>2007</b>	<b>880</b>

### Recap of CORA Membership Coverages:

- 1) **CORA Membership fees cover:** Board conferencing & meetings, CORA website, legal fees, IVF fees, clinics & coach fees, CORA mail, Canadian Nationals' prizes & awards, CORA Cup awards, insurance
- 2) In 2005, CORA insurance increased by \$1,000. CORA Membership fees were raised from \$10 to \$20 to cover this ongoing expense. CORA insurance covers paddlers during practices and race events.
- 3) Clubs who are CORA members will have event insurance of \$5,000,000. to host races .
- 4) All paddlers who are not registered as a paid CORA member will need personal insurance for injury mishaps or they can potentially become a legality issue for your Club in case of an accident.
- 5) CORA members participating in International, sprint or long distance events must belong to a registered association in order to race. Day membership fees do not count as being a member of an association.
- 6) **Clubs registered with CORA and paid the annual \$75 Club Membership fee will benefit:**
  - \* Recognition as a sanctioned Canadian Outrigger club in Canada and by members of the IVF
  - \* Have liability Insurance for Directors, Officers, and CORA Sanctioned club activities
  - \* Representation at the IVF with access to the IVF World Outrigger Sprint Championships
  - \* Access to CORA sanctioned races and clinics
  - \* Ability to apply for hosting CORA Cup Outrigger Events